

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, OCTOBER 5, 2010
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)(arrived 10:05 A.M.)
Bayode Olabisi
John Radzieta
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

ABSENT

Richard McCriskin
Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for August 21, 2010.

On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in August are 4 and the total for the year are 54.

Mr. Mandeville reported that total number of complaints received in September are 3 and the total for the year are 57.

Mr. Mandeville reported that the next regular monthly Board meeting has been scheduled for Tuesday, October 26, 2010 Hudson Room, 6th floor.

Mr. Mandeville reported that ten (10) Candidates has registered for the October 15, 2010 Jurisprudence Examination.

INTERN REGISTRATIONS

- A) Patrick Biondo, Ippolito-Stellato Funeral Home
- B) Corry Fennell, Carl Miller Funeral Home
- C) Toni May-Jervey, May Funeral Home
- D) Matthew Myers, Jackson Funeral Home
- E) Meghan Owens, M. John Scanlan Funeral Home
- F) Tara Scarponi, Scarponi-Bright Funeral Home
- G) Susan Suarez, Wm A. Bradley & Sons
- H) Amber Yehle, Bergen Services LLC

This was for the Board's information only.

NEW LICENSEES

- | | |
|------------------------|-------------------------|
| A) David Bell | Licensed by Application |
| B) Albert Correnti III | Licensed by Application |
| C) Jada Fulmore | Licensed by Application |
| D) Frank R. Galante | Licensed by Application |
| E) Marla Kaser | Licensed by Application |
| F) Richard Santiago | Licensed by Credentials |
| G) Justine Scudero | Licensed by Application |

Open Session Meeting Minutes
October 5, 2010
Page 3

H) Alameen Spells Licensed by Credentials
I) Ryan Winfield Licensed by Application

Licensed by Application total for 2010: 22 Licensed by Credentials total for 2010: 8

This was for the Board's information only.

NEW INSTALLATIONS

None.

CONTINUING EDUCATION

A) National Funeral Directors Association: Kathleen Walczak

1) Business Marketing for Successful Small Firms (11/18/10) **1hr**

B) International Order of the Golden Rule: Lisa Krabbenhoft

1) Invitational Roundtable (11/13-15/10) **3hrs**

C) National Funeral Directors Association: Kathleen Walczak

1) Advanced Cremation Arranging (on-going) **2hrs**
2) Simple and Practical Best-Practice Ideas of Leading...(on-going) **1hr**
3) Creating Home Funerals: Your Role as a Funeral Director (on-going) **2hrs**
4) Drugs and Alcohol in the Workplace: What Employers...(on-going) **1hr**
5) FTC Funeral Rule Coordinator Speaks Out on How...(on-going) **2hrs**
6) Maximizing Preneed Profitability In Small Firms...(on-going) **1hr**
7) Developing a Payment-In Full Policy (on-going) **1hr**
8) Recession-Friendly Ideas to Accelerate Innovation...(on-going) **1hr**
9) Eliminating Potential Wage and Hour Violations...(on-going) **2hrs**

D) Education Workers Group: Brian Stefanelli

- 1) Ethics, Attitude & Customer Service (on-line) **3hrs**

E) Hospice Foundation of America: Marcia Eaker

- 1) Spirituality And End-Of Life Care (4/13/11) **3hrs**

F) Education Workers Group: Brian Stefanelli

- 1) Burial With Military Honors (on-line) **2hrs**

G) Batesville Casket Company: Deb St. Pierre

- 1) Plant Tour & Product Knowledge Presentation (on-going) **2hrs**
- 2) Creating Value For families Through Meaningful...(on-going) **3hrs**
- 3) Understanding & Meeting The Needs & Challenges of...(on-going) **9hrs**
- 4) Getting to know the Cremation Consumer- An Initial...(on-going) **2hrs**
- 5) Using E- Business To Create Meaningful Funeral...(on-going) **2hrs**
- 6) What Is your GRASP On Cremation Consumers? (on-going) **2hrs**
- 7) A Better Way To Assist Today's Value Driven...(on-going) **2hrs**
- 8) The Zero Turn Lawnmower and Your Funeral Home (on-going) **2hrs**
- 9) Research to Results (on-going) **2hrs**
- 10) Communicating With Families-Making More...(on-going) **3hrs**
- 11) Seven Secrets Consumers Don't Share (on-going) **3hrs**

H) Morris County Funeral Directors Association: Mark Connor

- 1) Arch Diocese of Newark Cemetery Policies... (10/5/10) **1hr**

I) Continuing Vision: Jeffrey Holcomb

- 1) "Unearthing The Secrets of Cremation" (12/2/10) **2hrs**

J) Practicum Strategies: Richard Santore

1) Dealing With Communicable Diseases/AIDS (on-going)	4hrs
2) Embalming Chemistry (on-going)	3hrs
3) Employee Recruitment and Retention in FS (on-going)	2hrs
4) OSHA for Small Business (on-going)	5hrs
5) Living with the FTC's Funeral Rule (on-going)	3hrs
6) Ethics For Funeral Directors (on-going)	4hrs
7) Intermediate Marketing for Funeral Director (on-going)	3hrs
8) Marketing 101 for Funeral Director (on-going)	3hrs
9) Power Communications for Funeral Professional (on-going)	4hrs
10) Understanding & Completing the Certificate of Death (on-going)	1hr
11) Introduction to Accounting for the Funeral Director (on-going)	4hrs
12) Preneed Funeral Planning (on-going)	4hrs
13) Cremation: The Process (on-going)	4hrs
14) Cremation: The Concept, The Client, The Caring (on-going)	4hrs
15) How Do We Tell The Children (on-going)	4hrs
16) OSHA-A Practical Guide for Funeral Service (on-going)	4hrs
17) Job Burnout In Funeral Service (on-going)	4hrs
18) Universal Precautions/HIV, AIDS (on-going)	4hrs
19) Investment Management for the Funeral Director (on-going)	4hrs
20) Moral Dilemmas Facing the Funeral Profession (on-going)	4hrs
21) A Review of Basic Embalming Procedures (on-going)	4hrs
22) Funeral Values (on-going)	6hrs
23) Sacred, Sensitive- and Sane (on-going)	4hrs
24) Coping with Stress as a Funeral Director (on-going)	4hrs
25) The Funeral Profession and Consumer Behavior (on-going)	4hrs
26) Grief 101 For Funeral Directors (on-going)	4hrs
27) Pre-Planning for Funeral Home Business Interruptions (on-going)	10hrs
28) Complying With the Funeral Rule (on-going)	10hrs
29) Hazardous Chemicals/Toxic Substances (on-going)	4hrs
30) Managing Stress for Funeral Professionals (on-going)	4hrs
31) Vanguard of Competition for Funeral Professionals (on-going)	6hrs
32) Motivation and Coaching for Funeral Directors (on-going)	4hrs
33) Everyday Ethics for Funeral Service (on-going)	4hrs
34) Business Moral and Ethics (on-going)	4hrs

The committee reported that section F) Education Workers Group, was approved for 2 hours only, section G) Batesville Casket Company, number 3 was not approved; section J) Practicum Strategies, numbers 20, 22, 27, 28 and 31, the Board is requesting a copy of these courses. On motion made by Mr. Stellato, seconded by Mr. Wimberg, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

A) New Jersey Cemetery Board Public Session Agenda for September 2, 2010. This was for the Board's information only.

B) 2011 Meeting dates for the New Jersey Cemetery Board. This was for the Board's information only.

C) Uniform Regulation N.J.A.C.13.45C is being proposed for readoption without changes. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#08-42 & #09-50 Gloria Demarco Consent Order was filed with the Board on September 21, 2010. This was for the Board's information only.

#09-19 William Robinson of Peace and Glory Funeral Home, paid the penalty of \$1,000.00 for the violation of N.J.A.C.13:36-2.15, N.J.S.A.45:1-21 (e), N.J.S.A.45:1-22 and 45:1-25 final payment for the Amended Consent Order was received on September 21, 2010. This was for the Board's information only.

#10-52 Reilly Funeral Home, Belmar, Mgr., James Bonner, paid the penalty of \$2,000.00 for the violation of N.J.A.C.13:36-4.1 (a) and (b) on September 17, 2010. This was for the Board's information only.

#10-53 Cochran Funeral Home, Hackettstown, Mgr., James Cochran, paid the penalty of \$8,800.00 for the violation of N.J.A.C.13:36-4.1 (a) and (b) on September 13, 2010. This was for the Board's information only.

ITEMS FOR DISCUSSION

None.

EXECUTIVE SESSION - 9:50 A.M. On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas C. Brown
Secretary

Dated