

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM , 6TH FLOOR**  
**9:30 A.M., TUESDAY, APRIL 4, 2006**  
<http://www.nj.gov/lps/ca/nonmedical/mortuary.htm>

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Marius R. Lombardi President (Government Member)  
Richard J. Galante, Secretary  
Martin Goldstein, Esq.  
Bernard Horwitz, Esq., (Public Member)  
William C. McCriskin (arrived 10:30 A.M.)  
Philip Scheps (Public Member)  
Louis J. Stellato Jr, Ph.D  
Anthony P. Vainieri Jr.  
Frederick R. Whiteley III

**ABSENT**

Thomas C. Brown  
Edith C. Churchman, Ph.D., CFSP  
Fanny Jaramillo (Public Member)  
Curtis S. Macysyn (Public Member)

**ALSO ATTENDING**

William Mandeville, Executive Director  
Jodi Krugman, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Shraddha Patel, Senior Clerk Typist  
Jonathan Eisenmenger, Assistant to the Executive Director

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the number of complaints received in March are 16 and the total for the year 32.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, May 2, 2006 in the Hudson Conference Room, 6th floor.

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Session Minutes for March 7, 2006.

On motion made by Mr. Whiteley, seconded by Mr. Stellato, the Board voted to approve the minutes as read. All voted in favor of the motion.

**INTERN REGISTRATIONS**

Peter Winther, Kimble Funeral Home, Princeton

This was for the Board's information only.

## **NEW INSTALLATIONS**

Central Funeral Home, Englewood, BongHo Ha, Manager  
Gorny & Gorny Funeral Home, North Bergen, Kristen M Leber, Manager  
Lawson Funeral Home, Tinton Falls, Steven S. Lawson

This was for the Board's information only.

## **CONTINUING EDUCATION**

A) National Funeral Directors Association: Sandra Jeske

- 1) Embalming, Reconstructive Surgery and Airbrushing Techniques 10Hrs
- 2) Embalming, Reconstructive Surgery and Airbrushing Techniques 6Hrs (Shorten Version w/Pre-Embalmed Body)
- 3) Advance Directive and Success Planning: Protecting Your Future 6Hrs

B) Passaic County Funeral Association: Donald Ingerson

- 1) Estate Planning and the New Medicaid Laws 1Hrs

C) Metropolitan Funeral Directors Association: Cynthia Viant

- 1) Creating A Child-Friendly Funeral Home : Serving the Needs of Young Grievors 3Hrs

D) International Conference of Funeral Service Examining Boards: Lauren Harrison

- 1) Association of Executives of Funeral Service Boards Meeting 2Hrs
- 2) Disaster Results Not Rules 2Hrs
- 3) District Meetings 2Hrs
- 4) Disciplinary Database 1Hrs
- 5) Pandemic Disaster Planning 1Hrs
- 6) Sharing Best Practices 1Hrs
- 7) Is Your Board Ready .75Hrs

E) Jewish Funeral Directors of America: Florence Pressman

- 1) Aftercare helping your Grieving Families also Help You 2Hrs
- 2) Halacha Verses Minhag Where do we Draw the Line 1.5Hrs

F) Batesville Casket Company: Sandy Dietz

- 1) Your funeral Home and Your Neighborhood a Primer for Success 2Hrs
- 2) The Power of Peak Performance: Getting the Most out of Yourself and Those Who Work With You to Serve Your Customers 2Hrs

G) Continental Computer: Heather Scott

1) The Directors's Assistant Regional Training 7.5Hrs

H) The Funeral Director's Association of Essex, Union, and West Hudson Counties

1) Cremation Issues of Liability and Concern 1Hrs

2) Moving Beyond the Photo Memorial Board 1Hrs

The Committee reported that section D) International Conference of Funeral Service Examining Boards, number 1) Association of Executives of Funeral Service Boards Meeting was approved for two (2) hours, number 7) Is Your Board Ready was not approved, section G) Continental Computer, number 1) The Director's Assistant Regional Training was approved for 7.5 hours.

On motion made by Mr. Goldstein, seconded by Mr. Stellato, the Board determined to accept the committee report as read. All voted in favor of the motion.

### **CORRESPONDENCE**

NJ Cemetery Board Public Session Agenda for March 9, 2006. This was for the Board's information only.

Letter from Yvonne Smith Larkin from Smith Funeral Home requesting a waiver for the three funerals per calendar year rule. On motion made by Mr. Galante, seconded by Mr. Stellato, the Board determined to move this matter to executive session for discussion.

### **OPEN DISCIPLINARY MATTERS**

#05-164 Caggiano Memorial Home for Funerals, Montclair, uniform penalty letter for violation of N.J.A.C. 13:36-5.18 (a ) \$500.00 paid March 6, 2006. This was for the Board's information only.

#05-146 Harris Romano Funeral Home, Gloucester City, uniform penalty letter for violation of N.J.A.C.. 13:36-9.7(a), 13:36-9.6(a), 13:36-9.5 (a), 13:36-1.9(a) (1), (2), (3), and 1.9(b), and 13:36-5.5 (a)(1) submitted a letter for the Board's consideration. On motion made by Mr. Stellato, seconded by Mr. Horowitz, the Board has considered the proof of compliance that was provided and based upon the representation of financial hardship the Board has determined to reduce the monetary penalty from \$2,400 to \$1,000. All voted in favor of the motion.

### **PUBLIC COMMENT**

None.

EXECUTIVE SESSION - 10:17 A.M. On motion made by Mr. Stellato, seconded by Mr. Whiteley, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Richard J. Galante, Jr. Date  
Secretary