

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JULY 10, 2007
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP (left at 3:00 P.M.)
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
Curtis S. Macysyn (Public Member) (left at 2:00 P.M.)
Louis J. Stellato Jr, Ph.D
Frederick R. Whiteley III (arrived at 10:00 A.M.)

ABSENT

William C. Mc Criskin
Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Jonathan Eisenmenger, Assistant to the Executive Director

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for June 5, 2007.

On motion made by Mr. Stellato, seconded by Ms. Churchman, the Board voted to approve the minutes as amended. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in June are 10 and the total for year is 61.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, August 7, 2007, in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that 30 candidates were scheduled to take the June 15th Jurisprudence Exam. 23 candidates passed, 6 candidates failed and there was 1 no show. Mercer County Community College conducted a second scoring which resulted in 24 candidates passed, 5 failed and 1 no show.

Maryann Sheehan to review the proposed regulation at 11:00 a.m. DAG Krugman reviewed the proposed Organ and Tissue regulation with the Board. On motion made by Mr. Goldstein, seconded by Mr. Macysyn, the Board

determined to accept the regulation as read. All voted in favor of the motion.

INTERN REGISTRATIONS

Andrea Anastasio, Chambers D'Errico & Correnti Funeral Home
Kenita Atwater, Spinelli-Scura & Weatherhead
Stephen Bohacik, Bergen Services LLC
Stephen Latham, Chambers D'Errico & Correnti Funeral Home
Michael Benjamin Mc Coy, DeLuccia-Lozito Funeral Home

This was for the Board's information only.

NEW LICENSEES

Theresa Bottini Licensed by Application
Martin Radzieta Licensed by Application
Anselmo Reid Licensed by Credential
Celine A. Viti Licensed by Application
Ryan E. Zale Licensed by Application

This was for the Board's information only.

NEW INSTALLATIONS

Leonard-Lee Funeral Home, Linden, NJ
Leonard Home For Funerals, Elizabeth, NJ

This was for the Board's information only.

CONTINUING EDUCATION

A) Cremation Association of North America: Suanne Determan

1) 89th Annual Convention- 8/15-18/07 16Hrs

B) Competitive Resources: Karl Seyler, Jr

1) Retail Consumers and Funeral Service -8/8-9/2007 4Hrs

C) New Jersey Funeral Service Education Corp.: Emily Moscetti Metropolitan Funeral Directors: Emily Moscetti

1) "Total Client Satisfaction in a Changing World"- 7/18/07 3 Hrs

D) Batesville Casket Company: Deb St. Pierre

1) A Better Way to Assist Today's Value-Driven Consumer- 9/5/07 2Hrs

E) Continuing Vision: Jeffrey Holcomb

1) Cremation & The Roman Catholic Church -6/28/07 2Hrs

F) MKJ Marketing: Sandra Paiva

1) 7 Points of Contact -7/27-8/3/07

(Ways to Hurt or Help your Funeral Business) 20Hrs

G) National Funeral Directors Association: Kathleen Walczak

1) NFDA Family Business Conference - 8/13-14/07 11Hrs

H) National Funeral Directors Association: Kathleen Walczak

1) NFDA Home Study Series- 8/22---24/07 16Hrs

I) MKJ Marketing: Sandra Paiva

1) PFDI Spring Convention 2007-4/28---5/1/07 11Hrs

J) National Funeral Directors & Morticians Associations, Inc: Ella Young

1) Town Hall Meeting-Funeral Service Past, Present and Future 7/28/07 2Hrs

2) Understand Emotions, Provide Comfort, Increase Profits! 7/30/07 1.5Hrs

3) How o Get Your Funeral Home Project Built -7/30/07 1.5Hrs

4) ADA-Compliance: What Does It Mean to Funeral Service-7/30/07 1.5Hrs

5) Infant Embalming: Preparing The Decease Infant:

A Practical Approach 7/30/07 1.5Hrs

6) Building The Generational Gap 7/31/07 1Hr

7) Funeral Service Ethics and Professionalism: Can You Live With Yourself -7/31/07 1.5Hrs

8) Funeral Service Ethics and Professionalism: Can You Live With Yourself Part II -8/1/07 1.5Hrs

9) Pre-Need: Is It Right For Me? -7/31/07 1.5Hrs

10) Creating Dynamic Customer Service in Your Funeral Home -7/31/07 1.5Hrs

11) The Futility of Fighting Evolution- 8/1/07 1Hr

12) Embalming: Mass Fatalities-8/1/07 1Hr

13) Computer Lab: The Use of Computers in the Funeral Home-8/1/07 1Hr

14) Where to Find Financial Support :Growing and Enhancing Your Business- 8/1/07 1Hr

15) Embalming: Cosmetic Application and Technique -8/2/07 1Hr

16) Smart Stretch-A Scientifically Designed Flexibility Enhancement And Stress Relief Program -8/2/07 1Hr

17) Computer Lab II: The Use of Computers in the Funeral Home- 8/2/07 1Hr

K) Dignity University: Samira Neese

1) Back Safety 1Hr

2) Bloodborne Pathogens

1Hr 3) Cremation Consumer

1.5Hrs 4) Defensive Driving 1Hr

5) Fire Safety 1Hr

- 6) Formaldehyde Monitoring 1Hr
 - 7) FTC-Funeral Rule 2Hrs
 - 8) Hazard Communication 1Hr
 - 9) Hearing Protection 1Hr
 - 10) Lockout/Tagout 1Hr
 - 11) Office Safety 1Hr
 - 12) Respiratory Protection 1Hr
 - 13) Supervisory Development Program Module 1 4Hrs
 - 14) Supervisory Development Program Module 2 4Hrs
 - 15) Supervisory Development Program Module 3 4Hrs
 - 16) Supervisory Development Program Module 4 4Hrs
 - 17) Supervisory Development Program Module 5 4Hrs
 - 18) Supervisory Development Program Module 6 4Hrs
 - 19) Supervisory Development Program Module 7 4Hrs
 - 20) Managing For Excellence 8Hrs
 - 21) Effective Communication Skills 1.5 Hrs
 - 22) Securing Payments on At-Need Funerals 1Hr
- L) Bureau of Funeral Director: Deborah Orecki (Eric Larsen)
- 1) Mass Fatality Seminar -6/6/07 7 Hrs
- M) County of Middlesex Public Health Department: (Jerome Prybeck)
- 1) Annual Bloodborne Pathogens Training -6/6/07 3.5 Hrs
- N) Epsilon Nu Delta Mortuary Fraternity: Edith Churchman
- 1) NJ Mortuary Board: Questions and Answers 1Hr

The committee reported that section A) Cremation Association of North America: Suanne Determan, number 1 is not relevant to the profession of mortuary science and therefore is not approved; section B) Competitive Resources: Karl Seyler, Jr., number 1, the Board is requesting additional information, section G) National Funeral Directors Association: Kathleen Walczak , the Board is requesting additional information, section I) MKJ Marketing: Sandra Paiva, the committee is requesting the originals, section K) Dignity University: Sandra Neese, the Board is requesting additional information, section L) Bureau of Funeral Director: Deborah Orecki (Eric Larsen), the Board is requesting additional information. On motion made by Mr. Brown, seconded by Ms. Jaramillo, the Board determined to accept the committee report as read. All voted in favor of the motion.

On motion made by Ms. Churchman, seconded by Mr. Whiteley, the Board determined to move section A)

Cremation Association of North America: Suanne Determan to executive session for legal advise and discussion. All voted in favor of the motion.

On motion made by Ms. Churchman, seconded by Mr. Brown, the Board determined to uphold the committee report, section A) Cremation Association of North America: Suanne Determan is not relevant to the practice of mortuary science and therefore is not approved. All voted in favor of the motion.

CORRESPONDENCE

Received notification from Maryann Carroll regarding funeral directors being able to print summaries of their earned credits. This was for the Board's information only.

Received approval from Executive Director Dianne Tamaroglio, in regards to the proposed new rule: N.J.A.C. 13:36-5.19. This matter was moved to 4D as part of the regulation.

Tony May- Jervey, ask the Board for approval to continue her internship beyond 3 years. Note: Toni have passed the JP exam in June 2005, attended Morgan State University and completed 171 embalming and 171 funeral set ups, however according to her preceptor she began her internship in June 2002 and ended it in June 2006. On motion made by Ms. Churchman, seconded by Mr. Stellato, the Board determined to extend her internship until December 31, 2007 to complete her school observation, twenty (25) arrangements, take and pass the national board examination and practical exam. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

#07-17 Ciechanowski Funeral Home, Runnemede, Mgr., John Ciechanowski, paid \$1,750.00 for violation of N.J.A.C 13:36-11.16, N.J.A.C 13:36-11.11 and N.J.A.C 13:36-11.3 on June 4, 2007. This was for the Board's information only.

#07-28 Bedle Funeral Home, Matawan, Mgr., Theodore Day Sidun, paid \$2,400.00 for violation of 16 C.F.R. § 453.3(c)(2), N.J.A.C 13:36 9.7 (d)(4) and 9.11 (b), N.J.A.C 13:36- 5.21(a) and (b), 1.9, 5.6(a) and N.J.S.A. 45:7-61 (c), N.J.A.C 13:36-1.9, 5.6(a), and 5.5(a)(2) on June 18, 2007. This was for the Board's information only.

#07-29 Bedle Funeral Home, Keyport, Mgr., Theodore Day Sidun, paid \$2,150.00 for violation of 16 C.F.R. § 453.3(c)(2), N.J.A.C 13:36 9.7 (d)(4) and 9.11 (b), N.J.A.C 13:36- 5.21(a) and (b), 1.9, 5.6(a) and N.J.S.A. 45:7-61 (c), N.J.A.C 13:36-1.9, 5.6(a), and 5.5(a)(2) on June 18, 2007. This was for the Board's information only.

#07-31 Family Center- John E. Day, Red Bank, Mgr., Theodore Day Sidun, paid \$1,850.00 for violation of 16 C.F.R. § 453.3(c)(2), N.J.A.C 13:36 9.7 (d)(4) and 9.11 (b), N.J.A.C 13:36- 5.21(a) and (b), 1.9, 5.6 (a) and N.J.S.A. 45:7-61 (c), and N.J.A.C 13:36-1.9, on June 18, 2007. This was for the Board's information only.

#07-33 John E Day Funeral Home, Red Bank, Mgr., Theodore Day Sidun, paid \$1,850.00 for violation of 16 C.F.R. § 453.3(c)(2), N.J.A.C 13:36 9.7 (d)(4) and 9.11 (b), N.J.A.C 13:36- 5.21(a) and (b), 1.9, 5.6(a) and N.J.S.A. 45:7-61 (b), and N.J.A.C 13:36-1.9, on June 18, 2007. This was for the Board's information only.

ITEMS FOR DISCUSSION

None.

PUBLIC COMMENTS

Mary Ann Carroll, NJSFDA, wanted clarification with the fourteen (14) people who have problems with credits will go before the Board, the seventeen (17) that did not respond will receive one more notice from the Board's office and if they fail to answer within thirty (30) days the Board will take disciplinary action.

ELECTION OF OFFICERS

On motion made by Mr. Whiteley, seconded by Mr. Brown, made a motion to nominate Mr. Lombardi as President and Mr. Galante as Secretary.

On motion made by Ms. Jaramillo, seconded by Mr. Goldstein, made a motion to nominate Mr. Stellato as president.

On motion made by Mr. Brown, seconded by Ms. Churchman, made a motion to close the nomination.

On motion made by Mr. Brown, seconded by Mr. Whiteley, made a motion to table until the next monthly meeting.

On motion made by Mr. Brown, seconded by Mr. Horwitz, made a motion to nominate Mr Galante as Secretary of the Board.

EXECUTIVE SESSION - 12:00 P.M. On motion made by Mr. Stellato, seconded by Mr. Whiteley, the Board determined to go in to executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr. Date
Secretary