

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**CONFERENCE , 5TH FLOOR**  
**9:30 A.M., TUESDAY, APRIL 13, 2010**  
**<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Richard J. Galante Jr., President  
Thomas C. Brown, Secretary  
Marius Lombardi (Government Member)  
Richard McCriskin  
John Radzieta  
Louis J. Stellato Jr, Ph.D  
Lloyd Wimberg  
Ana Zevallos

**ABSENT**

Edith C. Churchman, Ph.D., CFSP  
Curtis S. Macysyn (Public Member)  
Bayode Olabisi  
Philip Scheps (Public Member)

**ALSO ATTENDING**

William Mandeville, Executive Director  
Susan Berger, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open minutes for February 2, 2010.

On motion made by Mr. Stellato, seconded by Mr. Lombardi, the Board voted to accept the revised minutes as read. All voted in favor of the motion.

**Open Session Minutes**  
**April 13, 2010**  
**Page 2**

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints received in March are 12 and the total for the year are 23.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, May 4, 2010 in the Hudson Conference Room, 6<sup>th</sup> floor.

Mr. Mandeville reported that 9 candidates passed and 3 candidates failed the February 19, 2010 Jurisprudence Examination.

Mr. Mandeville reported that Jurisprudence Exam committee met to review the new exams and answers. The new exam will be effective June 18, 2010.

**INTERN REGISTRATIONS**

Izabela Bacza, Aloia Funeral Home, Inc,  
Brittnee Hagerty, South Plainfield Funeral Home  
Brian Pastor, Shook Funeral Home, Inc.  
Edward Simmonds, Carmen Spezzi Funeral Home  
Jennifer Tanis, Cotton Funeral Service

This was for the Board's information only.

**NEW LICENSEES**

Lawrence Ball	Licensed by Application
John-Michael Jones	Licensed by Credentials
Jonathan Krempecki	Licensed by Application
Michael Kulbacki	Licensed by Application
Timothy Lischak	Licensed by Application

*Licensed by Application total for 2010:*9      *Licensed by Credentials total for 2010:*2

This was for the Board's information only.

**NEW INSTALLATIONS**

None.

**CONTINUING EDUCATION**

**A) National Funeral Directors Association: Kathleen Walczak**  
(Cancellation of below listed course)

1) Certified Preplanning Consultant CPC (4/21-23/10) **8hrs**

**B) National Funeral Directors Association: Kathleen Walczak**

1) Executive Roundtable Program-Group 2 (3/1-3/10) **22hrs**

**C) National Funeral Directors Association: Kathleen Walczak**

- |  |              |
|--|--------------|
| 1) 100 Ways to Motivate Others (home study)                              | <b>10hrs</b> |
| 2) Boom! 7 Choices For Blowing The Doors OFF... (home study)             | <b>10hrs</b> |
| 3) Cry Until You Laugh: Comforting Guidance...(home study)               | <b>10hrs</b> |
| 4) Think Like A Marketer (home study)                                    | <b>10hrs</b> |
| 5) Capitalizing On Kindness: Why 21 <sup>st</sup> Century...(home study) | <b>10hrs</b> |
| 6) Building Customer Loyalty From The Inside Out (home study)            | <b>10hrs</b> |
| 7) The Eight Building Blocks For Creating A Sustainable.. (home study)   | <b>10hrs</b> |
| 8) Creating Meaningful Funeral Experiences (home study)                  | <b>10hrs</b> |
| 9) Does Formaldehyde Cause Cancer? NFDA's... (home study)                | <b>4hrs</b>  |
| 10) Ethical Thinking In Today's World (home study)                       | <b>4hrs</b>  |
| 11) FTC Funeral Rule Staff Training (home study)                         | <b>4hrs</b>  |
| 12) GPL Packages-Doing Them Right (home study)                           | <b>4hrs</b>  |
| 13) Prepare For The New Employment Regulations (home study)              | <b>4hrs</b>  |

**D) International Order Of The Golden Rule: Lisa Krabbenhoft**

- 1) Fresh Tomorrows -New Heights, New Opportunities (4/23-24/10) **10.25 hrs**

**E) Matthews International: Jay Diaz**

- 1) Focus On Your Future (4/7-8/10 & 7/21-22/10) **12hrs**  
2) Hardwood Casket Construction & Plant Tour (4/7/10 &7/21/10) **2hrs**

**F) Bergen Funeral Directors Association: Craig Reiman**

- 1) Pre need (4/7/10) **1hr**

**G) National Funeral Directors Association: Kathleen Walczak**

- 1) Facebook Best Practices for Funeral Directors (5/20/10) **2hrs**

**H) Pennsylvania Funeral Directors Association: Jo Ann Borsic**

- 1) The Power of Aftercare: Funeral Director's Gift... (6/14/10) **1.5hrs**  
2) Beyond The Burial: Enhancing Hope & Healing (6/14/10) **1hr**  
3) The Emerging Market for Eco-Friendly Death Care... (6/15/10) **2hrs**  
4) The New Competitive Roles of Websites: Increasing.... (6/16/10) **1.5hrs**  
5) Financial Realities of Today's Funeral Home:... (6/16/10) **2hrs**

**I) Jewish Funeral Directors of America: Florence Pressman**

- 1) Communication with Tact & Professionalism (5/4/10) **1hr**  
2) I' am Directing As Fast As I Can....(5/5/10) **2hrs**  
3) Now Hear This-Effective Communication... (3/5/10) **1.5hrs**  
4) Explaining Death to Children... (5/3/10) **2hrs**

**J) National Funeral Directors Association: Kathleen Walczak**

- 1) Ten Succession Secrets of Lasting Family... (5/13/10) **1hr**  
2) Drugs and Alcohol in the Workplace:....(6/24/10) **1hr**  
3) FTC Funeral Rule Coordinator Speaks Out... (5/6/10) **2hrs**  
4) Eliminating Potential Wage And Hour Violation.. (6/10/10) **2hrs**

**Open Session Minutes**

**April 13, 2010**

**Page 5**

**K) Jewish Funeral Directors of America: Florence Pressman**

- 1) Hospice & Funeral Service: Mutual Concern...(5/4/10) **1hr**
- 2) "The Jewish View Of Death And How It Impact..."(5/4/10) **2hrs**

**L) Passiac County Funeral Directors Association: Brian Richards**

- 1) Function of the Bergen County Medical Examiners... (2/11/10) **1hr**
- 2) Pre-Need Law (3/11/10) **1hr**

**M) The Outlook Group, Inc.: Christopher Kuhn**

- 1) Stop Reacting And Start Winning (open) **2hrs**

**N) American Academy of McAllister: William Boglioli**

- 1) Soc 101:History of Funeral Service (Sep-Nov) **30hrs**
- 2) Bus 202: Small Business Management (Sep-Nov) **40hrs**

On motion made by Mr. Lomardi, seconded by Mr. Radzieta, the Board voted to move this matter to Executive Session for discussion. All voted in favor of the motion. On motion made by Mr. Stellato, seconded by Mr. Galante, the Board determined to go back into open session. All voted in favor of the motion. On motion made by Mr. Stellato, seconded by Mr. Radzieta, the Board voted not to approve the course based on the course does not meet the criteria of the continuing education credits. All voted in favor of the motion.

**O) American Academy McAllister Institute of Funeral Service: Brian Kasler**

(Additional documents was provided to Ms. Churchman & Mr. Brown only)

- 1) Distant Learning in Mortuary Education (4/17/10) **1hr**
- 2) Red Flag Rule Funeral Home Requirements (4/17/10) **1hr**
- 3) OSHA Annual Compliance Guidance...(4/17/10) **2hrs**
- 4) Evaluating Your Business & Planning...(4/17/10) **2hrs**
- 5) FTC Funeral Rule (4/17/10) **2hrs**

**P) Matthews International: Jay Diaz**

1) The Rearrangement Process (3/24/10)

**3hrs**

The committee reported that section M) The Outlook Group, Inc.; number 1) was approved and needs to provide the Board with the date and location of the course; section N) American Academy of McAllister; number 1 & 2) was not approved it does not meet the criteria of the continuing education credits. On motion made by Mr. Lombardi, seconded by Mr. Stellato, the Board determined to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

New Jersey Cemetery Board Public Session Agenda for March 11, 2010. This was for the Board's information only.

Taquan Evans, obituary notice appeared in the February 7, 2010, edition of the Star Ledger. This was for the Board's information only.

On March 4, 2010, the State Of New Jersey, 214<sup>th</sup> Legislature, Assembly # 2456, proposed a bill to eliminate salaries for part-time members of the Board. This was for the Board's information only.

Jonathan Wojcik, is asking for permission to extend his internship beyond the three years in order to complete one class and one observation at Mercer Community College, and to pass the Nationals and Practical Examination. On motion made by Mr. Stellato, seconded by Mr. Brown, the Board voted to extend his internship until December 31, 2010, if additional time is needed he must notify the Board. All voted in favor of the motion.

Justin Wild, is asking for permission to extend his internship for one more year, in order to complete a few remaining courses at Mercer Community College, perform one additional funeral setup & 18 embalmings, and pass the Jurisprudence/Nationals & Practical Examinations. On motion made by Mr. Stellato, seconded by Mr. Brown, the Board voted to extend his internship until December 31, 2010. All voted in favor of the motion.

**Open Session Agenda**  
**April 13, 2010**  
**Page 7**

Emily Moscetti, invites the Board to host an public meeting at their annual convention on September 28, 2010 located in Atlantic City, New Jersey. Mr. Mandeville informed the Board that he has spoke to Mr. Demarzo regarding this matter. DAG Berger will check to see if the meeting can he done by television.

**OPEN DISCIPLINARY MATTERS**

#10-13 May Funeral Home, Pennsauken, Mgr., Thomas May, paid the penalty of \$100.00 for violation of **N.J.A.C.** 13:36-5.6 (a) on March 25, 2010. This was for the Board's information only.

**ITEMS FOR DISCUSSION**

None.

**EXECUTIVE SESSION** - 10:45 A.M. On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

\_\_\_\_\_  
Thomas C. Brown  
Secretary

\_\_\_\_\_  
Dated