

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE  
124 HALSEY STREET, NEWARK NJ, 07101  
HUDSON ROOM, 6TH FLOOR  
9:30 A.M., TUESDAY, JUNE 4, 2013  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

John Radzieta Sr., President  
James J. Marrocco, Secretary  
Charles F. Bechtold  
Thomas E. Day  
Thomas M. Keiser, Jr.  
Marius R. Lombardi (Government Member)  
Bayode Olabisi (Public Member) - (arrived at 10:00 A.M.)  
Anthony J. Papavero Jr.  
Lloyd Wimberg

**ABSENT**

Curtis S. Macysyn, (Public Member) -Absent  
Ana Zevallos, - Excused

**ALSO ATTENDING**

William Mandeville, Executive Director  
John Hugelmeyer, Deputy Attorney General  
Sabrina Dwight, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber  
Khaled Madin, Government Representative

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Session Minutes for May 7, 2013. On motion made by Mr. Wimberg, seconded by Mr. Marrocco, the Board voted to accept the minutes as read. All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints in May are 4 and total for 2013 are 16.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, July 9, 2013 in the Hudson Conference Room, 6<sup>th</sup> floor.

Regulation Analyst, Rachel Glasgow is scheduled to arrive at 10:00 a.m. to discuss the Statement of Funeral Goods and Services Selected Form. On motion made by Mr. Marrocco, seconded by Mr. Papavero, the Board determined to table this matter until the next monthly meeting. All voted in favor of the motion. Mr. Olabisi abstained.

Election of Officers.

On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board voted to accept the nominations of Mr. John L. Radzieta as President and Mr. James J. Marrocco, as Secretary. All voted in favor of the motion.

**INTERN REGISTRATIONS**

Christy Cliborne, Gosselin Funeral Home  
James Moriarty, Carmona Bolen Home For Funerals  
Dirk VanEmburch, C.C. VanEmburch, Inc.  
Christopher Venezia, Bizub-Quinlan Funeral Home

This was for the Board's information only.

**NEW LICENSEES**

Toni Benjamin	Licensed by Application
Stephanie Nolan	Licensed by Application
Amber R. Yehle	Licensed by Application

*Licensed by Application for 2013: 12                      Licensed by Credentials for 2013: 2*

This was for the Board's information only.

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**NEW INSTALLATIONS**

Dancy Funeral Home, Caldwell, Mgr., Matthew A. Dancy

This was for the Board's information only.

**CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) National Funeral Directors Association: Kathleen Walczak**

- |  |               |
|--|---------------|
| 1) Leadership By Design (7/16/13)                              | <b>0hrs</b>   |
| 2) Have The Talk Of A Lifetime: Unveiling FAMIC's... (7/15/13) | <b>2.5hrs</b> |
| 3) Tough Talking: Initiating And Managing.... (7/17/13)        | <b>2hrs</b>   |
| 4) Breakout By Office (7/15/13)                                | <b>0hrs</b>   |

**B) New Jersey Funeral Service Education Corp: Emily Strausser**

- |   |            |
|---|------------|
| 1) Current Events In Funeral Service Law & Regulation (9/25/13) | <b>1hr</b> |
|---|------------|

**C) International Cemetery And Funeral Association : Daniel Osorio**

- |  |                |
|--|----------------|
| 1) College of 21 <sup>st</sup> Century Services (7/19-24/13) | <b>25hrs</b>   |
| 2) College of Cremation Services (7/19-24/13)                | <b>8.5hrs</b>  |
| 3) College of Embalming, Restorative Art.....(7/19-24/13)    | <b>24.5hrs</b> |
| 4) College of Funeral Home Management (7/19-24/13)           | <b>24.5hrs</b> |
| 5) College of Land Management & Grounds..... (7/19-24/13)    | <b>0hrs</b>    |
| 6) College of Leadership, Administration.....(7/19-24/13)    | <b>25hrs</b>   |
| 7) College of Sales & Marketing (7/19-24/13)                 | <b>24.5hrs</b> |

**D) Corporate Medical Emergency Training, LLC: Kevin Frucci**

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|---|-------------|
| 1) OSHA Compliance For The Funeral Industry (Various) | <b>2hrs</b> |
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**E) MOFDA: Jeffrey Lovas**

- 1) The Evolution: EZ Obits, in Memoriams.... (Various) **1hr**

**F) Stellato Funeral Home: Louis Stellato**

- 1) Pre-Need Rules & Regulations (TBD) **1hr**  
2) Cremation Ethics (TBD) **2hrs**  
3) Rules & Regulations (TBD) **1hr**

The committee reported that section A( National National Funeral Directors Association, numbers 1 and 4 were not approved; section C) International Cemetery and Funeral Association, number 2 The Arranger Curriculum were approved for 8.5 hours only, and number 5 was not approved. On motion made by Mr. Bechtold, seconded by Mr. Wimberg, the Board voted to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

New Jersey Cemetery Board Public Session Agenda for May 9, 2013. This was for the Board's information only.

Laura Bobbe, Trust Administrator of Choices, informed the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the relocation and recent changes to the Codey Funeral Home. This was for the Board's information only.

Wilson Beebe, Jr., Executive Director of the New Jersey State Funeral Directors Association, is requesting that the Board reconsider their decision on Forethought Federal Savings Bank's inquiry to invest preneed funds. The board has determined to issue a revised letter to Forethought Federal Savings Bank.

**OPEN DISCIPLINARY MATTERS**

#12-34 Michael Della Torre Jr., Manager of Della Torre Funeral Home, failed to respond to the April 2, 2013 Provisional Order of Discipline. **Please Note:** Certified mail was returned as unclaimed, and the regular mail remains unanswered. On motion made by Mr. Wimberg, seconded by Mr. Day, the board directed DAG Hugelmeyer to issue a Final Order of Discipline suspending Mr. Della Torre, Jr., license until he cooperates with the Board. All voted in favor of the motion.

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#13-15 Boakes Funeral Home, Mays Landing, Mgr., Keith Boakes paid the penalty of \$1,500.00 on May 22, 2013 for the violation of N.J.A.C.13:36-1.9 (a). This was for the Board's information only.

Steward Miller, Attorney for Venton Binakaj, responded to the \$2,500.00 Uniform Penalty Letter that was issued to his client, the owner of the Peace & Glory Funeral Home for violation of N.J.A.C. 13:36-11.12. On motion made by Mr. Marrocco, seconded by Mr. Day, the Board determined to forward this matter to the Office of Administrative Law. All voted in favor of the motion.

**ITEMS FOR DISCUSSION**

Regulation Analyst, Rachel Glasgow, discussed revision to the Statement of Funeral Goods and Services Selected form. On motion made by Mr. Marrocco, seconded by Mr. Papavero, the Board determined to table this matter until the next monthly meeting. All voted in favor of the motion. Mr. Olabisi abstained.

**PUBLIC COMMENT**

None.

**EXECUTIVE SESSION** - 10:30 A.M. On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board voted to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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James J. Marrocco  
Secretary

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Dated