

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, AUGUST 30, 2011**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Edith C. Churchman, Ph.D., CFSP, Secretary  
Marius R. Lombardi (Government Member)  
Curtis S. Macysyn (Public Member)(arrived 11:06 A.M.)  
James J. Marrocco  
Anthony J. Papavero Jr.  
John L. Radzieta  
Louis J. Stellato Jr, Ph.D  
Lloyd A. Wimberg

**ABSENT**

Richard J. Galante Jr., President  
Bayode Olabisi (Public Member)  
Philip Scheps (Public Member)  
Ana Zevallos

**ALSO ATTENDING**

William Mandeville, Executive Director  
Susan Berger, Deputy Attorney General  
Sabrina Dwight, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Session Minutes for July 12, 2011. On motion made by Mr. Marrocco, seconded by Mr. Stellato, the Board voted to accept the minutes as read. All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints received in July are 4 and the total for the year are 31.

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Mr. Mandeville reported that the next regular monthly Board meeting scheduled for Tuesday, October 4, 2011 in the Hudson Conference Room, 6<sup>th</sup> floor.

Mr. Mandeville reported that the Jurisprudence Examination has been scheduled for Friday, October 21, 2011 at the Mercer County Community College.

Mr. Mandeville reported the Board Meeting dates for 2012 are as follows:

January 10, 2012  
February 7, 2012  
March 6, 2012  
April 3, 2012  
May 1, 2012  
June 5, 2012  
July 17, 2012  
August 21, 2012  
October 3, 2012  
October 30, 2012  
December 4, 2012

### **INTERN REGISTRATIONS**

- A) Asia Atkins, Boyd Funeral Service LLC
- B) Janine Cestaro, Hennessey Heights Funeral Home & Cremation Services LLC
- C) Matthew D. Connors, Bergen Funeral Service
- D) Allen Freeman, Boylan Funeral Home
- E) Chelsea L. Fichmann, Bradley & Stow Funeral Home
- F) Francesca Graziano, Day Funeral Home
- G) James Joseph Jr., Moore's Home for Funerals
- H) David Servetah, Bergen Services LLC
- I) Benjamin Wade, Timothy E. Ryan Home For Funerals
- J) Corey Winard, Growney Funeral Home
- K) Christopher M. Young, The Hindu Funeral Home

This was for the Board's information only.



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**B) International Cemetery And Funeral Association: Daniel Osorio**

1) 2011 Fall Management Conference (9/21-23/11) **9hrs**

**C) National Funeral Directors Association: Kathleen Walczak**

1) Overcoming Consumer Barriers To Prearranging (9/1/11) **1hr**

**D) International Order Of The Golden Rule: Lisa Krabbenhoft**

1) 2011 Fall Forum: Inspiring The Cremation Customer (9/19-20/11) **7.5hrs**  
2) Invitational Roundtable (11/16-19/11) **4hrs**

**E) Pinkel Funeral Home Inc.: Peter Horvath**

1) Meeting With Morris County ME Office (7/20/11) **1hr**

**F) FuneralCE: Sue Moore**

1) Intercultural Burials (on-going) **3hrs**

**G) National Funeral Directors Association: Kathleen Walczak**

1) Panel Discussions-Critical Components...Part 1 (9/13/11) **2hrs**  
2) Roundtable Discussions-Critical Components...Part 2 (9/13/11) **4hrs**

**H) FuneralDirectorCEUs.Com: Robin Heppell**

1) Challenges For The 21<sup>st</sup> Century Funeral Service... (9/29/11) **3hrs**

**I) American Academy McAllister Institute of Funeral Service: Brian Kasler**

1) Understanding Social Media...Now Show Me How...(2/26/12) **2hrs**  
2) Understanding Social Media and Its Importance....(2/26/12) **2hrs**  
3) Marketing By Demographics (2/26/12) **1hr**  
4) Using The Internet To Build Market Share (2/26/12) **1hr**

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**J) Thanos Institute: Mary Rizzo**

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|---|-------------|
| 1) Organ, Tissue Donation And The Funeral Director (on-going) | <b>5hrs</b> |
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**K) Carriage Services Inc.: Lucy Hinojosa**

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|--------------------------------|--------------|
| 1) Cycle of Service (on-going) | <b>18hrs</b> |
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**L) National Funeral Directors & Morticians Association Inc.: Carol Williams**

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| 1) "But I'm Not An Artist" (7/19-8/3/11)                         | <b>2hrs</b>   |
| 2) "Cost of Obesity: A Conversation With The ..." (7/19-8/3/11)  | <b>2hrs</b>   |
| 3) New Members/Students And Convention...(7/19-8/3/11)           | <b>1hr</b>    |
| 4) Change & Transformation: Your Funeral Home... (7/19-8/3/11)   | <b>1.5hrs</b> |
| 5) "Automate Your Office For More Profitability" (7/19-8/3/11)   | <b>1hr</b>    |
| 6) "The Deep Mastery Of Embalming" (7/19-8/3/11)                 | <b>2hrs</b>   |
| 7) "Wealth Transfer And Succession Planning" (7/19-8/3/11)       | <b>1hr</b>    |
| 8) The New Arrangement Opportunity (7/19-8/3/11)                 | <b>1hr</b>    |
| 9) Universal Appeal: The Bottom Line Benefit...(7/19-8/3/11)     | <b>1.5hrs</b> |
| 10) "Walking Through The Walls Of Innovative..."(7/19-8/3/11)    | <b>1hr</b>    |
| 11) History Museum (7/19-8/3/11)                                 | <b>1hr</b>    |
| 12) "Wrongful Death Case: How A Funeral Director.."(7/19-8/3/11) | <b>1hr</b>    |
| 13) "Extreme Trauma-A Deep Look Into..." (7/19-8/3/11)           | <b>2hrs</b>   |
| 14) "Incorporating Technology Into Your Funeral.."(7/19-8/3/11)  | <b>1hr</b>    |

The committee reported that section A) FuneralNet was approved for 5 hours only; section E) Pinkel Funeral Home, Inc., approval will be given to Tri-County Funeral Directors Association for 1 hour; section F) FuneralCe was approved for 3 hours only; section L) National Funeral Directors & Morticians Association, Inc., number 3 was not approved. On motion made by Mr. Radzieta, seconded by Mr. Lombardi, the Board voted to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

New Jersey Cemetery Board Public Session Agenda for July 14, 2011. This was for the Board's information only.

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On behalf of the New Jersey State Funeral Directors Association, Attorney Karen Confoy expresses her client's concerns regarding the proposed amendment to N.J.A.C.13:36-4.9, 5.17 and 5.18. This was for the Board's information only.

Letter from Stanley Bonczek, regarding the passing of Gloria DeMarco. This was for the Board's information only.

Letter from Izabela Bacza, notifying the Board of the professionalism and compassion that was displayed by Louis Stellato Jr. thru his work. This was for the Board's information only.

### **OPEN DISCIPLINARY MATTERS**

#10-56 James Curry of Plinton Curry Funeral Home, paid the final installment on August 5, 2011 for the violation of N.J.A.C.13:36-5.12, 5.10 and 5.1. This was for the Board's information only.

#11-03 Heather Childs of Childs Funeral Home, paid the penalty of \$500.00 on July 28, 2011 for the violation of N.J.A.C.13:36-11.16 (d). This was for the Board's information only.

#11-16 Edwin Woodside II of the Woodside Funeral Home, paid the penalty of \$1,500.00 on July 28, 2011 for the violation of N.J.A.C.13:36-1.9 (e). This was for the Board's information only.

**EXECUTIVE SESSION** - 10:06 A.M. on motion made by Mr. Stellato, seconded by Mr. Lombardi, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Edith C. Churchman, Ph.D, CFSP  
Secretary

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Dated

