

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6th FLOOR
9:30 A.M., TUESDAY, JUNE 2, 2015
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING MINUTES

ATTENDANCE

James J. Marrocco, President
Thomas M. Keiser, Jr., Secretary
Thomas E. Day
Garrett C. Jones
Curtis S. Macysyn (Public Member) - (arrived at 10:40 A.M.)
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta Sr.
Lloyd Wimberg - (left at 11:00 A.M.)

ABSENT

Charles F. Bechtold - Excused

ALSO ATTENDING

Khaled Madin, Executive Director
Nancy Costello-Miller, DAG
Sabrina Dwight, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for May 5, 2015. On motion made by Mr. Wimberg, seconded by Mr. Radzieta, the Board voted to accept the minutes as read. All voted in favor of the motion.

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EXECUTIVE DIRECTOR'S REPORT

Mr. Madin reported that the total number of complaints received in May are 3 and the total for 2015 are 19.

Mr. Madin reported that the next regular scheduled Board meeting has been scheduled for Tuesday, July 7, 2015, Hudson Conference Room, 6th floor.

Mr. Madin reported that Deputy Attorney General Jodi Krugman is absent today and Deputy Attorney General Nancy Costello-Miller is filling in for her today.

ANNUAL ELECTION OF OFFICES:

Pursuant to the provisions of N.J.S.A. 45:7-37, the Board held elections for the following offices:

The committee nominated James J. Marrocco as President.

On motion made by Mr. Wimberg, seconded by Mr. Papavero nominated Bayode Olabisi as President. The motion did not carry.

The committee nominated Thomas M. Keiser, Jr., as Secretary.

Mr. James J. Marrocco is President and Mr. Mr. Thomas M. Keiser, is Secretary.

INTERN REGISTRATIONS

Anthony Basile, Evergreen Memorial Funeral Home
Catherine Caccamo, VanderPlaat Funeral Home
Raymond Chan, Alvarez Funeral Home
Nicholas Lukaszewicz, Healey Funeral Home
Marco Pernice, Van Emburgh Sneider Pernice Funeral Home
Ciena Recine, Bongiovi Funeral Home
Stephen Ruppel, Dooley Funeral Home

This was for the Board's information only.

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NEW LICENSEES

Zachary Shields Licensed by Application
Nicholas J. Stanlaw Licensed by Application

*Licensed by Application for 2015:*11 *Licensed by Credentials for 2015:*2

This was for the Board's information only.

NEW INSTALLATIONS

Ruby Memorial LLC, Hightstown, Mgr., Christine Ann Cuoco

This was for the Board's information only.

CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) Cremation Association of North America: Nanette Haase

1) CANA's 97th Annual Convention (7/29-8/1/15) **0 hrs**

B) National Funeral Directors Association: Jackie Lindberg

1) Certified Crematory Operator Program (various) **2hrs**

C) National Funeral Directors Association: Jackie Lindberg

1) Breakout By Office (various) **0hrs**
2) Surpassing Leadership: Leaders Who Excel.....(various) **1.25hrs**
3) The Customer Rules (various) **1hr**
4) Board Roles and Goals (various) **0hrs**

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D) International Cemetery and Funeral Association: Daniel Osorio
(Additional information provided to Chairman Bechtold only)

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|--|----------------|
| 1) College of 21 st Century Services (7/17-22/15) | 25hrs |
| 2) College of Sales & Marketing (7/17-22/15) | 24.5hrs |
| 3) College of Land Management & Grounds Operations (7/17-22/15) | 0hrs |
| 4) College of International Studies (7/17-22/15) | 24.5hrs |
| 5) College of Funeral Home Management (7/17-22/15) | 24.5hrs |
| 6) College of Cremation Services (7/17-22/15) | 0hrs |
| 7) College of Leadership, Administration & Management (7/17-22/15) | 1hrs |

E) Bergen County Funeral Directors Association: Dirk Van Emburgh

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|---|------------|
| 1) Writing a Quality Obituary (11/4/15) | 1hr |
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F) New Jersey Funeral Service Education Corp: Kaitlyn Lynch
(Additional information provided to Chairman Bechtold only)

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|--|------------|
| 1) SHE Commerce: How Women Shop(9/29/15) | 1hr |
| 2)The 6.5 Strange And Contradictory Things(9/19-10/1/15) | 1hr |
| 3) The Final Touch (10/1/15) | 1hr |
| 4) Online Engagement: Tech Terms and Tools (10/1/15) | 1hr |
| 5) A Funeral Service Trifecta:.....(9/29 - 10/1/15) | 1hr |
| 6) Getting To The Hears of Customer(9/29- 10/1/15) | 1hr |
| 7) Changing The Way Caregivers Interact..... (9/29/15) | 1hr |
| 8) Massive Trauma With Airbrush.....(9/29-9/30/15) | 1hr |
| 9) When Death Sabotages a Holiday.....(9/30-10/1/15) | 1hr |

The committee reported that section A) Cremation Association of North America was not approved; section B) National Funeral Directors Association was not approved; section C) National Funeral Directors Association, number 1 and 4 was not approved; section D) International Cemetery and Funeral Association, numbers 3, 6 was not approved, number 7 was approved for 1 hour. On motion made by Mr. Papavero, seconded by Mr. Wimberg, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Frederick Whiteley III, informed the Board of his 2013 Harassment Conviction. On motion made by Mr. Papavero, seconded by Mr. Radzieta, the Board determined to move this matter to executive session. All voted in favor of the motion.

Attorney Robert Shea, advised the Board that the banquet facility is architectural designs is separated from the Funeral Home.

OPEN DISCIPLINARY MATTERS

#15-10 Peter Chubenko of Able Cremation Services, paid the penalty of \$3,500.00 for the violation of N.J.A.C.13:36-4.1 (a) (b) on April 30, 2015. This was for the Board's information only.

#15-11 Gregory Chubenko of Chubenko Funeral Home, paid the penalty of \$1,500.00 for the violation of N.J.A.C.13:36-4.1 (a) (b) on April 30, 2015. This was for the Board's information only.

#15-12 Peter Chubenko of Gerity & Chubenko Funeral Home, paid the penalty of \$1,500.00 for the violation of N.J.A.C.13:36-4.1 (a) (b) on April 30, 2015. This was for the Board's information only.

ITEMS FOR DISCUSSION

#15-15 In receipt of Geraldine Oliverie and Michael J. Hennicke, architectural design for serving food on the premises of Oliverie Funeral Home. Minutes from March 4, 2015 and April 1, 2015 along with adjustment resolution documents from the Jackson Township Zoning Board are attached. On motion made by Mr. Wimberg, seconded by Mr. Papavero, the Board voted to deny the approval to have a banquet facility on the premises of the funeral home. Mr. Wimberg, Mr. Jones, Mr. Papavero, Mr. Keiser, Mr. Macysyn, Mr. Obalisi voted in favor of the motion. Mr. Radzieta opposed, Mr. Day abstained and Mr. Marrocco recused himself.

Drafted regulation proposal. Regulation Analyst, Rachel Glasgow reported out to the Board that the Rules and Regulation committee recommended to amend the equipment requirements to have it on hand just in case it is needed. On motion made by Mr. Radzieta, seconded by Mr. Wimberg, the Board voted to grant the petition for rulemaking to "add clear, white and/or flesh color adhesive tape" to N.J.A.C. 13:36-5.6(a); equipment requirement". All voted in favor of the motion.

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The Board moved to accept as amended as a proposal amendment to 5.6(a) due to the petition for rulemaking and to modify N.J.A.C. 13:36-10.13 (b) 4; A licensee shall complete a course in applicable Occupational Safety and Health Administration (OSHA) laws and regulations as required by OSHA. Additionally, a licensee may not obtain more than three (3) credit hours in OSHA laws and regulations or such courses in each biennial licensing period. On motion made by Mr. Keiser, seconded by Mr. Day, the Board voted to approve the amended regulation. All voted in favor of the motion.

EXECUTIVE SESSION - 10:45 A.M. On motion made by Mr. Marrocco, seconded by Mr. Wimberg, the Board voted to go into Executive Session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas M. Keiser, Jr.,
Secretary

Dated