

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6th FLOOR
9:30 A.M., TUESDAY, MAY 3, 2016
<http://www.njconsumeraffairs.gov/mor>

OPEN SESSION MEETING MINUTES

ATTENDANCE

James J. Marrocco, President
Thomas M. Keiser, Jr., Secretary
Charles F. Bechtold
Thomas E. Day
Garrett C. Jones
Curtis S. Macysyn (Public Member)(arrived 9:50 A.M.)
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta Sr.
Lloyd Wimberg

ABSENT

Lloyd Wimberg - Excused

ALSO ATTENDING

Quin Archer, Executive Director
Meaghan Goulding, Deputy Attorney General
Sabrina Dwight, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for April 5, 2016. On motion made by Mr. Day, seconded by Mr. Radzieta, the Board voted to accept the minutes as read. All voted in favor of the motion.

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EXECUTIVE DIRECTOR'S REPORT

Ms. Archer reported that the total number of complaints received in April are 15 and the total for the year are 31.

Ms. Archer reported that the next regular Board meeting has been scheduled for Tuesday, June 7, 2016, in the Hudson Conference Room, 6th floor.

Ms. Archer reported that the Jurisprudence Examination will be held on July 15, 2016 at the Mercer County Community College in Trenton, New Jersey.

INTERN REGISTRATIONS

Lonnie Clark, The Family Funeral Home LLC

*Intern registration for 2016:*17

This was for the Board's information only.

NEW LICENSEES

Natalie Freeman	Licensed by Application
Vaugh C. Greene	Licensed by Credentials

*Licensed by Application for 2016:*6 *Licensed by Credentials for 2016:*1

This was for the Board's information only.

NEW INSTALLATIONS

Roedel-Krause Funeral Services, Merchantville, Mgr., Michael T. Krause
Christy Funeral Home, Millville, Mgr., Matthias H. Christy

New Installation received in April: 2 *Total for 2016:* 9

This was for the Board's information only.

CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) National Funeral Directors Association: Jackie Lindberg

- 1) Relationship Marketing: Your “Secret Weapon....” (6/16/16) **1hr**

B) International Order of the Golden Rule: Jessica Smith

- 1) How to Write an Obituary Worth Reading (6/16/16) **1hr**
2) Funeral Directors and Legal Advice: Don’t.....(7/14/16) **1hr**
3) Where does my Business Stand? Benchmarks....(8/25/16) **1hr**
4) 7 Integrated Components of HR for Small Firms....(9/22/16) **1hr**
5) People Skills that Build Trust and Lead to Repeat.....(11/10/16) **1hr**

C) Grief Guides LLC: Kevin Comber

- 1) A Review of the Expanding Field of Grief Studies (4/19/16) **1hr**

D) Bergen County Funeral Directors: David Feeney

(Additional information provided to Chairman Bechtold)

- 1) Creutzfeldt-Jakob Disease (6/1/16) **2hrs**

E) Lester Venella Jr.

- 1) Pre Need Marketing Steps (TBD) **1hr**

F) Morris County Funeral Director’s Association: Mark Connor

- 1) Logistics for High Profile Funerals....(4/5/16) **2hrs**

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G) New Jersey State Funeral Directors Association: Adam Guziejewski

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| 1) The Ethics of the Arrangement Office (9/21-22/16) | 1hr |
| 2) Sharing Life by Design....(9/21-22/16) | 1hr |
| 3) Building Your Audience from Scratch (9/21-22/16) | 1hr |
| 4) Viral Hemorrhagic Fever: Patient Management.... (9/21-22/16) | 1hr |
| 5) Caring for Infants: Embalming and Cosmetic... (9/21-22/16) | 1hr |
| 6) Resolving Consumer Complaints (9/21-22/16) | 1hr |
| 7) A Journey Inside the Minds of Baby Boomers (9/21-22/16) | 1hr |
| 8) The Best Ceremonial Driven Selection Room.... (9/21-22/16) | 1hr |
| 9) Until They All Come Home: Returning..... (9/21-22/16) | 1hr |
| 10) Why Green Burial is the Answer to Climbing.... (9/21-22/16) | 1hr |
| 11) Can the Best Embalmers Still Learn Something? (9/21-22/16) | 1hr |

On motion made by Mr. Radzieta, seconded by Mr. Papavero, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the change of ownership for Scala Memorial Home, LLC. This was for the Board's information only.

Paul Ippolito Summit Memorial registration was reinstated on February 23, 2016. This was for the Board's information only.

Paul Ippolito Berkeley Memorial registration was reinstated on February 23, 2016. This was for the Board's information only.

Licensee Raymond Accolla, who previously requested a waiver of the continuing education requirements, provided additional medical documentation along with the Board's response to his initial letter of December 19, 2014. On motion made by Mr. Radzieta, seconded by Mr. Papavero, the Board determined to issue a uniform penalty letter for failure to comply with the Board's previous decision. Penalty fee of \$250.00 was issued and Mr. Accolla must submit proof of the continuing education credits for this renewal period. All voted in favor of the motion.

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Letter from Daniel Simone, questioning whether Jeffrey Macanka, who operates Introcaso-Angelo Funeral Home and the Branch Brook Memorial Home, would be permitted to have an intern at each of his location. On motion made by Mr. Bechtold, seconded by Mr. Olabisi, the Board determined to deny his request pursuant to the wording in N.J.S.A.45:7-49(2). All voted in favor of the motion.

In receipt of the March 24, 2016 issue of The Italian Voice, which posted “Sheriff’s Sale of Notice” to take place on April 12, 2016 against the property known as 252 Broadway and 257 Broadway, Passaic, New Jersey. This was for the Board’s information only.

Intern Amada Matlee is requesting permission to assist at the Finegan Funeral Home, under the supervision of Jeffrey Finegan, Sr., in order to obtain the required number of embalming. On motion made by Mr. Radzieta, seconded by Mr. Papavero, the Board voted to approve her request. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

#16-04 Henry Gutterman paid the penalty of \$100.00 for the violation N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on March 22, 2016 and submitted a copy of his 2015 OSHA certificate as proof of compliance. This was for the Board’s information only.

#16-06 William Sray paid the penalty of \$100.00 for the violation N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on March 24, 2016. This was for the Board’s information only.

#16-12 Pamela Powers paid the penalty of \$100.00 for the violation N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on March 30, 2016. This was for the Board’s information only.

#16-13 Joseph Olivero Jr. paid the penalty of \$100.00 for the violation N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on April 7, 2016. This was for the Board’s information only.

#16-14 William Boglioli paid the penalty of \$100.00 for the violation N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on March 24, 2016. This was for the Board’s information only.

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#16-15 Crystal Muckelston paid the penalty of \$100.00 for the violation N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on March 29, 2016. This was for the Board's information only.

#16-16 Paul Horvath paid the penalty of \$100.00 for the violation N.J.S.A.45:7-72.1 and N.J.A.C.13:36-10.3 on March 31, 2016. This was for the Board's information only.

#16-18 Evan F. Pflieger of John F. Pflieger Funeral Home Inc., paid the penalty of \$3,800.00 for the violation N.J.A.C.13:36-4.1 (a) (b) on April 15, 2016. This was for the Board's information only.

R. Michael Gallaway explained the circumstances surrounding Gallaway & Crane Funeral Home expired registration. On motion made by Mr. Papavero, seconded by Mr. Radzieta, the Board voted to go into executive session for possible disciplinary action. All voted in favor of the motion. Mr. Day recused himself and left the room. On motion made by Mr. Jones, seconded by Mr. Bechtold, the Board determined to issue a uniform penalty letter for violation of N.J.A.C. 13:36-4.1(a)(b) failure to renew the certificate of registration prior to expiration date with a penalty of \$100.00. All voted in favor of the motion. On motion made by Mr. Papavero, seconded by Mr. Jones, the Board voted to go back into open session. All voted in favor of the motion. Mr. Day recused himself and left the room.

GENERAL QUESTION FROM THE PUBLIC

Provide an appropriate time frame to be giving to the candidates, who have failed the Jurisprudence examination to review their answer sheet to the key answer sheet. Pursuant to N.J.A.C.13:36-3.6 (a). On motion made by Mr. Bechtold, seconded by Mr. Olabisi, the Board determined that thirty (30) days after receiving notification of the exam results with twenty (20) minutes to review the answer sheet. All voted in favor of the motion.

PUBLIC COMMENTS

None.

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EXECUTIVE SESSION - 10:15 A.M. On motion made by Mr. Radzieta, seconded by Mr. Olabisi, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas M. Keiser, Jr.,
Secretary

Dated