

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JULY 7, 2009
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Louis J. Stellato Jr, Ph.D,
Wendy Hilliard
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Richard McCriskin
Bayode Olabisi
John Radzieta
Lloyd Wimberg (left at 12:30 P.M.)
Ana Zevallos (left at 1:20 P.M.)

ABSENT

Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for June 2, 2009.

On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in June are 5 and the total for 2009 are 30.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, August 4, 2009 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that there were 38 candidates registered for the June 19, 2009 Jurisprudence Examination. There were 36 candidates that passed the exam, 1 failed and 1 no show.

President Election.

On motion made by Mr. McCrskin, seconded by Mr. Lombardi, the Board voted to close the nomination for President. All voted in favor of the motion.

On motion made by Mr. Stellato, seconded by Mr. Wimberg, the Board voted to unanimously elect Richard Galante, Jr., President. All voted in favor of the motion.

INTERN REGISTRATIONS

Bryan R. Bentzinger, Bruce C. Van Arsdale Funeral Home
Kristen Catalano, Manchester Memorial Funeral Home LLC
Kendralyn Cornwall, Henry Funeral Home
Andrew Gutterman, Gutterman Bros. Funeral Directors
Justin Megaro, Megaro Memorial Home
Matthew Noonburg, Bizub- Quilan Funeral Home
Valerie Palumbo, Ippolito-Stellato Funeral Homes, Inc.
Erik Schneider, Gallaway & Crane Funeral Home Inc.
Trista Twesten, LeRoy P. Wooster Funeral Home LLC

This was for the Board's information only.

NEW LICENSEES

Margaret Anne Scura	Licensed by Application
Michelle Sommerlad	Licensed by Application

This was for the Board's information only.

Open Session Minutes

July 7, 2009

Page 3

NEW INSTALLATIONS

None.

CONTINUING EDUCATION

A) District 1 NFD&MA: Carol Baugh

1) District Conference (6/13/09) **6hrs**

B) Cape School, Inc.: Courtney Wood

(Booklets provided to Ms. Churchman only)

1) Undertaking Ethical Issues in Funeral Home Service (ongoing) **6hrs**

2) HIV/AIDS- How Far Have We Really Come? (ongoing) **4hrs**

C) Empire State Funeral Directors Association, Inc.: Carol Baugh

1) Empire Seminar 2009 (6/11-12/09) **10hrs**

D) New Jersey Funeral Service Education Corp.: Emily Moscetti

1) CSI: No, Just Forensic Toxicology (9/29-30/09) **1hr**

2) The Secrets to Enhance Funeral Home Operations (10/1/09) **1hr**

3) We Don't Want a Funeral We Want a Cremation (10/1/09) **1hr**

4) The Employee Engagement in the Funeral Home:... (9/20 & 30/09) **1hr**

5) The Embalming Beyond Minimum Standards (9/29/09) **1.5hrs**

6) Building an Effective Family Service Program (10/1/09) **1hr**

7) Family Business in the Rear View Mirror (10/1/09) **1hr**

8) Reaching Your Community Via the Internet (9/30 & 10/1/09) **1hr**

9) Moments Held Legacy Work: Bob's Story (10/1/09) **1hr**

10) Changes In Funerals: Why Are They Happening and Where.....(10/1/09) **1hr**

11) Preparation of the Tissue-Recovered Body (9/30 & 10/1/09) **1hr**

12) Green Funerals: Something Old, Something New (9/30 & 10/1/09) **1hr**

13) First Contact is the First Step (9/30 & 10/1/09) **1hr**

14) And We Wonder Why People Question the Need(9/29/09) **1.5hrs**

Open Session Minutes

July 7, 2009

Page 4

E) International Order of the Golden Rule: Karen Gentles

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| 1) Known Shipper Mandate: Prepare Now (6/18/09) | 1hr |
| 2) OSHA Update (7/16/09) | 1hr |
| 3) Demanding Families: An Arrangements Conference...(8/20/09) | 1hr |
| 4) FTC Review (10/15/09) | 1hr |
| 5) Innovative Ideas to Better Serve Families (11/19/09) | 1hr |
| 6) What to Know Before Expanding or Acquiring....(12/17/09) | 1hr |
| 7) Invitational Roundtable 7 th Annual Pheasant Hunt (11/13-17/09) | 3hrs |

F) National Funeral Directors Association: Kathleen Walczak

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| 1) Yes, You Can Profit from Cremation! (8/20/09) | 1hr |
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G) Jewish Funeral Directors of America: Florence Pressman

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| 1) "Getting Your Most Important Things Done" (7/28/09) | 2hrs |
| 2) "To Grow or Not to Grow- That's The Question" (7/28/09) | 2hrs |

H) Burlington County Funeral Director's Association: Brian Barnett

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| 1) The Truth About Estate Administration & Probate (10/20/09) | 1hr |
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I) Bradley & Son Funeral Homes: Charles Bechtold

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| 1) Annual OSHA Training 2009 (9/7/09 & 9/14/09) | 1hr |
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J) FuneralReview.Com: Jillian Holzhueter

(**Note:** Course previously denied for lack of information)

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| 1) Grief Management & The Role of the Funeral... (on-line) | 4hrs |
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The committee reported that section B) Cape School, Inc., number 1, was approved for 6 hours only; section E) International Order of the Golden Rule number 7 was not approved; section J) Funeral/Review.com number 1, was approved for 4 hours only. On motion made by Ms. Churchman, seconded by Mr. Macysyn, the board determined to accept the committee report as read. All voted in favor of the motion.

Open Session Minutes
July 7, 2009
Page 5

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for June 11, 2009. This was for the Board's information only.

Emily Moschetti, invites the Board to attend the NJSFDA 2009 annual convention, to interact and dialogue with hundreds of licensees. On motion made by Mr. Wimberg, seconded by McCriskin, the board voted to put in a request for approval to attend the 2009 New Jersey State Funeral Director's Association Convention. All voted in favor of the motion.

Stacey Oliver, is asking the Board approval to extent her internship in order to pass the Nationals and Practical Examination. On motion made by Mr. Galante, seconded by Mr. Lombardi, the Board voted to grant her a nine (9) month extension until March 2010. This will be the last extension given and Ms. Oliver will notify the Board when she will be able to start her internship. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

A Final Order of Discipline was filed with the Board on June 2, 2009 regarding suspending the registration for the La Garde Funeral Home. This was for the Board's information only.

#08-39 The Family Funeral Home, Newark, Mgr, Kenneth Cattenhead, paid the penalty of \$2,500.00 for violation of N.J.S.A. 45:1-7 and 45:7-61 on June 22, 2009. This was for the Board's information only.

ITEMS FOR DISCUSSION

Maryann Sheehan - Petition from the New Jersey State Funeral Director's Association. On April 7, 2009 the petition was referred to the regulation committee. The committee recommend that Category 4 be changed from \$100 to \$400. There are several items that need further review. On motion made by Mr. Lombardi, seconded by Mr. Brown, the Board voted to accept the committee report as read. On motion made by Mr. McCriskin, seconded by Mr. Radzieta, the Board voted to increase category 4 from \$100 to \$400. All voted in favor of the motion.

Open Session Minutes

July 7, 2009

Page 6

EXECUTIVE SESSION - 10:20 A.M. On motion made by Mr. Brown, seconded by Mr. Radzietta, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas C. Brown
Secretary

Dated