

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE  
124 HALSEY STREET, NEWARK NJ, 07101  
HUDSON ROOM, 6TH FLOOR  
9:30 A.M., TUESDAY, April 10, 2007  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Marius R. Lombardi President (Government Member)  
Richard J. Galante, Secretary  
Thomas C. Brown  
Edith C. Churchman, Ph.D., CFSP  
Martin Goldstein, Esq. (Left at 3:00 P.M.)  
Bernard Horwitz, Esq., (Public Member)  
Curtis S. Macysyn (Public Member)  
Philip Scheps (Public Member)  
Louis J. Stellato Jr, Ph.D  
Frederick R. Whiteley III (Left at 3:00 P.M.)

**ABSENT**

Fanny Jaramillo (Public Member)  
William C. McCriskin

**ALSO ATTENDING**

William Mandeville, Executive Director  
Jodi Krugman, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber  
Jonathan Eisenmenger, Assistant to the Executive Director

**APPROVAL OF MINUTES**

None.

**EXECUTIVE DIRECTOR'S REPORT**

Mr .Mandeville reported that the total number of complaints received in March are 19 and the total for the year is 43.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, May 8, 2007, in Hudson Conference Room, 6th floor.

Mr. Mandeville reported that 7 Candidates took the February 23, 2007 Jurisprudence Examination- 4 passed and 3 failed.

**INTERN REGISTRATIONS**

Lauren Jeanine Bowser, Branchburg Funeral Home  
Peter Dankiewicz, Moritz Funeral Home

This was for the Board's information only.

## **NEW LICENSEES**

James Argast  
Catherine Collazo  
Patrick Reynolds

This was for the Board's information only.

## **NEW INSTALLATIONS**

Mc Criskin Home For Funerals  
Mc Criskin-Gustafson Home For Funerals, LLC  
Old Bridge Funeral Home  
Riewerts Memorial Home

This was for the Board's information only.

## **CONTINUING EDUCATION**

A) Aurora Casket Company: Brett Backman

1) Technology Merchandising 2 Hrs

On motion made by Mr. Macysyn, seconded by Mr. Whiteley, the Board voted to approved the course. All voted in favor of the motion.

B) Funeral Directors Assoc. of Essex, Union & West Hudson Counties: Edith Churchman

1) World Wide Shipping 1 Hr

On motion made by Mr. Macysyn, seconded by Mr. Whiteley, the Board voted to approved the course. All voted in favor of the motion. Ms. Churchman recussed.

C) NJ Sharing Network: George Forleo

1) Up Close with Tissue Donation: 1 Hr

2) Up Close with Organ Donation: 1 Hr

The Board determined to write a letter requesting the dates that the courses will be given.

D) International Conference of Funeral Service Examining Board: Lauren Harriman

1) Association of Executives of Funeral Service Boards Meeting 4 Hrs

2) "Introduction to Pearson VUE & updates on ICFSEB Exam Program" - 4/21/07 1 Hrs

3) District Meeting- 4/21/07 1.5 Hrs

4) "Current Legal issues facing funeral services" -4/22/07 1 Hr

5) "Model Code of conduct for Board Members"-4/22/07 1 Hr

6) Business Meeting-4/22/07 1.25 Hrs

The committee determined to approved section 1) for four (4) hours, section 2) for one (1) hour, section 3) not approved and section 6) was not approved. On motion made by Mr. Stellato, seconded by Mr. Goldstein, the Board determined to approve as modified. All voted in favor of the motion. Ms. Churchman opposed the motion.

E) National Funeral Directors Association: Kathleen Walczak

- 1) OSHA: How to prevent violations in your Funeral Home-7/10/07 2Hrs
- 2) OSHA Web Seminar- Web based -6/28/07 2Hrs
- 3) Cremation Due Diligence- 8/28/07 2Hrs

On motion made by Mr. Stellato, seconded by Mr. Goldstein, the Board voted to approve the courses. All voted in favor of the motion.

F) Passaic County Funeral Directors Association: Donald Ingwersen

- 1) Rising Demand to Keep Senior Citizens at Home and Home Care services- 4/12/07
- 2) History of Gilda's Club
- 3) Gilda's Philosophy and Program
- 4) Social and Emotional Support and Referring Clients

On motion made by Mr. Macysyn, seconded by Mr. Stellato, the Board determined to write requesting the dates, time and hours requested for the courses. All voted in favor of the motion. Ms. Churchman opposed.

G) Jewish Funeral Directors of America: Florence Pressman

- 1) Shipping: An Integral part of the Funeral Arrangements 3/8/07 2 Hrs
- 2) Cremation in the Jewish Tradition-5/16/07 2 Hrs
- 3) Challenges of Efficiently Handling the Difference between Older and Younger Funeral Directors in Making Funeral Arrangements 5/16/07 1 Hr
- 4) "Paradigms of Grief: Traditional Definitions and New Understanding" 5/14/07 1.5 Hrs
- 5) The Written Torah v. The Oral Torah-5/15/07 3 Hrs
- 6) Reconstruction Meaning After Tragic Loss-5/14/07 2 Hrs
- 7) "Consumer and Funeral Service: Special Challenges for Jewish Funeral Directors"-04/14/07 3 Hrs

On motion made by Mr. Brown, seconded by Mr. Stellato, the Board voted to approve the courses. All voted in favor of the motion.

H) Metropolitan Funeral Directors Association: Emily Moscetti

- 1) Aftercare for Traumatic Loss Survivors -4/24/07 3 Hrs

On motion made by Mr. Brown, seconded by Ms. Churchman, the Board voted to approve the course. All voted in favor of the motion.

I) National Funeral Directors & Morticians Assoc, Inc: Ella Young 2007 House of Representation Meeting: Educational Program

- 1) A Healthy Funeral Director- 4/16/07 1.5 Hrs
- 2) How to Prepare for your Accountant- 4/14/07 1.5 Hrs
- 3) presidential Roundtable featuring Area Funeral Customs 4/14/07 1 Hr
- 4) Collecting Money from Debtors- A Legal Perspective-4/17/07 1.5 Hrs
- 5) Effects of Chemotherapeutic Agents on Humans Remains: A Primer for Embalmers and Funeral Directors - 4/17/07 1.5 Hrs

On motion made by Mr. Stellato, seconded by Mr. Brown, the board voted to approve the courses except section 2) How to Prepare for your Accountant. All voted in favor of the motion.

J) Bergen County Funeral Directors Association: Ginny Sanzo

- 1) 8 steps involved in closing a home or in helping someone downsize

On motion made by Mr. Macysyn, seconded by Mr. Brown, the Board voted to deny this course. All voted in favor of the motion.

K) National Funeral Directors Association: Shari Foucault/Kathleen Walczak

- 1) Dover Air Force Base: Military Benefits/Entitlements & Mass Fatalities Teleconference- 2/27/07 2Hrs
- 2) FTC Update Teleconference 5/10/07 2Hrs
- 3) EPA Update Teleconference 6/7/07 1Hr
- 4) HR for the New generation Employee Teleconference 7/26/07 2Hrs
- 5) Preneed Management- Web based-3/22/07 2Hrs
- 6) Advance Directives-Web based 4/9/07 1 Hr
- 7) Cremation Arrangements-Web based 5/24/07 2Hrs

On motion made by Mr. Whiteley, seconded by Ms. Churchman, the Board voted to approve the courses. All voted in favor of the motion.

L) National Funeral Directors Association: Kathleen Walczak

- 1) Creating Meaning Funeral Experiences 10Hrs
- 2) Ethic Variations in Dying, Death and Grief 10Hrs
- 3) Father Loss: How Sons of all ages come to terms with the Death Of their Dads 10Hrs
- 4) Funeral Home Customer Service A-Z 10Hrs
- 5) Healing a Child's Grieving Heart 10Hrs
- 6) Healing a Friend's Grieving Heart 10Hrs
- 7) Healing a Teen's Grieving Heart 10Hrs
- 8) Healing the Adult Child's Grieving Heart 10Hrs
- 9) Healing Your Grieving Heart 10Hrs
- 10) Indispensable Employees; How to hire them, How to keep them 10Hrs
- 11) The End is just the Beginning: Lessons in Grieving for African Americans 10Hrs
- 12) What Will We Do? Preparing a School Community to Cope with Crisis 10Hrs
- 13) When All the Friends Have Gone 10Hrs
- 14) When Men Grieve: Why Men Grieve 10Hrs
- 15) Winning Ways 10Hrs
- 16) A Time to Mourn, A Time to Comfort: A Guide to Jewish Bereavement 10Hrs
- 17) Behavioral Style Selling 4Hrs
- 18) Body Preparation & Practices for Different Religions 4Hrs
- 19) Creating the Ultimate Funeral Experience Through Questioning Strategies 4Hrs
- 20) Cremation Management: Your Business is at Risk! 4Hrs
- 21) The Dangers of Not Following NFDA's Environmental Best Practice 4Hrs
- 22) EPA/OSHA Compliance to Protect & Enhance Your Business 4Hrs
- 23) Military Funeral Honors & the Important Role of the Funeral Director 4Hrs
- 24) Need-to-Know Wage & Hour Compliance for Employers 4Hrs
- 25) Reinvent Your Cremation Arrangements 4Hrs
- 26) Setting Up and Controlling Your Cemetery & Funeral Home Sales Program 4Hrs
- 27) Surviving Cremation: Operate Like It's 2010 4Hrs
- 28) What's Beyond Goodbye? Becoming a Full Service Funeral Home 4Hrs
- 29) Buying and Selling Your Funeral Home 4Hrs
- 30) Consumer Attitudes: Uncovered 6Hrs
- 31) Decembered Grief: An Opportunity for Making Special 4Hrs
- 32) Do Consumers Really Want a One-Stop Shop? 4Hrs
- 33) Greasing Up the Stuck Employee 4Hrs
- 34) Hispanic Funerals 4Hrs
- 35) Marketing Strategies: Developing the Winning Edge 4Hrs
- 36) Myths of Grief 4Hrs
- 37) Policies & Procedures: The Foundation to Crematory Operations 4Hrs

- 38) Preneed Planning: The Importance of Being Prepared 4Hrs
- 40) Promoting the Value of Ceremony to Today's Consumer 4Hrs
- 41) The Right of Disposition 4Hrs
- 42) The Suicide Loss: Memorialization & Bereavement Support 4Hrs
- 43) The US Government is Preparing for a Pandemic: Is Your Funeral Home Prepared 4Hrs
- 44) Ways You Can Educate Clients About the Dying Process During Preneed Planning 4Hrs
- 45) What Exactly Is Sexual Harassment? 4Hrs
- 46) You Need Hospice & Hospice Needs You 4Hrs
- 47) The Avian Flu Pandemic: Are You Prepared? 4Hrs
- 48) Care of the Bereaved 4Hrs
- 49) Caregiver's Overload: How to Cope with Accumulated Loss 4Hrs
- 50) Changing Face of Death: How to Deal with the New Demographic 4Hrs
- 51) FTC Compliance: 2006 Update 4Hrs
- 52) Guaranteed Funerals: Is Preneed Right For You? 4Hrs
- 53) Legendary Service at the Ritz-Carlton 4Hrs
- 54) Managing Diversity 4Hrs
- 55) Potential Legal Issues Related to Embalming 4Hrs
- 56) Risk Management: Controlling Risk for Small Business 4Hrs
- 57) Stress: The Spice of Life or the Kiss of Death 4Hrs
- 58) Valuable Things Grieving People Need to Hear From You 4Hrs
- 59) What Wedding Teach Funerals 4Hrs 60) Zap the Generation Gap: How to Get Different Generations to Work together Better 4Hrs
- 61) The Art of Facial Reconstruction 4Hrs
- 62) Avoiding Sexual Harassment 4Hrs
- 63) Embalming Difficult 10Hrs
- 64) FTC Compliance: The General Price List 4Hrs
- 65) Marketing for Cremation 4Hrs
- 66) Restorative Arts: An Artist's Perspective 4Hrs
- 67) Your Professional Image 4Hrs

The Board determined to request additional information and table until the information is received.

M) Bradley & Son Funeral Homes, LLC: Scott W. Bradley

- 1) Eckels Presentation on Cremation-10/27-10/29/06 & 12/1-12/3/06 10hrs

On motion made by Mr. Brown, seconded by Mr. Whiteley, the Board determined to approved the course. All voted in favor of the motion. Mr. Goldstein and Mr. Stellato opposed the motion.

N) MKJ Marketing: Glenn Gould

- 1) Cremation Choices: Meeting and Exceeding a Families Needs
- 2) Marketing Your Services To This Generation and Beyond 1Hr

On motion made by Mr. Whiteley, seconded by Ms. Churchman, the Board determined that the dates for the courses are needed before approval. All voted in favor of the motion.

## **CORRESPONDENCE**

Maryann Carroll of the New Jersey State Funeral Directors Association, advises the Board that New York interns are delivering remains to New Jersey Crematories/Cemeteries.

This was for the Board's information only.

## **OPEN DISCIPLINARY MATTERS**

#04-122 Hernandez Funeral Home, Union City, Mgr., Antonio Genise, paid \$1,200.00 for the Uniform Penalty Letter for violation of N.J.S.A.26:6-6 and N.J.S.A 45:1-21(b) on March 13, 2007. This was for the Board's information only.

#06-122 Lakewood Funeral Home, Howell, Mgr., Marc Di Constanzo, paid \$500.00 for the Uniform Penalty Letter for violation of N.J.A.C.13:36-1.9 and N.J.A.C.13:36-1.9(e) on March 16, 2007. This was for the Board's information only.

#06-128 The Hindu Funeral Home, Parlin, Mgr., Gregory Young, paid \$ \$350.00 for the Uniform Penalty Letter for violation of N.J.A.C.13:36-9.7(d) (4) on March 1, 2007. This was for the Board's information only.

#07-15 A.K. Macagna Funeral Home, Cliffside Park, Mgr., Anthony Macagna Jr., paid \$600.00 for the Uniform Penalty Letter for violation of 16 C.F.R. § 453.3 © (2), N.J.A.C. 13:36-9.7(d)(4) and 9.11(b), and N.J.A.C. 13:36-5.21(b) on February 28, 2007. This was for the Board's information only. .

#07-16 Anderson Funeral Service, Trenton, Mgr., Crystal Singleton, paid \$250.00 for the Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21(b) on March 14, 2007. This was for the Board's information only.

#07-19 Gorny & Gorny Funeral Home, North Bergen, Mgr., Kristen Leber, paid \$600.00 for the Uniform Penalty Letter for violation of 16 C.F.R. § 453.3 © (2), N.J.A.C. 13:36-9.7(d)(4) and 9.11(b), and N.J.A.C.13:36-5.21(b) on March 2, 2007. This was for the Board's information only.

#07-23 Morgado Funeral Home, Union City, Mgr., Luis Morgado, paid \$250.00 for the Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21(b), N.J.A.C.13:36-9.5(b)(1) and 9.6(b)(1) on February 19, 2007. On motion made by Mr. Brown, seconded by Mr. Macysyn, the Board determined to uphold the uniform penalty letter. All voted in favor of the motion. This was for the Board's information only.

#07-24 Necker-Sharpe Funeral Home, Union City, Mgr., Luis Morgado, paid \$250.00 for the Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21(b), N.J.A.C.13:36-9.5(b)(1) and 9.6(b)(1) on February 19, 2007. This was for the Board's information only.

#07-36 Winowicz Funeral Chapel, Trenton, Mgr., Stanley Winowicz, paid \$250.00 for the Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21 (a) and (b) on March 19, 2007.This was for the Board's information only. .

#07-37 Winowicz Funeral Chapel, Trenton, Mgr., Stanley Winowicz, paid \$250.00 for the Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21 (a) and (b) on March 19, 2007. This was for the Board's information only.

#07-22 Macagna-Diffily Funeral Home, Rutherford, Mgr., Anthony Macagna, paid \$600.00 for the Uniform Penalty Letter for violation of 16 C.F.R. § 453.3 © (2), N.J.A.C. 13:36-9.7(d)(4) and 9.11(b), and N.J.A.C. 13:36-5.21(b) on March 10, 2007. This was for the Board's information only.

## **ITEMS FOR DISCUSSION**

None.

EXECUTIVE SESSION - 11:40 A.M. On motion made by Mr. Stellato, seconded by Mr. Goldstein, the Board determined to go into Executive Session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Richard J. Galante, Jr. Date

Secretary