

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, JULY 11, 2006
<http://www.state.nj.us/lps/ca/nonmedical/mortuary.htm>

OPEN SESSION MEETING MINUTES

ATTENDANCE

Marius R. Lombardi President (Government Member)
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
Curtis S. Macysyn (Public Member) arrived 10:00 A.M.
William C. McCriskin
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D
Anthony P. Vainieri Jr. arrived 10:00 A.M.

ABSENT

Richard J. Galante, Secretary
Frederick R. Whiteley III

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Shraddha Patel, Senior Clerk Typist
Jonathan Eisenmenger, Assistant to the Executive Director

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in June are 10 and the total for the year 69.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, August 1, 2006 in the Hudson Conference Room, 6th floor.

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for June 6, 2006.

On motion made by Ms. Churchman seconded by Mr. Brown, the Board voted to approve the minutes as read. All voted in favor of the motion.

INTERN REGISTRATIONS

Alexander Gross, Bailey Funeral Home, Mendham
Gladys Hicks, Greenidge Funeral Home, Atlantic City
Michael Kraus, Gleason Funeral Home, Somerset

Anita Robinson, Edward's and Son Funeral Home, Bridgeton
Fred Ruf, M. J. Murphy Funeral Home, Monmouth Junction
Richelle Williams, Martin's Home For Service, Montclair

This was for the Board's information only.

NEW LICENSEES

Philip McAndrew License by Examination

This was for the Board's information only.

NEW INSTALLATIONS

Carmona-Bolen Home For Funerals LLC, Toms River, Rodney Bolen Mgr.
Carmona-Bolen Home For Funerals LLC, Whiting, Michael Defonzo Mgr
Smith Funeral Home, Elizabeth, Yvonne Smith Larkin Mgr.

This was for the Board's information only.

CONTINUING EDUCATION

A) New Jersey Funeral Service Education Corp: Cynthia Viant

1) Military Death Benefits 3Hrs

B) Tri-County Funeral Directors Association: Rutham Disotell

1) Emergency Preparedness: Mass Fatality Incident Awareness 3.5Hrs

C) National Funeral Directors Association: Sandra Jeske

1) The Ridiculous and Sublime 2Hrs

2) Breakout by Association Membership Size 1.5Hrs

3) A Matter of Trust: Everyday Ethics for Executives 1.25Hrs

4) A Nation Prepared: Pandemic Influenza 2Hrs

5) Breakout by Office 2Hrs

6) I'm Their Leader, So Which Way Did They Go? 1Hrs

D) National Funeral Directors & Morticians association: David Akins

1) New Member Orientation & 1st Time Convention Orientation 1.5Hrs

2) Funeral Industry Town Hall Session 1.5Hrs

3) Ordinary To Extraordinary Creativity & Marketing in Times of Change 1.5Hrs

4) Morning with Batesville 1.5Hrs

5) Cyberspace: What's in it for you 1.5Hrs

6) Safety in the Workplace-OSHA Compliance 1.5Hrs

7) Computer Lab 1.5Hrs

8) Financing Your Funeral Home Projects Part II 1.5Hrs

9) Embalming Presentation 2Hrs

10) Security for Your Funeral Home 1.5Hrs

11) How to Retain Key Employees 1.5Hrs

12) Breaking the Davinci Code 2Hrs

13) Case Analysis 1.5Hrs

E) New Jersey State Funeral Directors Association:

- 1) Embalming Tricks & Treats 1 Hr
- 2) Working with Families Experiencing Sudden or Traumatic Loss 1 Hr
- 3) Ireland's Unregulated Funeral Service 1 Hr
- 4) Male Grief 1 Hr
- 5) Human Capital 1 Hr
- 6) Surviving Cremation 1 Hr
- 7) Corpse 1 Hr
- 8) What I Really Learned About the Funeral Industry 1 Hr
- 9) Quality or Else 1 Hr
- 10) The "F" Words of Funeral Service 1 Hr
- 11) Knowledge Based Funeral Service 1 Hr

The committee reported that section B) Tri-County Funeral Directors Association, number 1) Emergency Preparedness: Mass Fatality Incident Awareness, the Board request that the information be retooled and resubmitted to the Board for approval. Section C) National Funeral Directors Association, numbers 1 - 6, the Board needs additional information and that quarters hours are not approved by the Board. Section D) National Funeral Directors & Morticians Association, number 1) New Member Orientation & 1st Time Convention Orientation, number 7) Computer Lab, number 12) Breaking the DaVinci Code were not approved.

On motion made by Mr. McCriskin, seconded by Mr. Brown, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Letter from Janice Wilcox regarding registering a particular license in handling the ashes or cremate. The Board determined to advise Ms. Wilcox that cremains are not regulated by the Board of Mortuary Science.

Letter from Ruthann Brown Disotell regarding her desire to advertise and the concept of being a pre-need agent for multiple establishments. The Board cautioned her to ensure that she complies with all of the advertising regulations (N.J.A.C.) 13:36-5.12), and in particular to list all of the required information of the funeral homes with whom she has a relationship.

OPEN DISCIPLINARY MATTERS

#06-48 George H. Wimberg Funeral Home, Linwood, uniform penalty letter for violation of N.J.A.C 13:36-11.16(d) and 16 C.F.R. §453.3© (2) \$500.00 paid June 8, 2006. This was for the Board's information only.

#06-05 Ora L. Wooster Funeral Home, Clementon, uniform penalty letter for violation of N.J.A.C 13:36-11.2 (d)ii \$1,000.00 paid June 2, 2006. This was for the Board's information only.

#05-109 Pasquale Megaro 23JP00340800 uniform penalty letter for violation of N.J.A.C 13:36-10.3(a) and N.J.S.A. 45:1.21(h) and 45:1.21(b) \$1,500.00 paid June 2, 2006. This was for the Board's information only.

#06-47 George H. Wimberg Funeral Home, Ventnor City, uniform penalty letter for violation of N.J.A.C 13:36-5.6 (a)(8) and 16 C.F.R. §453.3 (c) (2) submitted a written explanation for the board consideration. On motion made by Mr. Brown, seconded by Mr. Vainieri, the Board determined to uphold the uniform penalty letter, he must install a sink within sixty (60) days and notify the Board if he needs more time to make the repairs.. All voted in favor of the motion.

LICENSING MATTERS

Letter from Joseph Lane, requesting his client William Prout perform mini internship in Ohio. On motion made by Mr. Goldstein, seconded by Ms. Jaramillo, the Board determined to deny his request. All voted in favor of the motion.

LEGISLATIVE REVIEW

A-3063 - The Board opposes the bill, which requires the recording of public and executive sessions and the publishing of draft minutes of both sessions on an expedited basis. The Board had serious concerns about the potential for mistakes to be published if the minutes were published prior to review by the Board, the financial impact on the Board such requirements would impose, and the feasibility of complying with the current level of staff and physical space available to the Board. The vote of the Board was unanimous.

PUBLIC COMMENT

None.

EXECUTIVE SESSION - 11:00 A.M. On motion made by Mr. McCriskin seconded by Mr. Macysyn, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted

Richard J. Galante Date
Secretary