

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JUNE 3, 2014
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING MINUTES

1) OPEN STATEMENT

2) ROLL CALL - 9:40 A.M.

James J. Marrocco, President	Present
John Radzieta Sr.	Present
Charles F. Bechtold	Present
Thomas E. Day	Present
Thomas M. Keiser, Jr.	Excused
Curtis S. Macysyn (Public Member)	Present - Arrived 9:50 A.M.
Bayode Olabisi (Public Member)	Absent
Anthony J. Papavero Jr.	Present
Lloyd Wimberg	Present
Ana Zevallos	Present

Also present were Khaled Madin, Acting Executive Director; John Huegelmeier, Deputy Attorney General; Cynthia Khalil, Principal Clerk Transcriber and Melba Rodriguez, Secretary Assisant.

3) APPROVAL OF MINUTES

A) May 6, 2014

On a motion made by Lloyd Wimberg, seconded by Anthony Papavero, Jr., the Board voted to approve the May 6, 2014 Open Session minutes with corrections. The vote of the Board was unanimous.

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in May: 9 Total for 2014: 26

B) Next regular Board meeting: Tuesday, July 1, 2014 Hudson Room, 6th floor.

C) 8 Candidates registered for the June 27, 2014 Jurisprudence Examination.

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D) Deputy Director, Maryann Sheehan, was scheduled to arrive at 9:30 a.m. for the open discussion of a new proposed debt collection protocols.

E) Regulation Analyst, Rachel Glasgow, arrived at 10:00 a.m. for the open discussion of continuing education post examination.

Regulatory Analyst Glasgow informed the Board that the ethics and pre-need in person with elimination of the post examination.

F) Election of Officers

Ana Zavallós reported the nominations for the officers for the fiscal year 2014 to 2015 as follows:

President - James Marrocco
Secretary - Thomas Keiser, Jr.

The Board unanimously voted to approve the slate of officers for the June 2014 to May 2015 fiscal year.

5) INTERN REGISTRATIONS

- A) Guy Bucci, Carnesale Funeral Home
- B) Morgan Drew, Caggiano Memorial Home
- C) Michael Kurtz, The Gundrum Services
- D) Gwenetta Townsel, Serenity Funeral Home, LLC

6) NEW LICENSEES

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| A) Megan Givnish | Licensed by Application |
| B) Kristen Schell | Licensed by Application |
| C) Zachary Scott | Licensed by Application |
| D) Nikola Zaturiski | Licensed by Application |

Licensed by Application for 2014: (10)

Licensed by Credentials for 2014: (0)

7) NEW INSTALLATIONS

- A) Cromwell-Immordino Memorial Home, Pennington, Mgr., Joseph Immordino
- B) Manke Memorial, Paterson, Mgr., John Manke

8) CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) National Funeral Directors Association: Kathleen Walczak

1) Transform Your Business-One Funeral..... (7/10/14) **1hr**

B) Bergen County Funeral Director Association: Dirk Van Emburgh

1) Compilation of a Death Notice (TBD) **1hr**

C) FuneralCE: Jana Pugh

1) Conflict Resolution for Funeral Directors (On-going) **3hrs**

D) Order of The Golden Rule: Jessica Smith

1) Regional Workshop-Steering Funeral Homes Towards.....(7/8/14) **5hrs**

E) Batesville Casket Company: Deb St. Pierre

1) A Better Way To Assist Today's Value Driven.....(TBD) **2hrs**
2) Googled.... The Internet: My Friend and Occasional...(TBD) **2hrs**
3) Research to Results (TBD) **2hrs**
4) Plant Tour and Product Knowledge (TBD) **2hrs**
5) Communicating With Families-Making More Effective....(TBD) **3hrs**
6) Creating Value For Families Through Meaningful...(TBD) **3hrs**

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| 7) Using E-Business to Create A Meaningful.....(TBD) | 2hrs |
| 8) The Zero Turn Lawnmower And Your.....(TBD) | 2hrs |
| 9) Acting On Cremation Challenges Together (TBD) | 2hrs |
| 10) Getting To Know The Cremation Consumer.....(TBD) | 2hrs |

F) Cremation Association of North America: Nanette Haase

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| 1) Cana's 96 th Annual Convention (8/6-9/14) | 10hrs |
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G) International Cemetery and Funeral Association: Daniel Osorio

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| 1) College of Funeral Home Management (7/18-23/14) | 24.5hrs |
| 2) College of Leadership, Administration.....(7/18-23/14) | 25hrs |
| 3) College of Land Management & Grounds....(7/18-23/14) | 9hrs |
| 4) College of Cremation Services (7/18-23/14) | 0hrs |
| 5) College of Embalming, Restorative Art.....(7/18-23/14) | 24.5hrs |
| 6) College of 21 st Century Services (7/18-23/14) | 25hrs |
| 7) College of Sales & Marketing (7/18-23/14) | 24.5hrs |

On a motion made by John Radzieta, seconded by Curtis Macysyn, the Board voted to approve the hours submitted by the International Cemetery and Funeral Association. The Board vote to accept the Committee report as read.

9) CORRESPONDENCE

A) Mario Teixeira IV, informed the Board that Monique Texeira will be replacing him as manager of the Buyus Funeral Home, for the next 4 months. **FYI.**

B) Sharon Curran, is requesting permission to take all 10 continuing education courses at home, due her current medical condition. Doctor notes were provided on her behalf.

The Board unanimously voted to inform Ms. Curran that her request for a medical waiver for this cycle has been denied. Ms. Curran is to inform providers of her limitations so that proper accommodations may be arranged.

C) News article titled "Christie administration proposes 23 fee increase with new budget."

The Chair directed that the news article received be accepted as informational.

10) OPEN DISCIPLINARY MATTERS

A) Theodore Ricci Consent Order was filed with the Board on May 8, 2014. **FYI.**

The Chair directed that the Consent Order filed be accepted as informational.

C) As per the Board's instruction Luis Morgado updated the Morgado Funeral Home Statement of Funeral Goods and Services in order to comply with N.J.A.C. 13:36-1.9.

This matter was informational

D) As per the Board's instruction John Finegan updated the Finegan Funeral Home Statement of Funeral Goods and Services in order to comply with N.J.A.C. 13:36-1.9.

This matter was informational.

11) ITEMS FOR DISCUSSION

A) Open discussion of the continuing education post examination.

B) Open discussion of the proposed debt collection protocols.

The Board voted to eliminate the continuing education post examination. Regulatory Analyst Glasgow informed the Board that she would make the appropriate changes to the ethics and pre-need in person with elimination of the post examination.

Adam Guziejewski, Director of Government Affairs, NJ State Funeral Directors Association, Inc. thanked John Radzieta for his duty as President of the Board and congratulated and wished James Marrocco well as the new Board President.

Mr. Guziejewski commented on the post examination as optional, upon the discretion of the provider.

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT

On a motion made by John Radzieta, seconded by Charles Bechtold, the Board voted to adjourn the Public Session Agenda at 10:15 to reconvene in Executive Session. The vote of the Board was unanimous.

Respectfully submitted,

Thomas Kaiser
Secretary

Dated