

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6th FLOOR
9:30 A.M., TUESDAY, JULY 7, 2015**

OPEN SESSION - MINUTES

ATTENDANCE

James J. Marrocco, President
Thomas M. Keiser, Jr., Secretary
Charles F. Bechtold
Garrett C. Jones
Curtis S. Macysyn (Public Member) - arrived at 9:45a.m.
John Radzieta Sr.
Lloyd Wimberg

ABSENT

Thomas E. Day
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.

ALSO ATTENDING

Khaled Madin, Executive Director
Jodi Krugman, Deputy Attorney General
Cynthia Khalil, Principal Clerk Transcriber
Brienne Drummond, Auditor 3

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for June 2, 2015. On motion made by Mr. Wimberg, seconded by Mr. Jones, the Board voted to accept the minutes as written. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Madin reported that the total number of complaints received in June was 8 and the total for the year was 27.

Mr. Madin reported that the next Board meeting will be held on Tuesday, August 4, 2015 in the Hudson Room, 6th floor.

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Mr. Madin reported that there were 10 candidates registered for the July 17, 2015 Jurisprudence Examination.

Mr. Madin reported that Regulation Analyst Rachel Glasgow was scheduled to arrive at 9:45 a.m. for the open discussion of N.J.A.C.13:36-10.3.

INTERN REGISTRATIONS

Stephanie Burke, S W Brown & Son Funeral Home, Inc.
Kobie Glenn, Mikal's Funeral Parlor
Marissa Hennicke, Oliverie Funeral Home
Richard Junkierski, Saul Colonial Home
Autumn Lucas, Saul Colonial Home
Amanda Matlee, Johnson-Walton Funeral Home
Benjamin Watters, Cochran Funeral Home Inc.
Christopher Worden, Bergen Services

This was for the Board's information only.

NEW LICENSEES

Jake G. DeZerga	Licensed by Application
Amanda L. Flenard	Licensed by Application
Rhonda A. Rivera	Licensed by Application

*Licensed by Application for 2015:*14 *Licensed by Credentials for 2015:*2

This was for the Board's information only.

NEW INSTALLATIONS

Maxwell-Tobie Funeral Home & Cremation Service, Manahawkin, Mgr., Mark Tobie
Blessing Funeral Home, Ridgefield Park, Mgr., Han Ik Son

This was for the Board's information only.

CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

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A) International Order of the Golden Rule: Jessica A. Smith

1) Regional Workshop: Fresh Approaches to Funeral....(8/7/15) **6hrs**

B) National Funeral Directors Association: Jackie Lindberg

1) Tech Tools & Tips For the 21st Century Funeral Home (8/27/15) **1hr**

2) Home Study Course: Can Your Funeral Home Pass....(open) **2.5hrs**

C) New Jersey Funeral Service Education Corp: Kaitlyn M. Lynch

1) Thirty Years and Thirty Laws & Lawsuits:(9/30/15) **1hr**

D) Dodge Institute for Advanced Mortuary Studies: Sally Belanger

(Additional information provided to Chairman Bechtold only)

1) Dodge Technical Seminar- Las Vegas-2015 (11/12-13/15) **9hrs**

2) 2015 Dodge Company Wreathes Across America....(12/10-12/15) **5.25hrs**

Operation Overview - Arlington National Cemetery – 1 hr only (3 Applied for)

E) National Funeral Directors Association: Jackie Lindberg

1) Certified Preplanning Consultant (CPC) (8/6/15) **8hrs**

F) Kates-Boylston Publications: Thomas Parmalee

(Additional information provided to Chairman Bechtold only)

1) 5th Annual Cremation Strategies Conference (11/18/15) **4hrs**

Boosting Business with Pet Cremation - Not Approved

2) 10th Annual Funeral Service Business Plan (11/19-20/15) **8hrs**

Step 1: Hiring, Firing and In Between - Not Approved

Step 6: Buy or Sell - Not Approved

Step 9: Making the Future Bright - Not Approved

G) Passaic County Funeral Directors Association: Mary Osborne Holloway

1) NJ Sharing Network-Funeral Directors.....(3/12/15) **1hr**

On motion made by Mr. Radzieta, seconded by Mr. Wimberg, the Board voted to accept the report as read. All voted in favor of the motion.

CORRESPONDENCE

Lauren Thomas, Member Services Manager, advises the Board that The International Conference of Funeral Services Examining Board, will begin implementing several examination updates in January 2016. This was for the Board's information only.

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OPEN DISCIPLINARY MATTERS

15-09 John Welsh III of Colonial Funeral Home, paid the penalty of \$500.00 for the violation of N.J.A.C.13:36-2.2 on June 2, 2015. This was for the Board's information only.

15-09 John Cutaio of Colonial Funeral Home, paid the penalty of \$1000.00 for the violation of N.J.A.C.13:36-4.9 (b) (1) on June 2, 2015. This was for the Board's information only.

ITEMS FOR DISCUSSION

Regulatory Analyst, Rachel Glasgow informed the Board that the comment period for the proposed amending of N.J.A.C.13:36-10.3, which consist of removing the CE post-course examination requirements ended on June 5, 2015. There were no comments received. On a motion by Mr. Bechtold, seconded by Mr. Jones, the Board voted to adopt the proposal. All voted in favor of the motion.

In addition, Analyst Glasgow informed the Board that one comment has been received regarding the proposed changes to the Funeral Goods & Services Statement. She recommended that the Rules & Regulations committee meet to respond to the comment.

PUBLIC COMMENTS

Adam Guziejewski, Director of Government Affairs attended the meeting and asked for the names of the members of the Rules & Regulations committee. He also requested an update of the pending Continuing Education audit. Both requests were met. The Board is currently performing a random selection of 150 licensees (approximately 10%) to receive the audit letter.

EXECUTIVE SESSION - 9:43 A.M. on motion made by Mr. Radzieta, seconded Mr. Wimberg, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. All voted in favor of the motion. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas M. Keiser, Jr.
Secretary

Dated