

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JULY 9, 2013
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

John Radzieta Sr., President
James J. Marrocco, Secretary
Charles F. Bechtold
Thomas M. Keiser, Jr.
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
Lloyd Wimberg
Ana Zevallos

ABSENT

Thomas E. Day - Excused
Marius R. Lombardi (Government Member) - Excused
Curtis S. Macysyn (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
John Hugelmeyer, Deputy Attorney General
Sabrina Dwight, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Khaled Madin, Government Representative

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for June 4, 2013. On motion made by Mr. Wimberg, seconded by Mr. Keiser, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in June are 5 and total for 2013 are 21.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, August 6, 2013 Hudson Conference Room, 6th floor.

Mr. Mandeville reported that 18 Candidates registered for the July 19, 2013 Jurisprudence Examination.

Mr. Mandeville reported that Regulation Analyst, Rachel Glasgow, is scheduled to arrive at 10:00 a.m. to discuss revision to the Statement of Funeral Goods and Services Selected form.

INTERN REGISTRATIONS

Donna Bustamante, Hennessey Heights Funeral Home & Cremation Service LLC
Jonathan Casillas, Funeraria San Camilo, LLC
Alexandria Sprague, Saul Funeral Home Inc
Kristin Tomasello, Gardner Funeral Home

This was for the Board's information only.

NEW LICENSEES

Bryan Bentzinger	Licensed by Application
Francesca Graziano	Licensed by Application
James Josephs	Licensed by Application

Licensed by Application for 2013: 15 *Licensed by Credentials for 2013:*

This was for the Board's information only.

NEW INSTALLATIONS

Curtis Martin Funeral Services LLC, Irvington, Mgr., Curtis Martin

This was for the Board's information only.

CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) National Funeral Directors Association: Kathleen Walczak

- 1) Minimize Your Funeral Home's Wage & Hour.....(7/11/13) **0hr**

B) FuneralCE: Jana Pugh

- 1) Working Ethically With Seniors (on-going) **5hrs**

C) National Funeral Directors & Morticians Association: Cornell Robinson-Carroll

- 1) NFDMA & LFDMA Public Day (8/4/13) **0hrs**
2) View From The Roof: Lessons In Life And Business (8/5/13) **1.5hrs**
3) Capitalism For Caregivers Owners Only Track (8/5/13) **1hr**
4) New Member & Student Orientation (8/5/13) **0hr**
5) OSHA Review (8/5/13) **1hr**
6) It's A Family Affair: NFDMA Healthcare Symposium (8/5/13) **0hrs**
7) Owner's Round Table: Best Kept Secrets For Funeral.....(8/5/13) **1hr**
8) Exhibit Hall Education & History Museum (8/6-7/13) **0hrs**
9) Embalming The Radiology Case Part II (8/7/13) **2hrs**
10) New Age Marketing: How To Compete With Goliath.....(8/7/13) **1hr**
11) Funeral Planning And Wealth Management (8/7/13) **1hr**
12) Physiological Effects of Long Term Disease....(8/7/13) **1hr**
13) The Unsteady March of Time: The Funeral Profession....(8/7/13) **1hr**

D) MKJ Marketing: Krystal Casey

- 1) MKJ's 2013 Baltic Sea Cruise Seminar (6/21-28/13) **15.5hrs**

E) Elite Continuing Education: Tracey Foster

- 1) HIV/AIDS-Communicable Diseases and OSHA.....(continuous) **2hrs**

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F) International Order of the Golden Rule: Jessica Smith

1) Thinking Outside The Box: Providing Nontraditional.....(7/25/13) **0hr**

G) National Funeral Directors Association: Kathleen Walczak

1) Complying With OSHA's Most Cited Standards.....(8/1/13) **2hrs**

H) Selected Independent Funeral Homes: Nicole Donnatello Trefilek
(Pamphlet provided to Charles Bechtold Only)

1) 2013 Annual Meeting (10/16-19/13) **10hrs**

I) National Funeral Directors Association: Kathleen Walczak

1) 2013 All-Staff Funeral Rule Training (open) **4hrs**

J) International Cemetery and Funeral Association: Daniel Osorio

1) 2013 PLPA College (8/25-27/13) **0hrs**

K) Monmouth and Ocean County Funeral Directors Assoc.: Jeffery Lovas

1) Burial Protocols At Wm C. Doyle Veterans.... (TBD) **1hr**

L) National Funeral Directors Association: Kathleen Walczak

1) Getting Things Done (open) **8hrs**
2) Helping Them Grow Or Watch Them Go (open) **6hrs**
3) Instant Cashflow (open) **8hrs**
4) Hug Your Customers (open) **8hrs**
5) After A Parent's Suicide: Helping Children Heal (open) **8hrs**
6) Minimize Your Funeral Home's Wage & Hour....(open) **2hrs**
7) Complying With OSHA's Most Cited Standards.....(open) **4hrs**

M) Daniel Simone Jr.: Daniel Simone

1) Funeral Service Ethics: Ethical Dilemmas & How To.....(various) **1hr**

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N) National Funeral Directors Association: Kathleen Walczak

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| 1) Meet The Mentors-Critical Knowledge....(8/19-20/13) | 5hrs |
| 2) Gaining Market Share Through Exceptional.....(8/22/13) | 1hr |

O) Funeral Directors Association of Essex, Union & West Hudson: Edith Churchman

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| 1) NJH Press Media Update (2/28/13) | 0hr |
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P) Michael Mittenzwei/ Martin Goldstein

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| 1) The Right Of Disposition (variable) | 1hr |
| 2) Pre-Need (variable) | 2hrs |
| 3) Funeral Directing Ethics (variable) | 2hrs |

Q) International Cemetery and Funeral Association: Daniel Osorio

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| 1) Crematory Arranger Certification Class (open) | 6hrs |
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The committee reported that section A) National Funeral Directors Association was not approved, section C) National Funeral Directors & Morticians Association, numbers 1, 4, 6 and 8 were not approved; section D) MKJ Marketing was approved for 16.5 hours only; section F) International Order of the Golden Rule the Board is requesting additional information to make a determination; section J) International Cemetery and Funeral Association was not approved; section O) Funeral Directors Association of Essex, Union & West Hudson was not approved. On motion made by Mr. Marrocco, seconded by Mr. Papavero, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Laura Bobbe, Trust Administrator of Choices, informed the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the purchase of the Dancy Funeral Home. This was for the Board's information only.

Attorney Mario Persiano informed the Board, that since the passing of Dennis Eichel, his son has been looking for a licensed practitioner to operate the Eichel Funeral Home. On July 8, 2013 Attorney Mario J. Persiano, faxed a letter stating Ashley Caruso intends to accept the appointment as Licensee-In-Charge. This was for the Board's information.

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The June 16, 2013 issue of the Sunday Star-Ledger featured a news article titled “Body-parts dealer got a new job-at cemetery”. This was for the Board’s information only.

Laura Bobbe, Trust Administrator of Choices, informed the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the closing of the Lakeview Memorial and the opening of the J Opuda Lakeview Memorial Home. This was for the Board’s information only.

ITEMS FOR DISCUSSION

Regulation Analyst, Rachel Glasgow, will discuss revision to the Statement of Funeral Goods and Services Selected form. On motion made by Mr. Marrocco, seconded by Mr. Wimberg, the Board determined to refer this matter back to the rules and regulation committee for review. All voted in favor of the motion.

EXECUTIVE SESSION - 10:53 A.M. On motion made by Mr. Olabisi, seconded by Ms. Zevallos, the Board voted to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

James J. Marrocco
Secretary

Dated