

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JUNE 1 , 2010
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)(arrived at 10:10 A.M.)
Richard McCrisky
Bayode Olabisi
John Radzieta
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

ABSENT

Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for April 4, 2010.

On motion made by Mr. Stellato, seconded by Mr. Lombardi, the Board voted to accept the minutes as read. All voted in favor of the motion.

New Jersey State Board of Mortuary Science Open Minutes for May 4, 2010.

On motion made by Mr. Stellato, seconded by Ms. Churchman, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in May are 8 and the total for the year 2010 are 38.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, July 6, 2010 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that six (6) Candidates registered for the June 18, 2010 Jurisprudence Exam.

Election of Officers

Pursuant to the provisions of **N.J.S.A.** 45:7-37, the Board held elections for the following offices:

President: Richard J. Galante, Jr., - motion made by Mr. McCriskin, seconded by Mr. Lombardi.
Secretary: Thomas C. Brown - motion made by Mr. McCriskin, seconded by Mr. Lombardi.

All voted in favor of the above motions.

INTERN REGISTRATIONS

Natalie La Barge, Sweeney Funeral Home
Michael Sztuk, Madison Memorial Home

This was for the Board's information only.

NEW LICENSEES

None.

NEW INSTALLATIONS

None.

Open Session Minutes

June 1, 2010

Page 3

CONTINUING EDUCATION

**A) International Cemetery and Funeral Association: Daniel Osorio
(Pamphlet issued to Ms. Churchman only)**

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|--|----------------|
| 1) College of 21 st Century Services (7/23-28/10) | 25hrs |
| 2) College of Administration & Management (7/23-28/10) | 25hrs |
| 3) College of Cremation Services (7/23-28/10) | 25hrs |
| 4) College of Funeral Home Management (7/23-28/10) | 24.5hrs |
| 5) College of Land Management & Grounds Operation (7/23-28/10) | 24.5hrs |
| 6) College of Sales and Marketing (7/23-28/10) | 24.5hrs |

B) Morris County Funeral Directors Association: Mark Connor

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| 1) Crime Scene/Death Scene Cleanup and Bio-Hazard...(6/1/10) | 1hr |
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**C) The Outlook Group Inc.: Christopher Kuhnen
(Dates and locations provided, as per direction of the Board)**

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| 1) Stop Reacting and Start Winning (5/4-5/10) | 2hrs |
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D) New Jersey Funeral Service Education Corporation: Emily Moscetti

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| 1) No Religion Please, Serving Families With....(9/29-30/10) | 1hr |
| 2) Honoring What is Hidden in Plain Sight:.... (9/30/10) | 1hr |
| 3) Funeral Director Attitudes on Work and Career (9/29-30/10) | 1hr |
| 4) The Ethical Funeral Director (9/30/10) | 1hr |
| 5) The Sociology of Latino Families (9/29-30/10) | 1hr |
| 6) TSA Certified Cargo Screening Program (9/30/10) | 1hr |
| 7) Learning From the Irish, Re-Integrating Families... (9/28-29/10) | 1hr |
| 8) Whatever-Happened to Arsenic?..... (TBD) | 1hr |
| 9) Cremation Liability (9/28-29/10) | 1hr |
| 10) Surviving Cremation (9/29-30/10) | 1hr |
| 11) Tearing Down The Sign (9/28/10) | 1hr |
| 12) Embalming The Difficult Case: Never Fail... (9/29-30/10) | 1hr |
| 13) Rituals Right, Rituals Ruined (9/28/10) | 1hr |
| 14) Working With Families From Hell (9/29-30/10) | 1hr |

Open Session Minutes

June 1, 2010

Page 4

E) National Funeral Directors Association: Kathleen Walczak

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| 1) Breakout By Office (7/12/10) | 1.5hrs |
| 2) Ten Things I Wish Someone Had Told Me... (7/12/10) | 2hrs |
| 3) The Art of Effective Communication (7/13/10) | 2hrs |
| 4) The Future of Funeral Service and of NFDA (7/13/10) | 2hrs |
| 5) Your Role in Shaping the Future of NFDA (7/13/10) | 2hrs |
| 6) The Practices of Great Leadership (7/14/10) | 2hrs |
| 7) Mapping Out a Plan For Change (7/14/10) | 1hr |

F) National Funeral Directors Association: Kathleen Walczak

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| 1) Certified Preplanning Consultant (7/21-23/10) | 16hrs |
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G) National Funeral Directors Association: Kathleen Walczak

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| 1) Creating Home Funerals: Your Role as Funeral... (7/15/10) | 2hrs |
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H) 100% Education By McKissock: Ashley Northrop

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| 1) AIDS Education (online) | 3hrs |
| 2) Balancing Your Life; Revitalizing Your Funeral..... (online) | 3hrs |
| 3) Bloodborne Pathogens and Needlestick Safety (online) | 2hrs |
| 4) Crisis: The Role of the Funeral Director (online) | 3hrs |
| 5) Ethics For Funeral Service Professionals (online) | 2hrs |
| 6) Formaldehyde Monitoring and the OSHA... (online) | 3hrs |
| 7) Funeral Practices Past and Present (online) | 2hrs |
| 8) OSHA and the Funeral Director (online) | 2hrs |
| 9) Professionalism for the Funeral Industry (online) | 3hrs |
| 10) The FTC Funeral Rule (online) | 3hrs |

I) Passaic County Funeral Directors Association: Bryan Richards

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| 1) A Look at Organ Donation for Funeral Professionals (online) | 1hr |
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Open Session Minutes
June 1, 2010
Page 5

J) American Academy of McAllister Institute.: Brian Kasler

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|---|------------|
| 1) Risk Management & Best Practices (6/12/10) | 1hr |
| 2) Red Flags Rule Funeral Home Requirements (6/12/10) | 1hr |

K) Maryland State Funeral Directors Association: Shanah Clarritt

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| 1) 90 th Annual Convention (6/20-25/09) | 13hrs |
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The committee reported that section E) National Funeral Directors Association, numbers 1 and 7 were not approved; section H) 100% Education by McKissock, numbers 1 and 2 were approved for three (3) hours only; section K) Maryland State Funeral Directors Association, number 1, the Board needs to know what classes Ms. Clarritt has taken and the classes should be 1.5 hrs or better. On motion made by Mr. Stellato, seconded by Mr. Brown, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for May 13, 2010. This was for the Board's information only.

News article from CNN.Com titled "Funeral home accused of stacking bodies in a garage". This was for the Board's information only.

Second reprint of the Senate, No. 936, State of New Jersey Legislature which was first introduced on February 1, 2010 in regards to resolving consumer complaints within 120 days. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#05-85 Robert Warwick Consent Order, was filed with the Board on May 4, 2010. This was for the Board's information only.

#10-09 Bloomfield-Cooper Jewish Chapels, Lakewood, Mgr., submitted a written statement for the Board's consideration for violation of N.J.A.C.13:36-11-16, N.J.A.C.13:36-9.18 and 16.CFR § 453.2. On motion made by Mr. Brown, seconded by Mr. Stellato, the Board determined to uphold the uniform penalty letter. The majority voted in favor of the motion. Mr. Lombardi and Mr. Olabisi opposed and Mr. Galante recused himself.

Open Session Minutes
June 1, 2010
Page 6

#10-14 Stephenson-Brown Funeral Home, Merchantville, Mgr., Jeffrey Brown, paid the penalty of \$1,500.00 for violation of N.J.A.C.13:36-11.16 (d) on May 3, 2010. This was for the Board's information only.

#10-17 Plinton Curry Funeral Home, Westfield, Mgr., James Curry, paid the penalty of \$1,000.00 for operating a funeral home without a current funeral home registration. This was for the Board's information only.

#10-18 Whigham Funeral Home, Newark, Mgr., Terry Fort Fields, paid the penalty of \$2,300.00 for operating a funeral home without a current funeral home registration. This was for the Board's information only.

#10-20 Middlesex Funeral Home, Middlesex, Mgr., Glenn Scarponi, paid the penalty of \$500.00 for operating a funeral home without a current funeral home registration. This was for the Board's information only.

ITEMS FOR DISCUSSION

None.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION - 10:15 A.M. On motion made by Mr. McCriskin, seconded by Mr. Radzieta, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted

Thomas C. Brown
Secretary

Dated

