

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE  
124 HALSEY STREET, NEWARK NJ, 07101  
HUDSON ROOM, 6TH FLOOR  
9:30 A.M., TUESDAY, AUGUST 5, 2008  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>  
OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Louis J. Stellato Jr, Ph.D, President  
Richard J. Galante, Secretary  
Thomas C. Brown  
Martin Goldstein, Esq.  
Bernard Horwitz, Esq., (Public Member)  
Marius Lombardi (Government Member) (arrived at 9:55 A.M.)  
Curtis S. Macysyn (Public Member) (arrived at 10:10 A.M.)  
Philip Scheps (Public Member)

**ABSENT**

Edith C. Churchman, Ph.D., CFSP  
Fanny Jaramillo (Public Member)

**ALSO ATTENDING**

William Mandeville, Executive Director  
Jodi Krugman, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Minutes for July 1, 2008.

On motion made by Mr. Goldstein, seconded by Mr. Lombardi, the Board voted to approve the minutes as read.  
All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints received in July were 6 and the total for the year are 59.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, August 26, 2008 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that twenty-five (25) candidates passed and three (3) candidates failed the June 20, 2008 Jurisprudence Examination.

Mr. Mandeville reported no meeting will be held in September due to the Holiday and the New Jersey State Funeral Director's Association Convention.

**INTERN REGISTRATIONS**

Damian Bordell, Gardner Funeral Home

Kevin J. Devine, C C Van Emburgh Inc.  
Maureen Givnish, Snover-Givnish Funeral Home  
Christopher J. Nolan, O'Brien Funeral Home  
Louis Noonburg, Vander Plaat Colonial Home, Inc.  
Brendan Reilly, Frank A. Patti-Kenneth Mikatarian Funeral Directors  
Margaret Scura, Bergen Funeral Service  
Christopher D. Smith, Boylan Funeral Home  
Jill Summers, Johnson-Walton Funeral Home  
Kaitlin Wooster, Ora L Wooster Funeral Home

This was for the Board's information only.

### **NEW LICENSEES**

Richelle Williams Licensed by Application

This was for the Board's information only.

### **NEW INSTALLATIONS**

May Funeral Home, Inc., Vineland, Mgr. Thomas E. May

This was for the Board's information only.

### **CONTINUING EDUCATION**

A) 100% Education: Emily Rosala

1) AIDS Education-(online)

4hrs B) Continuing Vision: Jeffrey Holcomb

1) Embalming In The Real World- The Difficult Cases (online) 2hrs

C) 360 training.com, Inc.: Diego Silva

1) Bloodborne Pathogens-Advanced- (continuous ) 2hrs

2) Business Writing -(continuous ) 3hrs

3) Consumer Protection Law-(continuous ) 1hr

4) Formaldehyde and Needlestick Safety-(continuous ) 2hrs

5) Hazard Communication-Advanced (continuous ) 1hr 6) Hazardous Materials-Advanced-(continuous) 2hrs

7) Managing Corporate Records- (continuous ) 1hr

8) OSHA Safety and Health Program-Advanced- (continuous ) 1hr

9) Personal Protective Equipment-Advanced- (continuous ) 1hr

10) Preventing AIDS & Hepatitis B in the Workplace (continuous ) 1hr

D) Practicum Strategies: Richard Santore

1) Employee Recruitment and Retention in Funeral Service - (home study) 2hrs

E) New Jersey Funeral Service Education Corp. Emily Moscetti

1) Embalming Edematous Cases -9/17-18/08 1hr

2) Postmortem with Dr. Michael Baden-9/17/08 1hr

3) Sexual Harassment in the Funeral Home-9/17-18/08 1hr

4) Everyday Ethics, Everlasting Consequences-9/15-16/08 1hr

- 5) Best Practices-9/17-18/08 1hr
- 6) Hospice: Transforming Adversaries Into Allies-9/15-16/08 1hr
- 7) Funeral Customs Past and Present-9/18/08 1hr
- 8) The Body Farm-9/15-16/08 1hr
- 9) All Preneed Isn't Created Equal-(TBD) 1hr
- 10) What Grievors Ask-9/16-17/08 1hr
- 11) Cremation Due Diligence-9/15-16/08 1hr
- 12) Contemporary Mortuary Cosmetology-9/15-16/08 1hr
- 13) Being Fully Alive -9/17-08/08 1hr
- 14) Medicaid Planning Essentials-9/15-16/08 1hr
- 15) The Green Goodbye: The Emerging ..... -9/17-18/08 1hr

F) National Funeral Directors Association: Kathleen Walczak

- 1) Secrecy-The Single Greatest Enemy.....-8/19/08 1hr

G) Funeral Review.Com, LLC: Jillian Holzhuetter

(Copies provided to Mr. Brown & Ms. Churchman only-original placed on cart)

- 1) Embalming Perspectives & Paradigms Challenged-(online) 3hrs
- 2) Hazard Communications-(online) 1hr
- 3) Communicable Disease-(online) 2hrs
- 4) Understanding & Creating Exceptional Funeral.....-(online) 3hrs
- 5) Death Care Marketing 25 FAQ's-(online) 6hrs
- 6) Marketing a Funeral Home for Long Term.....-(online) 3hrs
- 7) What Matters Most-(online) 6hrs
- 8) Learning To Be A Leader-(online) 3hrs
- 9) Profits By Pleasure-(online) 4hrs
- 10) HIV/AIDS.....-(online) 1 1/2hrs
- 11) Understanding and Managing Grief-(online) 6hrs
- 12) Personnel Management in Funeral.....-(online) 2hrs
- 13) Understanding Pre-Need-(online) 2hrs

The committee reported the section C) 360training.com. Inc., number 1 - 10 was not approved, it's not online and there's no information on the courses, section D) Practicum Strategies, number 1 was approved for two (2) hours only, section G) Funeral Review.Com, LLC, number 1 was approved for three (3) hours only, number 4 was not approved, numbers 7, 8 and 9 does not apply to the funeral industry, number 10 was approved for 1 ½ hours only, number 11 does not apply to the funeral industry, number 12 was approved for 2 hours only and number 12 was approved for 2 hours only. On motion made by Mr. Goldstein, seconded by Mr. Galante, the Board determined to accept the committee report as read. All vote in favor of the motion.

## **CORRESPONDENCE**

Executive Director Dianne Tamaroglio, informs the Board that the Thursday, August 14, 2008 regularly scheduled Board meeting is adjourned until September 11, 2008. This was for the Board's information only.

New Jersey Cemetery Board Public Session Agenda for July 10, 2008. This was for the Board's information only.

Newspaper clipping titled "A Serious Undertaking". This was for the Board's information only.

Bonnie Williams, Compliance Specialist for Funeral CE, advises the Board of their change of address. This was for the Board's information only.

Wilson Beebe, provided the Board with a article titled "Grand jury indicts three in cemetery fraud case". This was for the Board's information only.

Mike Micodemus, Chairman, Cremation Association of North America, Crematory Operator Certification Program, provided the Board with a letter informing the Board of the benefits of the program that has been provided to operators for seventeen (17) years. This was for the Board's information only.

### **OPEN DISCIPLINARY MATTERS**

#08-48 Dennison Funeral Home, Vincentown, Mgr., Richard Dennison, paid the penalty of \$100.00 for violation of N.J.S.A. 45:1-7© on July 18, 2008. This was for the Board's information only.

#08-49 Dennison-McGee Funeral Home, Burlington, Mgr., Richard Dennison, paid the penalty of \$100.00 for violation of N.J.S.A. 45:1-7© on June 19, 2008. This was for the Board's information only.

#08-51 Frank Halpin's Brookdale Funeral Home, Bloomfield, Mgr., Frank Halpin, paid the penalty of \$2,500.00 for violation of N.J.S.A. 45:1-7© on July 18, 2008. This was for the Board's information only.

#08-52 Jackson Funeral Home, Neptune, Mgr., James Robinson Jr., paid the penalty of \$1,000.00 for violation of N.J.A.C.13:36-9.7 (a) 1 and 13:36-1.9 on July 10, 2008. Mr. Robinson also provided his revised forms as proof of compliance. This was for the Board's information only.

### **ITEMS FOR DISCUSSION**

Maryann Sheehan, to arrive at 10:45 to discuss the final draft of the proposed regulations N.J.A.C.13:36-1.8, N.J.A.C 13:36-4.9 and N.J.A.C 13:36-5.17 and 13:36-5.18. On motion made by Mr. Goldstein, seconded by Mr. Brown, the Board determined to accept the proposal and approve it for publication. All voted in favor of the motion.

### **PUBLIC COMMENT**

Michael Mittenzwei, NJSFDA, wanted to know why the penalty for case #85-51 was higher than #08-48 and #08-49 for the same violation. DAG Krugman stated that it is not the first violation and Mr. Mandeville had to contact the funeral home on several occasions. Also he wanted to know about the Sunday and Holiday charges that appearing more often. The Board stated that the charges have to be removed.

EXECUTIVE SESSION - 10:05 A.M. On motion made by Mr. Goldstein, seconded by Mr. Galante, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Richard J. Galante, Jr. Dated  
Secretary