

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JUNE 5 , 2007
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP (arrived 10:30 A.M.)
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
William C. Mc Criskin
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D

ABSENT

Fanny Jaramillo (Public Member)
Curtis S. Macysyn (Public Member)
Frederick R. Whiteley III

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Jonathan Eisenmenger, Assistant to the Executive Director

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for March 6, 2007.
New Jersey State Board of Mortuary Science Open Session Minutes for April 10, 2007
New Jersey State Board of Mortuary Science Open Session Minutes for May 8, 2007

On motion made by Mr. Stellato, seconded by Mr. Goldstein, the Board voted to approve the minutes as amended. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the number of complaints received in May are 5 and the total for the year is 51.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, July 10, 2007, in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that the 155 random audit letters were mailed on May 31, 2007. The Board has received 10 responses back to date and 20 letters regarding crime questions were mailed.

Mr. Mandeville reported that he will try to get the telephone conference approved for the convention.

INTERN REGISTRATIONS

Damian Michael Bordell, Gardner Funeral Home, Wendy Gardner
Lisa Marie Cunha, Gardner Funeral Home, Christopher Fine
Kristin Galary, Colonial Funeral Home, John Welsh III
Regina M. Gualtieri, Falco Caruso Leonard Funeral Home, Stanley Mc Graw IV
Thomas Clark Kerwin, Gleason Funeral Home, William Gleason
Jennifer Ramos, Bergen Funeral Service, Scott Nimmo
Margaret Anne Scura, Bergen Funeral Service, Linda Merritt
Raul Ferrandiz, Hennessey Heights Funeral Home & Cremation Service, Steven Lawson
Derek A Martinez, Martinez Funeraria Latina, Manuel Martinez
Stuart Scott Parnell, Parsel Funeral Home, H. Laurence Scott IV
Beatriz Rivera, Wm A. Bradley & Son Funeral Home, John Caffrey
Kathleen Tiedens, Riewerts Memorial Home Inc., Eugene Friend

This was for the Board's information only.

NEW LICENSEES

Edward Antonelli Licensed by Credentials
Linda M Brumbach Licensed by Application
Cecilia Scalia-Moran Licensed by Credentials
Charles A West Licensed by Application
Rebecca Ann Montuori Licensed by Application

This was for the Board's information only.

NEW INSTALLATIONS

None.

CONTINUING EDUCATION

A) National Funeral Directors Association: Kathleen Walczak

1) Family Side Assurant Life of Canada Toronto, Canada-7/16-18/07 16 Hrs

B) WebCE: Bonnie Williams

- 1) What's Your Comfort Level? 1Hr
- 2) Key Components of an Ethical Decision 1Hr
- 3) Ethics and the Trusted Advisor 3.5Hrs
- 4) Liability Endorsements 1Hr
- 5) Miscellaneous Endorsements 1Hr
- 6) Home Based Endorsements 1Hr

C) ICFA: Daniel Osorio

- 1) ICCFA College of Funeral Home Management -7/20/07 24.5 Hrs
- 2) ICCFA College of Cremation Services-7/20/07 24.5 Hrs
- 3) ICCFA College of Cemetery Administration & Management-7/21/07 24.5 Hrs
- 4) ICCFA College of Land Management & Grounds Operation-7/20/07 24.5 Hrs
- 5) ICCFA J. Asher Neel College of Sales & Marketing -7/20/07 24.5 Hrs

D) National Funeral Directors Association: Kathleen Walczak

1) Wildly Effective Strategies to Boost Membership, Attendance & Revenue 7/30/07 & 7/31/07 4Hrs

2) What have you done in Funeral Service Lately? -7/31/07 1Hr

3) Breakout by Office-8/1/07 2Hrs

E) Academy of Professional Funeral Service Practice: Kimberly Gehlert

1) Funeral Celebrant Convention: Telling the Story- 5/20/07 12Hrs

F) Aurora: Brett Backman

1) Building Your Family's Trust-Variou dates 2Hrs

G) Batesville Casket Company, Inc: Deb St. Pierre

1) Funeral Service Enrichment Experience-6/12/14/07 15Hrs

H) Continental Computer: Heather Scott

1) The Director's Assistant .Net Training 8hrs

I) In-Sight Institute: Glenda Stanbury

1) Funeral celebrant Convention- 5/20-22/07 12hrs

The committee reported that section B) WebCe: Bonnie Williams, number 1 through 6 are not related to the profession of mortuary science, section C): Daniel Osorio, number 3 and 4 are not related to the profession of mortuary science and therefore is not approved.

On motion made by Mr. Stellato, seconded by Mr. McCriskin, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Kathleen Walczak, provided the requested information

The Board determined to hold this matter for further discussions.

OPEN DISCIPLINARY MATTERS

#04-136 Bruce C Van Arsdale Funeral Home, Somerville, Bruce Van Arsdale paid the final payment of the penalty \$15,000 plus cost on May 15, 2007 for the Settlement Offer for violation of N.J.S.A. 45:1-21(b), (e) and (h). This was for the Board's information only.

ITEMS FOR DISCUSSION

None.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION - 10:10 A.M. On motion made by Mr. Stellato, seconded by Mr. McCriskin, the board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries.

The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr. Date
Secretary