

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, AUGUST 4, 2009
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary(left at 11:30 A.M)
Wendy Hilliard
Curtis S. Macysyn (Public Member)(arrived at 10:25 A.M.)
Richard McCriskin
Bayode Olabisi
John Radzieta
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

ABSENT

Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)
Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

None.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in July are 8 and the total for the year are 38.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, August 25, 2009 in the Hudson Conference Room, 6th floor.

INTERN REGISTRATIONS

Dana Buriak, Giosa Funeral Home
Hugh Moriarty, Hugh M. Moriarty Funeral Home
Zachary Scott, Anderson Funeral Service
Patrick Schumann, Page Funeral Home

This was for the Board's information only.

NEW LICENSEES

None.

NEW INSTALLATIONS

None.

CONTINUING EDUCATION

A) International Order of the Golden Rule: Pamela DeJohn

1) "The Young Funeral Director New Generation....." (9/17/09) **1hr**

B) National Funeral Directors Association: Kathleen Walczak

1) Preventing OSHA Violations in your Funeral Home (9/15/09) **2hrs**

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C) Dodge Institute for Advanced Mortuary Studies: Debbie Dodge

- 1) Embalming -The Challenges & The Reward (9/23-24/09 & 11/18-19/09) **9hrs**
- 2) The Dodge Seminar (3/15-19/10) **17hrs**

D) Selected Independent Funeral Homes: Amy Hunt

- 1) 2009 Annual Meeting (10/7-10/09) **9hrs**

E) National Funeral Director & Morticians Association: Kim Bogard

- 1) Health...The Vitals (8/1-6/09) **2hrs**
- 2) New Member Orientation (8/1-6/09) **1hr**
- 3) Embalming-A Painter Course for OSHA....(8/1-6/09) **1.5hrs**
- 4) Be A Better Funeral Home Manager (8/2/09) **1hr**
- 5) Succeeding in Tough Economic Times:... (8/1-6/09) **1.5hrs**
- 6) Office Integration- A Computer Lab (8/1-6/09) **1hr**
- 7) Getting to Know the Cremation Customer (8/1-6/09) **1hr**
- 8) Becoming a Healthy Funeral Director (8/1-6/09) **2hrs**
- 9) Islamic Burial Customs (8/1-6/09) **1hr**
- 10) Give Me My Money Please.... (8/1-6/09) **2hrs**
- 11) Money Multiplied.... Succession for Success.... (8/1-6/09) **1.5hrs**
- 12) Exhibit Hall-Exhibitor's Showcase (8/1-6/09) **1hr**
- 13) Funeral Service History-A Look Back (8/1-6/09) **1hr**
- 14) State Regulatory... Not the Same Story (8/1-6/09) **1hr**
- 15) Making an Emotional Connection (8/1-6/09) **1.5hrs**
- 16) What Can Funeral Home Owners Learn....(8/1-6/09) **1.5hrs**
- 17) Retirement Planning Beyond the Numbers.....(8/1-6/09) **1hr**
- 18) A Better Way to Assist Today's Value.....(8/1-6/09) **1hr**
- 19) Some Innovative & New Ideas in Restoration...(8/1-6/09) **2hrs**
- 20) How to Deal with the Media (8/1-6/09) **1hr**
- 21) TSA-Are you a Known Shipper? (8/1-6/09) **1hr**
- 22) Introduction to Robert's Rule of Order (8/1-6/09) **1hr**

F) Funeral Directors of Essex, Union & West Hudson: Edith Churchman

- 1) Gannett Media Group (6/25/09) **1hr**

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G) MKJ Marketing: Erica Heuer

1) Fall 2009 Convention (9/19-22/09)

9hrs

The committee reported that section C) Dodge Institute for Advanced Mortuary Studies, number 2 was approved for 17 hours only; section D) Selected Independent Funeral Homes, number 1 was approved for 9 hours only; section E) National Funeral Director & Morticians Associations, numbers 1, 2, 8, 13, 17, 22 was not approved; section G) MKJ Marketing, number 1, was approved for 9 hours only. On motion made by Mr. Wimberg, seconded by Mr. McCriskin, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for July 9, 2009. This was for the Board's information only.

Alfred J. Smith Jr., obituary notice appeared in the June 27, 2009 edition of the Star Ledger. This was for the Board's information only.

Newspaper clipping titled "Funeral homes feel the pinch". This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

None.

ITEMS FOR DISCUSSION

None.

PUBLIC COMMENT

Robert Smith, MCCC, raised concerns that the process to obtain the academic qualifying certificate is very time consuming. He informs students to submit the application and fee as soon as possible. Some of the students have submitted their application and fee to the Department of Education several times and he asked if the Board can do something to help the situation. Mr. Mandeville informed him that the Board has prepared a new format for processing the academic qualifying certificate processed differently.

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EXECUTIVE SESSION - 10:00 A.M. On motion made by Mr. Radzieta, seconded by Mr. Wimberg, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted

Thomas C. Brown
Secretary

Dated