

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JULY 12, 2011
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Edith C. Churchman, Ph.D., CFSP, Secretary
Marius R. Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
James J. Marrocco
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

ABSENT

Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Dwight, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for June 7, 2011. On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in June are 8 and the total for the year are 27.

Mr. Mandeville reported that the next regular monthly Board meeting scheduled for August 2, 2011 has been cancelled and the next regular Board meeting has been scheduled for Tuesday, August 30, 2011 Hudson Conference Room, 6th floor.

Mr. Mandeville reported that 23 candidates were registered for the June 17, 2011 Jurisprudence Examination. Mr. Mandeville reported that candidates 22 candidates passed and 1 failed.

Election of Officers.

Richard J. Galante, Jr., was nominated as President and Edith C. Churchman, Ph.D., CFSP, was nominated as Secretary.

On motion made by Mr. Marrocco, seconded by Mr. Lombardi, the Board voted to accept the election of officers nominations. All voted in favor of the motion.

INTERN REGISTRATIONS

Joseph La Cava, Costello-Runyon Funeral Home
Sarah Nafus, Manchester Memorial Funeral Home

This was for the Board's information only.

NEW LICENSEES

Han Ik Son Licensed by Application

Licensed by Application for 2011: 14 ***Licensed by Credentials for 2011: 0***

This was for the Board's information only.

NEW INSTALLATIONS

None.

CONTINUING EDUCATION

(Approved CEU's are located on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) FuneralDirectorCEUs.com: Robin Heppell

1) What's Your Strategy? (8/24/11) **3hr**

B) National Funeral Directors Association: Kathleen Walczak

1)Information For Funeral Service About Chemical.. (8/18/11) **1hr**

C) FuneralDirectorCEUs.com: Robin Heppell

1) Telephone Etiquette & Best Practices For Funeral Homes (7/28/11) **3hrs**

D) New Jersey Funeral Service Education Corp.: Emily Moscetti

1) Salaries, Schedules & Bonuses.....(8/18/11) **2hrs**

E) National Funeral Directors Association: Kathleen Walczak

1) Demystifying Succession Planning For Small Business...(9/15/11) **1hr**

F) FuneralDirectorCEUs.com: Robin Heppell

1) Facebook Best Practices (TBD) **3hrs**
2) Price Shopper Secrets; Telephone Website & Email (6/23/11) **3hrs**
3) Public Speaking 101 (5/26/11) **3hrs**

G) Selected Independent Funeral Homes: Amy Hunt

1) 2011 Annual Meeting (9/21-24/11)

9.5hrs

The committee reported that section G) Selected Independent Funeral Homes was approved for 9.5 hours only. On motion made by Mr. Stellato, seconded by Mr. Lombardi, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for June 9, 2011. This was for the Board's information only.

News article titled "Newark Funeral director found guilty of stealing parts faces victims' family in court". This was for the Board's information only.

In receipt of Robert Andersen reinstatement application, in which he informed the Board that he performed 13 funerals, during the lapse of his practitioner's license. License was reinstated on April 20, 2011. On April 15, 2011 Mr. Andersen came into the Board office to rectify and promptly reinstate his license. On motion made by Mr. Lombardi, seconded by Mr. Papavero, the Board voted to issue a letter of admonishment. Mr. Galante, Ms. Churchman, Mr. Lombardi, Mr. Marrocco, Mr. Papavero, Mr. Radzieta, Mr. Stellato, Mr. Wimberg, Ms. Zevallos all voted in favor of the motion. Mr. Macysyn and Mr. Olabisi opposed.

In receipt of Frank Mulligan III reinstatement application, in which he informed the Board that he did not perform any funerals during the lapse of his practitioner's license. License was reinstated on June 1, 2011. On motion made by Mr. Marrocco, seconded by Mr. Radzieta, the Board voted to move this matter to executive session for discussion. On motion made Mr. Marrocco, seconded by, Mr. Wimberg, the Board voted there was no cause for action. All voted in favor of the motion. Mr. Lombardi recused himself.

In receipt of Aree Booker reinstatement application, in which he informed the Board that he performed 18 funerals, during the lapse of his practitioner's license. **Note:** License was reinstated on May 16, 2011. On motion made by Mr. Lombardi, seconded by Mr. Macysyn, the Board voted to move this matter to executive session for discussion. On motion made Mr. Marrocco, seconded by Mr. Lombardi, the Board voted to issue a letter of admonishment. All voted in favor of the motion.

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Caroline Bennett is requesting an extension on her internship in order for the Board to obtain her Academic Qualifying Certificate from the Board of Education. On motion made by Mr. Stellato, seconded by Mr. Radzieta, the board voted to extend her internship until December 31, 2011. All voted in favor of the motion.

Allen Jones is requesting a six month extension on his internship in order for the Board to obtain his Academic Qualifying Certificate from the Board of Education. On motion made by Mr. Stellato, seconded by Mr. Marrocco, the board voted to extend his internship until December 31, 2011. All voted in favor of the motion.

Kathleen Alexander is requesting an extension on her internship until August 31st in order to take her National Board and practical examination. On motion made Mr. Marrocco, seconded by Lombardi, the Board voted to extend her internship. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

#10-50 Oliverie Funeral Home, Manchester, Mgr., Geraldine Oliverie submitted a written statement in regards to the Board's decision to rescind the Uniform Penalty of \$2,500.00 for the violation of **N.J.A.C.**13:36-1.9. On motion made by Mr. Lombardi, seconded by Mr. Macysyn, the Board determined to move this matter to executive session for discussion.

#11-23 Michael T. Paskas of the Paskas Funeral Home, paid the penalty of \$500.00 for the violation **N.J.S.A.** 45:7-47 on June 28, 2011. This was for the Board's information only.

PUBLIC COMMENTS

None.

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EXECUTIVE SESSION - 10:30 A.M. on motion made by Mr. Lombardi, seconded by Mr. Stellato, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Edith C. Churchman, Ph.D, CFSP
Secretary

Dated