

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, MAY 3, 2011
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius R. Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Bayode Olabisi (Public Member)
John Radzieta
Louis J. Stellato Jr, Ph.D

ABSENT

Richard W. McCriskin
Philip Scheps (Public Member)
Lloyd Wimberg
Ana Zevallos

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Meeting Minutes for April 5, 2011. On motion made by Mr. Lombardi, seconded by Mr. Stellato, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in April are three (3) and the total for the year are ten (10).

Mr. Mandeville reported that the next regular monthly Board meeting has been scheduled for Tuesday, June 7, 2011 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that the next Jurisprudence Examination has been scheduled for June 17, 2011.

Regulation Analyst, Maryann Sheehan is scheduled to arrive at 10:00 a.m. to focus on #6 and #11 of the Religious Preparation Adoption N.J.A.C.13:36-1.8,4.9, 5.17 & 5.18.

INTERN REGISTRATIONS

Maryann Jannotti, O'Brien Funeral Home
Matthew Lieberwirth, Davis & Hepplewhite Funeral Home
Anthony Macagna Jr., A K Macagna Funeral Home
Stephanie Nolan, Rezem Funeral Home
Alison Reinhard, Perinchief Chapels
Michael Warchal, Bergen Funeral Service

This was for the Board's information only.

NEW LICENSEES

Barbara Di Buono	Licensed by Application
Brittnee Hagerty	Licensed by Application
Jason Roefaro	Licensed by Application
Shawn Salamon	Licensed by Application

Licensed by Application total for 2011: 9 Licensed by Credentials total for 2011: 0

This was for the Board's information only.

NEW INSTALLATIONS

Beth Isreal Memorial Chapel, Spotswood, Mgr., Theodore Ricci

This was for the Board's information only.

CONTINUING EDUCATION

A) Thanos Institute: Mary Rizzo

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|-----------------------------------------------------------------------|-------------|
| 1) Leadership According To St. Peters: Ethical....(5/12/11 & 6/10/11) | 1hr |
| 2) Don't Wait Until You Are Six Feet Under....(5/12/11 & 6/10/11) | 2hrs |
| 3) Grief And The Funeral Director (5/12/11 & 6/10/11) | 2hrs |
| 4) Suicide And The Funeral Director (5/12/11 & 6/10/11) | 1hr |

B) New Jersey Funeral Service Education Corp: Emily Moscetti

(Additional course material provided to Ms. Churchman & Mr. Brown only)

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|-----------------------------------------------------------------------|------------|
| 1) Common Sense Customer Service (9/26/11) | 1hr |
| 2) Ten Things You Are Afraid To Tell Your Families...(9/27-28/11) | 1hr |
| 3) Tissue Gas Doesn't Have To Be A Nightmare (9/26-27/11) | 1hr |
| 4) A Sacred Trust-Returning The Wartime Fallen (9/28/11) | 1hr |
| 5) How To Profit From The Coming Demographic Storm (9/26/11) | 1hr |
| 6) Right People. Right Fit (9/26/11) | 1hr |
| 7) The Growing "Green" Burial Movement (9/26-27/11) | 1hr |
| 8) Common Estate Planning Problems Of Funeral Home....(9/27-28/11) | 1hr |
| 9) What Your Funeral Home Customers REALLY Want (9/27-28/11) | 1hr |
| 10) Who Has The Right To Control The Funeral? (TBD) | 1hr |
| 11) The Cremation Boom: Cultural And Religious Factors (9/27-28/11) | 1hr |
| 12) Create An Environment To Assist The Family Through...(9/26-27/11) | 1hr |
| 13) He Just Can't See Himself (9/28/11) | 1hr |

C) National Funeral Directors Association: Kathleen Walczak

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|---------------------------------------------------------------------|-------------|
| 1) Green Funeral Trends (5/19/11) | 1hr |
| 2) Handling Resistance & Objections (5/19/11) | 2hrs |
| 3) Making Of A Funeral Professional And The Trend...(5/20/11) | 1hr |
| 4) New Invention Of Interactive & Information Technology (5/20/11) | 1hr |
| 5) AFE Cemetery Forum: Extending The Life Of A Cemetery (5/20/11) | 2hrs |
| 6) Stone Memorial Marketing Analysis & Development...(5/20/11) | 1hr |
| 7) Technical Session: Embalming & Restoration (5/21/11) | 1hr |
| 8) Focus Regions, Taiwan: Culture & Practice Sharing (5/21/11) | 1hr |
| 9) Cremation Technology & Trends (5/21/11) | 1hr |
| 10) AFE Exhibits (5/19-21/11) | 1hr |

D) New Jersey Funeral Service Education Corp: Emily Moschetti

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| 1) State of The Funeral Procession (7/26/11) | 2hrs |
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E) FuneralCE: Lesli Leakey

(Additional course material provided to Ms. Churchman & Mr. Brown only)

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| 1) Maximizing Integrity In Decisions With Seniors (on-going) | 4hrs |
| 2) Bloodborne Pathogens (on-going) | 3hrs |
| 3) OSHA Workplace Rights (on-going) | 2hrs |

F) Monmouth & Ocean Funeral Director Assoc.: George Jeffrey Lovas, Trustee

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| 1) Burial Protocol At Wm. E. Doyle Veteran's Memorial..(various) | 1hr |
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G) Funeral Directors Assn of Essex, Union & West Hudson: Edith Churchman

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| 1) Essex County Welfare Burial Overview (4/28/11) | 1hr |
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H) Morris County Funeral Director Association: Mark Connors

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| 1) Lifting The Mystery Of The Surrogate's Court (6/7/11) | 1.5hrs |
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I) SCI Managment-Dignity University: Valarie Miller

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| 1) Hiring, Training & Retaining High Performance Assoc. (on-going) | 1hr |
| 2) Hospice Explained (on-going) | 1hr |

The committee reported that section C) National Funeral Directors Association, numbers 5, 6 and 10 were not approved; section E) Funeral CE, numbers 1 was approved for four (4) hours only. On motion made by Mr. Radzieta, seconded by Mr. Brown, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for April 14, 2011. This was for the Board's information only.

Gustav J. Novak, obituary notice appeared in the March 26, 2011, edition of the Star Ledger. This was for the Board's information only.

News article titled "Ex-Newark funeral director in prison for stealing body parts admits to practicing without license". This was for the Board's information only.

Dianne Tamaroglio, Executive Director of the New Jersey Cemetery Board, informs the Board that the Thursday, May 12, 2011 meeting was adjourned. The next scheduled Board meeting will convene on Thursday, June 9, 2011. This was for the Board's information only.

In accordance with the 2011-2013 license renewal, Kevin Lamont Small reported his 2010 DUI conviction. Order and Certification is attached. This was for the Board's information only.

Steven Brown is requesting a 1 year intern extension, in order to complete schooling, the National and the Practical Examination. Intern card is scheduled to expire on May 27, 2011. On motion made by Mr. Stellato, seconded by Mr. Brown, the Board voted to extend his internship for one (1) year. All voted in favor of the motion.

Michael Warchal is requesting a 1 year intern extension, in order to complete the necessary requirements for the State Board and Mercer Community College. Intern card is scheduled to expire on May 27, 2011. On motion made by Mr. Stellato, seconded by Mr. Brown, the Board voted to extend his internship for one (1) year. All voted in favor of the motion.

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Mr. John Gorny presented the Board with numerous questions regarding the statutes and regulations. The board determined that questions number 1, 2 and 4 you are not required to have a license; question number 3, if the Board is aware they would take the appropriate action and if you have additional information please provide it to the Board's office., and number 5, it is not required at this point, the Board will review this issue.

Darnell Scott is requesting permission for a eight (8) month intern extension in order for our office to receive his Academic Qualifying Certificate from the Department of Education. On motion made by Ms. Churchman, seconded buy Mr. Brown, the Board voted to extend his internship for eight (8) months. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

None

ITEMS FOR DISCUSSION

None.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION - 11:00 A.M. on motion made by Mr. Lombardi, seconded by Mr. Radzieta, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr.
President

Dated

