

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, MAY 4, 2010
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)(arrived at 10:40 a.m.)
Curtis S. Macysyn (Public Member)
Richard McCriskin
Bayode Olabisi(arrived at 10:00 a.m.)
John Radzieta
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg

ABSENT

Philip Scheps (Public Member)
Ana Zevallos

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for March 2, 2010.

On motion made by Mr. Radzieta, seconded by Mr. Wimberg, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in April are 7 and the total for 2010 are 30.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, June 1, 2010 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that the Jurisprudence Examination has been scheduled for June 18, 2010.

Updated information regarding the September 28, 2010 Convention.

Maryann Sheehan, Regulation Analyst, will discuss the regulation recommendations.

INTERN REGISTRATIONS

Barbara DiBuono, M. J. Murphy Funeral Home
Randy Gagnon, Bergen Services
Michael Sztuk, Madison Memorial Home
Michael Warchal, James H. Hunt Funeral Home

This was for the Board's information only.

NEW LICENSEES

Donald Cymbor Jr.	Licensed by Application
Noe Hamer	Licensed by Credentials
Richard Lechner Jr.	Licensed by Application
Marc Mastapeter	Licensed by Application
Tiffany Virginio	Licensed by Application

*Licensed by Application total for 2010:***13** *Licensed by Credentials total for 2010:***2**

This was for the Board's information only.

NEW INSTALLATIONS

Beth Israel Funeral Chapel, Edison, Mgr., Martin Goldstein

This was for the Board's information only.

CONTINUING EDUCATION

A) National Funeral Directors Association: Kathleen Walczak

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|--|--------|
| 1) Grief Services in The United States (5/13/10) | 1hr |
| 2) Advance Cremation Arranging (5/13/10) | 1.5hrs |
| 3) Professionalism-What Does It Mean to... (5/13/10) | 1hr |
| 4) Embalming Difficult Cases (5/15/10) | 2hrs |

B) International Order Of the Golden Rule: Lisa Krabbenhoft

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| 1) Green Burials (5/27/10) | 1hr |
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C) Funeral Director's Assoc. Of Essex, Union & W. Hudson: Edith Churchman

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| 1) The Photo Documentary (4/22/10) | 1hr |
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D) National Funeral Directors Association: Kathleen Walczak

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| 1) Preventing OSHA Violation In Your.....(5/19/10) | 2hrs |
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E) Garden State Funeral Directors Association: Edith Churchman

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| 1) Funeral Director & Clergy: A Partnership... (6/5/10) | 1hr |
| 2) Funeral Director & Clergy: Partners In Progress... (6/5/10) | 1hr |
| 3) Celebrant Training: An Overview (6/5/10) | 1hr |
| 4) Asian Funeral Customs (6/5/10) | 1hr |
| 5) Islamic Funeral Customs (6/5/10) | 1hr |
| 6) The Catholic Funeral Mass (6/5/10) | 1hr |

Open Session Minutes

F) Bergen County Funeral Directors Association: Craig Reiman

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| 1) Catholic Cemeteries: Common Footing on Sacred...(9/1/10) | 1hr |
| 2) Bag Pipes At The American Funeral (5/5/10) | 1hr |

G) National Funeral Directors Association: Kathleen Walczak

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| 1) 2010 Executive Roundtable Group 1 (9/6-7/10) | 8hrs |
| 2) 2010 Executive Roundtable Group 1 (9/8/10) | 6hrs |
| 3) 2010 Executive Roundtable Group 2 (7/19-20/10) | 8hrs |
| 4) 2010 Executive Roundtable Group 2 (7/21/10) | 6hrs |
| 5) Dealing With The Media In The 21 st Century (10/21/10) | 1hr |

H) National Funeral Directors & Morticians Assoc, Inc: Alice Woods

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| 1) Red Flag Rule (Have You Complied) (4/24/10) | 1hr |
| 2) TSA Known Shipper (4/26/10) | 2hrs |
| 3) Local Funeral Customs (4/26-27/10) | 1hr |
| 4) Owners Track Leadership Seminar (4/27/10) | 2hrs |

I) New Jersey Institute for Continuing Legal Education: Mark Ross

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|---|---------------|
| 1) Workplace Harassment: Update 2009 (1/30/10) | 3.5hrs |
| 2) Employment Law 101 For the Non-Employment Lawyer:... (4/14/10) | 1.5hrs |

J) Prout Funeral Home, Inc.: Robert Prout

(The Course previously approved for 1hr was "Green Practice In Your Funeral Home")

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| 1) Integrating Green At Your Firm The Changing... (4/20/10) | 1hr |
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K) Regulatory Support Services, Inc.: Twila Dickerson

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| 1) Annual OSHA Training Learning From The Mistakes... (various) | 3hrs |
| 2) Whirlwinds & Whirlpools: Handling Challenging.... (various) | 3hrs |

L) Education Workers Group: Jody Daszkowki

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| 1) Upselling Without Upsetting The Client (online) | 1hr |
| 2) Understanding Hospice And Palliative Care (online) | 1hr |
| 3) Understanding Modern Funeral Customs (online) | 1hr |

M) Elite Continuing Education: Christopher Calabucci

(Additional material was provided to Ms. Churchman only)

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| 1) The Americans With Disabilities Act (continuous) | 3hrs |
| 2) Formaldehyde Monitoring Update (continuous) | 2hrs |
| 3) Complying With The Funeral Rule (continuous) | 3hrs |
| 4) Professional Ethics (continuous) | 2hrs |

N) Bergen County Funeral Directors Association: Craig Reiman

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| 1) Burial Assistance (11/3/10) | 1hr |
| 2) NJ Mission Of Honor (1/5/11) | 1hr |
| 3) Organ Donor Process (10/6/10) | 1hr |

The committee reported that C) Funeral Director's Assoc. of Essex, Union, & W Hudson was withdrawn; section F) Bergen County Funeral Directors Association, numbers 1 -2 were previously approved and needs to provide the location where the courses will be held; section N) Bergen County Funeral Directors Association, numbers 1 -3 was approved and needs to provide with the location where the courses will be held. On motion made by Mr. Stellato, seconded by Mr. Brown, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Dianne Tamaroglio, Executive Director of the New Jersey Cemetery Board, informs the Board that the Thursday, April 8, 2010 meeting was adjourned. Their next scheduled Board meeting will convene on Thursday, May 13, 2010. This was for the Board's information only.

The Board received notification of the recent death of Robert Armitage, Ferdinand Kaiser and Philip Rontondo. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#10-08 Intern James Abdullah, Atlantic City, paid the penalty of \$500.00 for violation of **N.J.S.A.** 45:7-47 on April 20, 2010. This was for the Board's information only.

#10-08 Preceptor Mikal Abdullah, Egg Harbor Township, paid the penalty of \$1,500.00 for violation of **N.J.A.C.**13:36-5.15 and **N.J.S.A.** 45:1-18 (n) on April 19, 2010. This was for the Board's information only.

EXECUTIVE SESSION - 10:10 A.M. On motion made by Mr. Stellato, seconded by Mr. Wimberg, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas C. Brown
Secretary

Dated