

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR 9:30 A.M., TUESDAY, MAY 6, 2008
njconsumeraffairs.gov/nonmedical/mortuary.htm
OPEN SESSION MEETING MINUTES

ATTENDANCE

Louis J. Stellato Jr, Ph.D, President
Richard J. Galante, Secretary
Thomas C. Brown
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)(arrived at 10:00 A.M.)

ABSENT

Edith C. Churchman, Ph.D., CFSP
Fanny Jaramillo (Public Member)
Philip Scheps (Public Member)
Frederick R. Whiteley III

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for March 4, 2008.
New Jersey State Board of Mortuary Science Open Session Minutes for April 1, 2008.

On motion made by Mr. Lombardi, seconded by Mr. Brown, the Board voted to approve the minutes as read. All voted in favor of motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in April were 11 and the total for the year are 38.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, April 1, 2008 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that the jurisprudence examination has been scheduled for 1:00 p.m. on Friday, June 20, 2008 at Mercer County Community College.

INTERN REGISTRATIONS

Michael Badolato, Tuttle Funeral Home

Ryan Buckland, Anderson Funeral Service
Hawwah Karim-Smith, Peace & Glory Home for Funerals
Timothy Lischak, Moore's Home for Funerals
Valentine A. Miele III, Flock Funeral Home, Inc.
Michelle Sommerlad, Shook's Cedar Grove Funeral Home
Keith Watson, Watson Mortuary Service

This was for the Board's information only.

NEW LICENSEES

Greg A. Brunwasser Licensed by Credentials
Robert Damico Licensed by Credentials
Frederick S Dearden III Licensed by Application
Jerome S Tilton Licensed by Credentials

This was for the Board's information only.

NEW INSTALLATIONS

Bermingham Funeral Home Inc, Wharton, Mgr., Michael Yaros

This was for the Board's information only.

CONTINUING EDUCATION

National Funeral Directors Association: Kathleen Walczak

- 1) Tips for Marketing a Pet Funeral Business- 6/19/08 2hrs
 - 2) Your Questions about Green Funerals Answered- 8/28/08 2hrs
 - 3) Family Business Health Assessment: Why Your Business Needs One- 6/5/08 1hr
 - 4) Preventing OSHA Violations in Your Funeral Home- 5/22/08 2hrs
 - 5) What To Do When Families Say "No Religion Please"-7/17/08 1hr
 - 6) The Future of Funeral Service: Crisis or Opportunity- 7/31/08 1hr
 - 7) The Latest Pandemic Disaster Information- 5/20/08 1hr
- B) New Jersey Funeral Service Education Corp.: Emily Moscetti

- 1) Meeting the Needs of Difficult Consumers- 6/25/08 3hrs

C) Selected Independent Funeral Homes: Amy Hunt
Note: Course previously denied: additional information attached

- 1) 2008 Group Meetings-(various location & dates) 5hrs

D) Matthew International Casket Division: Jay Diaz

- 1) 90 Minute Miracle/Hardwood Product Knowledge & MFG Plant Tour-4/24/08 3hrs

E) 100% Education by Mc Kissock: Ashley Northrop

- 1) Bloodborne Pathogens and Needle Stick Safety 2hrs
- 2) Crisis: The Role of the Funeral Director 3hrs
- 3) Ethics For Funeral Service 2hrs
- 4) Formaldehyde Monitoring and the OSHA Standard 3hrs
- 5) Funeral Practice, Past & Present 2hrs
- 6) Marketing for Funeral Directors 3hrs

- 7) OSHA and The Funeral Director 2hrs
- 8) Professionalism for the Funeral Industry 3hrs
- 9) The FTC's Funeral Rule 3hrs

F) Metropolitan Funeral Directors Assoc.: Joel Dolci

- 1) Dealing With the Difficult Family- 4/24/08 2hrs
- 2) Understanding Ethics & Ethical Behavior- 4/24/08 1hr

G) Batesville Casket Company: Deb St. Pierre

- 1) Getting to Know the Cremation Consumer..An Initial Action Plan 2hrs

H) Crews-Farrell-Mead Wilbert Seminar: Frank Petraccio Note: Additional information regarding course outline is placed on cart

- 1) What Matters Most The Heart's Desires of Life & Death- 5/13 -14/08 3hrs

I) Jewish Funeral Directors of America: Florence Pressman

- 1) Sexual Harassment in the Workplace-5/6/08 2hrs
- 2) Jewish Burial Customs and Mourning Practices-5/5/08 3hrs
- 3) OSHA Review-5/7/08 1.5hrs
- 4) Incorporating Pet Services?5/6/08 2hrs

J) Elite CME, Inc.: Christopher Calabuci Note: Additional course outline is placed on cart (4 chapter booklet)

- 1) Preneed Sales (online) 3hrs
- 2) Professional Ethics (online) 1hr
- 3) Employment law (online) 3hrs
- 4) Dealing with Difficult People and Situations (online) 3hrs

K) Flynn and Son Funeral Homes: Gerianne Kenny

- 1) American Society of Embalmers 4th Annual Meeting and Conference 6.5hrs

L) Funeral Directors Assn of Essex, Union & West Hudson: Edith Churchman

- 1) Cutting Edge Technology for the Funeral Home-3/27/08 1hr

The committee reported that section A) National Funeral Directors Association, number 1, was not approved, section D) Matthew International Casket Division, number 1, was approved for three (3) hours only, section I) Jewish Funeral Directors of America, number 4, was not approved. On motion made by Mr. Brown, seconded by Mr. Lombardi, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for April 10, 2008. This was for the Board's information only.

Marketing Assistant, Jay Diaz of Matthew Casket Division, informs the Board of the recent change of company name and contact person. This was for the Board's information only.

Mark McCormick, informs the Board of the replacement of Jacqueline B Sander as Dean

of Mercer County Community College, Division of Business and Technology. This was for the Board's information only.

Jason Randall of Sun West Mortgage Company, would like to introduce their services to the New Jersey funeral industry. The Board has determined that these services is a violation of the Board's regulations.

Dennis Cheega, ask the Board for some guidance for an after-care program he would like to implement through the Cheega Funeral Home in Swedesboro. On motion made by Mr. Brown, seconded by Mr. Horwitz, the Board has determined to sent a letter to Mr. Cheega to find out how this is being offered to consumers, what services are being provided to the consumer, what's the provider's credentials and what is the outline of the aftercare. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

#07-137 Harris Romano Funeral Home, Gloucester City, Mgr., Francis Romano, submitted a letter for the Board's consideration for violation of N.J.A.C.13:36-5.14 and 11.19. The Board has determined to move this matter to execution session for discussion. On motion made by Mr. Goldstein, seconded by Lombardi, based on mitigation factors the Board has determined to reduce the fine to \$100.00. All voted in favor of the motion.

#08-14 Anderson Funeral Service, New Brunswick, Mgr., Crystal Singleton, paid the penalty of \$250.00 for violation of N.J.A.C.13:36-5.21(a) and (b) and N.J.A.C.13:36-1.9 on April 15, 2008. This was for the Board's information only.

#08-15 May Funeral Home, Camden, Mgr., Thomas E. May, paid the penalty of \$1,850.00 for violation of 16 C.F.R. ? 453.3 (c)(2), N.J.A.C.13:36-9.7(d)(4) and 9.11 (b) and N.J.A.C.13:36-5.5(a) (1) on April 14, 2008. Funeral Home also provided their revised Outer Burial Container Price List and photo as proof of compliance. This was for the Board's information only.

#08-22 Judkins Colonial Home, Plainfield, Mgr., K. Reva Judkins, paid the penalty of \$500.00 for violation of N.J.A.C.13:36-5.5 (a) 1 and N.J.A.C.13:36-9.7 (d) (2) on April 10, 2008. Funeral Home also provided revised forms/price list and photos as proof of compliance. This was for the Board's information only.

#08-25 May Funeral Home, Pennsauken Mgr., Thomas E. May, paid the penalty of \$1,500.00 for violation of N.J.A.C.13:36-5.6 (a)(8) on April 14, 2008. This was for the Board's information only.

#08-23 Marrocco Memorial Chapel, Clifton, Mgr., James Marrocco, paid the penalty of \$250.00 for violation of N.J.A.C.13:36-5.21(a) and (b) on April 23, 2008. Funeral Home also provided their revised price list as proof of compliance. This was for the Board's information only.

#07-138 Cremation Society of New Jersey Inc., Clifton, Mgr., Thomas McNamara, paid the penalty of \$1,500 for violation of N.J.A.C.13:36-1.9(e) and (d) on April 23, 2008. This was for the Board's information only.

ITEMS FOR DISCUSSION

October 2, 2007 Open Session Minutes - Walter Calhoun. On motion made by Mr. Macysyn, seconded by Mr. Goldstein, the minutes were revised and the minutes were incorrect as approved. All voted in favor of the motion.

PUBLIC COMMENT

Jason Randall of Sun West Mortgage is seeking to hire funeral director?s as employees of Sun West Mortgage, they will be W-2 employees and paid loan officers.

EXECUTIVE SESSION - 10:45 A.M. On motion made by Mr. Goldstein, seconded by Mr. Lombardi, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr., Date
Secretary

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