

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, AUGUST 25, 2009**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Richard J. Galante Jr., President  
Thomas C. Brown, Secretary  
Edith C. Churchman, Ph.D., CFSP  
Wendy Hilliard  
Marius Lombardi (Government Member)(arrived at 10:00 A.M.)  
Richard McCriskin  
Bayode Olabisi  
John Radzieta  
Louis J. Stellato Jr, Ph.D.  
Lloyd Wimberg  
Ana Zevallos

**ABSENT**

Philip Scheps (Public Member)  
Curtis S. Macysyn (Public Member)

**ALSO ATTENDING**

William Mandeville, Executive Director  
Jodi Krugman, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Cynthia Khalil, Principal Clerk Typist

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Session Minutes for July 7, 2009.

On motion made by Mr. McCriskin, seconded by Mr. Brown, the Board voted to accept the minutes as read. All voted in favor of the motion.

New Jersey State Board of Mortuary Science Open Session Minutes for August 4, 2009.

On motion made by Mr. Wimberg, seconded by Ms. Hilliard, the Board voted to accept the minutes as read. All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints received in August are 5 and the total for 2009 are 43.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, October 6, 2009 in the Hudson Conference Room, 6<sup>th</sup> floor.

**INTERN REGISTRATIONS**

Jason Roefaro, Leber Funeral Home  
Joseph Ryan, Chubenko Funeral Home, Inc.  
Felicia Smith, Bergen Funeral Services

This was for the Board's information only.

**NEW LICENSEES**

Kimberely Ball	Licensed by Credentials
Steven M. Baxter	Licensed by Credentials
Joann D'Agnese-Baxter	Licensed by Credentials
Joseph M. Gigliotti	Licensed by Credentials
Daniel Latham	Licensed by Application
Yessenia M. Melenciano	Licensed by Credentials
Carmen F. Spezzi, Jr.	Licensed by Application
Anita Turpin	Licensed by Application

This was for the Board's information only.

**NEW INSTALLATIONS**

Dooley Funeral Home, Cranford, Mgr., Charles Dooley  
Superior Funeral Service Inc., Long Branch, Mgr., Robert D'Amico

This was for the Board's information only.

**CONTINUING EDUCATION**

**A) Continuing Vision: Jeffrey Holcomb**

1) Suicide-Risk Factors & Aftermath (11/12/09) **2hrs**

**B) International Cemetery and Funeral Association: Daniel Osorio**

1) Fall Management Conference (10/7-10/09) **10hrs**

**C) FuneralReview.Com: Jillian Holzhueter**

1) Funeral Service Business Plan (11/19-20/09) **12hrs**

The committee reported that section B) International Cemetery and Funeral Association, number 1 was approved for 10 hours only; section C) FuneralReview.com, number 1, the Board is requesting the outline of the course. On motion made by Mr. Radzieta, seconded by Mr. Wimberg, the Board determined to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

News article titled "With Demise of Jewish Burial Societies, Resting Places Are in Turmoil". This was for the Board's information only.

News article titled "Home Burials Offer an Intimate Alternative". This was for the Board's information only.

William Dangler, obituary notice appeared in the August 7, 2009 edition of the Star Ledger. This was for the Board's information only.

**OPEN DISCIPLINARY MATTERS**

#06-59 & 08-17 Wood Funeral Home, Tuckerton, Mgr., Edward Legenza, paid the penalty of \$1,000.00 for violation of **N.J.A.C.** 13:36-5.18 (a) on July 24, 2009. This was for the Board's information only.

#06-82 & 06-134 Eugene J. Zale Funeral Home, Stratford, Mgr., Ronald E. Zale, paid the penalty of \$20,000.00 for violation of **N.J.A.C.** 13:36-11.12 (a) and **N.J.S.A.** 2A:102-13 on August 4, 2009. This was for the Board's information only.

#07-118 Saul Colonial Home, Hamilton Square, Mgr., Kimberley Saul-Bowne, paid the penalty of \$1,000.00 for violation of **N.J.A.C.** 13:36-8.10 on August 12, 2009. This was for the Board's information only.

#09-36 Serenity Funeral Home Inc., Pleasantville, Mgr., Mary Abdur- Rasheed, paid the penalty of \$1,100.00 for violation of **N.J.S.A.** 45:7-47 & 45:7-61 on August 10, 2009. This was for the Board's information only.

On motion made by Mr. Brown, seconded by Mr. Wimberg, the Board voted to accept the Open Disciplinary matters. All voted in favor of the motion.

**ITEMS FOR DISCUSSION**

None.

**EXECUTIVE SESSION** - 9:40 A.M. On motion made by Mr. Radzieta, seconded by Mr. Wimberg, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Thomas C. Brown  
Secretary

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Dated