

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6<sup>th</sup> FLOOR**  
**9:30 A.M., TUESDAY, JULY 11, 2017**  
<http://www.njconsumeraffairs.gov/mor>

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Charles F. Bechtold, President  
Thomas M. Keiser, Jr., Secretary  
Garrett C. Jones  
James J. Marrocco - (left at 1:20 P.M.)  
Anthony J. Papavero Jr.  
John Radzieta Sr.  
Lloyd Wimberg - (left at 11:50 A.M.)

**ABSENT**

Thomas E. Day - (excused)  
Curtis S. Macysyn, (Public Member) - (excused)  
Bayode Olabisi (Public Member)

**ALSO ATTENDING**

Quin Archer, Director  
Meaghan Goulding, Deputy Attorney General  
Sabrina Dwight, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Minutes for June 6, 2017. On motion made by Mr. Marrocco, seconded by Mr. Wimberg, the Board voted to accept the minutes as read. All voted in favor of the motion.

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**EXECUTIVE DIRECTOR'S REPORT**

Ms. Archer reported that the total number of complaints received in June are one (1) and the total for the year are 24.

Ms. Archer reported that the next regular Board meeting has been scheduled for Tuesday, August 8, 2017 in the Hudson Conference Room, 6<sup>th</sup> floor.

Ms. Archer reported that 32 candidates registered for the July 21, 2017 Jurisprudence Examination.

Ms. Archer reported that 79% of the audit licensees responded to the Board's request for their 2015-2017 continuing education credits.

Ms. Archer reported that there are scheduling conflicts with the October 31, 2017 Board meeting. On motion made by Mr. Keiser, seconded by Mr. Jones, the Board voted to cancel the meeting. All voted in favor of the motion.

**INTERN REGISTRATIONS**

Christian A. Corso, Mc Cann-Healey Funeral Home  
Charles Jean, Watson Mortuary Service  
Morgan Mitchell, Stanley's Memorial Chapel  
Gaston Nunez, Jorge Rivera Funeral Home  
Emily Swisher, Mac Fadden Funeral Home  
Assia Wilson, Islamic Burial Services, LLC

*New intern registration for 2017:***30**

This was for the Board information only.

**NEW LICENSEES**

A) Jenna Bakstad                      Licensed by Application  
B) Zachary Mycols                      Licensed by Application

*Licensed by Application for 2017:***16**                      *Licensed by Credentials for 2017:***1**

This was for the Board information only.

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**NEW INSTALLATIONS**

Families First Funeral Care and Cremation Center, Red Bank, Mgr., Theodore Sidun  
McCann -Healey Funeral Home, Gloucester City, Mgr., John A. Healey IV  
Plummer Funeral Chapel LLC, Trenton, Mgr., Martha P. Plummer

*New Installation received in **June:3***

*Total for 2017:**9***

This was for the Board information only.

**CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) Cremation Association of North America: Jennifer Head**

1) CANA's 99<sup>th</sup> Annual Cremation Innovation... (8/16-18/17) **9hrs**

**B) National Funeral Directors Association: Jackie Lindberg**

1) Avoiding Hiring Risks and Pitfall (8/3/17) **0hr**

**C) Bergen County Funeral Directors: David Feeney**

(Additional document furnished to Charles Bechtold only)

1) Functions of the Surrogate Court (4/15/17) **1hr**

2) How to Use Self-Serve Portal at Newspaper (6/7/17) **0hr**

**D) NJ Sharing Network: Wendy Rothschilds**

1) Laws That Governs Donations (TBD) **1hr**

**E) Funeral Directors Assoc. Of Essex, Union & Hudson Counties: E. Churchman**

1) Funeral Service Program: Mercer..... (5/15/17) **1hr**

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**F) Selected Independent Funeral Homes: Amy Hunt**

1) 2017 Annual Meeting (9/10-13/17) **10hrs**

**G) Kates- Boyleston Publications: Thomas Parmalee**

(Additional document furnished to Charles Bechtold only)

1) Cremation Strategies Conference (12/7-8/17) **4.75hrs**

2) Funeral Service Business Plan Conference (12/7-8/17) **7.5hrs**

**H) National Funeral Directors Association: Jackie Ellis**

1) What Happens to Your Families Following.... (8/3/17) **1hr**

2) 2017 All-Staff Annual FTC Funeral Rule Review (open) **4hrs**

**I) International Cemetery and Funeral Association: Daniel Osorio**

1) College of International Studies (7/25-25/17) **14.5hrs**

2) College of 21<sup>st</sup> Century Services (7/21/25/17) **25hrs**

3) College of Leadership, Administration... (7/21/25/17) **0hrs**

4) College of Cremation Services (7/21-25/17) **14.5hrs**

5) College of Sales & Marketing (7/21-25/17) **24.5hrs**

The committee reported that section A) Cremation Association of North America was approved for nine hours only; section B) National Funeral Directors Association was not approved; section C) Bergen County Funeral Directors number 2 was not approved; section G) Kates-Boyleston Publications number 1 was approved for 4.75 hours only and number 2 was approved for 7.5 hours only; Section I) International Cemetery and Funeral Association number 1 was approved for 14.5 hours only. The committee requests that in the future all applications be submitted to the Board separately for each individual segment of any programs. In addition, under I the program name is College of Funeral Home Management. On motion made by Mr. Jones, seconded by Mr. Wimberg, the Board voted to accept the committee report as read. All voted in favor of the motion.

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### **CORRESPONDENCE**

Madonna reinstated her practitioner's license on February 28, 2017. This was for the Board information only.

Koch Funeral Home registration was reinstated on February 7, 2017. This was for the Board information only.

Johnson-McGinley Funeral Home registration was reinstated on February 20, 2017. This was for the Board information only.

Revision of the continuing education course approval form. On motion made by Mr. Jones, seconded by Mr. Papavero, the Board voted to accept the report as read. All voted in favor of the motion.

In receipt of a news article titled "Connecticut Introduces Bill to Protect Funeral Directors from Invalidated NBE Scores". This was for the Board information only.

Adam Guziejewski, of the New Jersey State Funeral Directors Association, provided the Board with a copy of the June 6, 2017 Order of Suspension for the Heritage Cremation Provider. This was for the Board information only.

Kim Nesbitt Good of Nesbitt Funeral Home provided the Board with copies of their revised General Price List. This was for the Board information only.

Intern Allison Aquino informed the Board that on numerous occasion her preceptor failed to sign her monthly report due to scheduling difficulties. However, in order to submit her monthly reports on time Gregory Chubenko (co-owner) signed (3) three of her monthly reports. On motion made by Mr. Jones, seconded by Mr. Marrocco, the Board determined to send a letter to the preceptor to review the three (3) monthly reports and submit back to the Board with his signature and an explanation as to why he could not sign Ms. Aquino's monthly reports. All voted in favor of the motion.

Richard Maguire III, is requesting an extension in order to complete the National and Practical Examination. On motion made by Mr. Marrocco, seconded by Mr. Jones, the Board determined to grant him a six (6) month extension to complete his internship. All voted in favor of the motion.

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Dalene Paull, Executive Director of the International Conference of Funeral Service Examining Board, provided the Board with copies of the minutes from their March 2, 2017. This was for the Board's information only.

### **OPEN DISCIPLINARY MATTERS**

#16-52 John Healey of McCann-Healey Funeral Home paid the penalty of \$5,500.00 on May 19, 2017 for the violation of N.J.A.C.13:36-4.1 (a) (b) and N.J.A.C.13:36-1.9 (a) . This was for the Board information only.

#17-20 Attorney Susan Berger, on behalf of the Caiola-Stellato Funeral home, respectfully requests that the Board reconsider the amount of the \$3600 civil penalty being assessed for the 36 funerals conducted during the time of the funeral home's lapsed registration and renewal and the \$500 civil penalty for failing to disclose the file number on the at-need arrangements.

On motion made by Mr. Marrocco, seconded by Mr. Jones, the Board determined to go into Execution Session for discussion. All voted in favor of the motion.

On motion made by Mr. Marrocco, seconded by Mr. Jones, the Board determined to uphold the uniform penalty letter for \$4,100.00. All voted in favor of the motion.

On motion made by Mr. Marrocco, seconded by Mr. Radzieta, the Board determined to go back into Open Session. All voted in favor of the motion.

On motion made by Mr. Marrocco, seconded by Mr. Radzieta, the Board determined to uphold the uniform penalty letter. All voted in favor of the motion.

#15-03 Final Consent Order was signed by Joseph Fantasia on June 29, 2017. Nicole Fantasia will be assuming the position as manager of Community Funeral Home. This was for the Board's information only.

**PUBLIC COMMENT**

Adam Guziejewski, NJSFDA asked if the Board can provide him with a copy of the International Conference of Funeral Service Examining Board minutes and correspondence regarding Hertigate Cremation to inspire the Board to keep in mind regarding rule making. He also offered support if need be since the Board has started sunset review. Lastly, Mr. Guziejewski asked who reviews applicants college credits when coming from out of state, there are rumors that it is much easier to become licensed from out of state then in state. Ms. Archer replied the Board members review college credits from out of state applicants and by no means is it an easier process than in state applicants. Mr. Bechtold agreed it was just hear say.

**EXECUTIVE SESSION** - 11:05 A.M. On motion made by Mr. Jones, seconded by Mr. Papavero, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Thomas M. Keiser, Jr.,  
Secretary

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Dated