

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE  
124 HALSEY STREET, NEWARK NJ 07101  
HUDSON ROOM , 6TH FLOOR  
9:30 A.M., TUESDAY, OCTOBER 11, 2005  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Marius R. Lombardi President (Government Member)  
Richard J. Galante, Secretary  
Thomas C. Brown  
Edith C. Churchman, Ph.D., CFSP (arrived 11:30 A.M.)  
Martin Goldstein, Esq.  
Bernard Horwitz, Esq., (Public Member)  
William C. McCriskin  
Louis J. Stellato Jr, Ph.D  
Anthony P. Vainieri Jr.  
Frederick R. Whiteley III  
Philips Schelps (Public Member)

**ABSENT**

Fanny Jaramillo  
Gerald P. Scala, Esq., (Public Member)

**ALSO ATTENDING**

William Mandeville, Executive Director  
Jodi Krugman, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Shraddha Patel, Clerk Typist  
Jonathan Eisenmenger, Assistant to the Executive Director  
Brienne Richardson, Auditor Accountant Trainee

**APPROVAL OF MINUTES**

NJ State Board of Mortuary Science Minutes for August 30, 2005.  
NJ State Board of Mortuary Science Minutes for September 12, 2005 in Atlantic City.

On motion made by Mr. McCriskin, seconded by Mr. Brown, the Board voted to approve the minutes as read. All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the number of complaints received in September are 13 and the total for the year 139.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, November 3, 2005, Somerset Conference Room, 6th floor.

Mr. Mandeville welcomed Mr. Philip Schelps our newly appointed public member to the Board.

Mr. Mandeville reported that the on-line renewals will be available within a week. Letters are going out to all registered funeral homes that will include a username and password for the on-line renewal process. The renewal applications will also be mailed out.

Mr. Mandeville and Mr. Lombardi thanked all the Board members and staff for attending the 2005 New Jersey State Funeral Directors Association Convention held in Atlantic City, New Jersey.

Mr. Mandeville reported that today is Shraddha's last day and she will be going on maternity leave and that Brianne will be taking her place until she returns in February 2006.

### **INTERN REGISTRATIONS**

Kevin Bassford, Higgins Home For Funerals, Watchung  
Catherine Collazo, Spinelli-Scura & Weatherhead Funeral Home, Orange  
Steven Ellmyer, Costello-Runyon Funeral Home, Metuchen  
Rayna Hewitt, Eternity Funeral Service, Garfield  
Martin Radzieta, Radzieta Funeral Home, Cape May Court House  
Aldo Virginio, Funeraria Alvarez, Passaic

This was for the Board's information only.

### **NEW LICENSEES**

Edward Carey  
Jennifer Cavallaro  
Matthew Gaskill  
Keyette Goodwin  
Jeffrey Lankenau  
Eldon Rey  
Francisco Rodriguez  
Flor Rodriquez-Martel

This was for the Board's information only.

### **NEW INSTALLATIONS**

Biondi Funeral Home, Nutley, Anthony Biondi Sr. Mgr.  
Jackson Funeral Home, Westmont, Franklin P. Jackson Mgr.  
Knight Funeral Home, Berlin, James Knight III Mgr.  
National Funeral Services, Trenton, Marilyn Meloni Mgr.  
Paskas Funeral Service, Livingston, Michael Paskas Mgr.

This was for the Board's information only.

### **CONTINUING EDUCATION**

A) Passaic County Funeral Directors Association: Donald Ingwersen

- 1) Pediatric Death Investigation 1Hrs.
- 2) Probating a Will in Passaic County 1hrs.

B) Gift of Life Donor Program: Heather Daniel

- 1) Non-hospital Referral and Requestor Training Program 4Hrs.

C) New Jersey Funeral Directors Association: Cynthia Viant

1) The Embalming Case Analysis 3Hrs.

D) Hospice Foundation of America: Kristen Baker

1) Pain Management at the End of Life: Bridging the Gap Between Knowledge and Practice

E) Jewish Funeral Directors of America: Florence Pressman

1) Ice Cream For Breakfast Taking Care of Ourselves As We Take Care of Others 2Hrs.

2) Recognizing and Coping with Pathological Grieving 2Hrs.

3) Right of Disposition Seminar 2Hrs.

4) The Balanced Funeral Arrangement : Building Your Family's Trust 3Hrs.

5) Can I Ask You One Thing Socializing in the Jewish Community 2Hrs.

6) When Death Strikes Our Own it is Different This Time 2Hrs.

F) Practicum Strategies: Richard Santore

1) Managing Stress for Funeral Professionals 4Hrs.

2) Grief 101 for Funeral Directors 4Hrs.

3) Universal Precautions 4Hrs.

4) Job Burnout in Funeral Service 4Hrs.

5) Cremation: The Concept, The Client, The Caring 4Hrs.

6) Cremation: The Process 4Hrs.

7) Understanding and Completing the Certificate of Death 10Hrs.

8) Power Communication for Funerals Professionals 4Hrs.

9) Marketing 101 for Funerals Directors 4Hrs.

10) Intermediate Marketing for Funeral Directors 10Hrs.

11) Ethics for Funeral Directors 4Hrs.

G) National Funeral Directors Association: Sandra Jeske

1) NFDA Annual Convention 1-3Hrs.

H) Elite Continuing Education: Todd Mowl

1) Religion and the Funeral Director 2Hrs.

2) Funeral Services and Communication 3Hrs.

3) Professional Ethics 1Hrs.

4) HIV/ Aids -Communicable Diseases and OSHA Bloodborne Standard 2Hrs.

5) Formaldehyde Monitoring 1Hrs.

6) Complying with the Federal Trade Commission Rules 1Hrs.

The Committee reported that sections D) Hospice Foundation of America: Kristen Baker, number

1) Pain Management at the End of Life: Bridging the Gap Between Knowledge and Practice needs to submit additional information; section F) Practicum Strategies: Richard Santore, number 7) Understanding and Completing the Certificate of Death needs to submit additional information; and number 9) Marketing 101 for Funerals Directors can only be approved for three (3) hours; section G) National Funeral Directors Association: Sandra Jeske, the "Exhibits" at the National Funeral Directors Association Convention were not approved.

On motion made by Mr. McCriskin, seconded by Mr. Vainieri, the Board determined to accept the committed report as read. All voted in favor of the motion.

**CORRESPONDENCE**

NJ Cemetery Board Public Session Minutes for June 9, 2005. This was for the Board's information only.

NJ Cemetery Board Public Session Agenda for September 8, 2005. This was for the Board's information only.

American Academy Mcallister Institute of Funeral Service goes online. This was for the Board's information only.

Letter from Scott W. Bradley regarding clarification of Mortuary Science Act. This was for the Board's information only.

E-mail from Chad Dresselhaus regarding Preneed investments. The Board directed Mr. Mandeville to write Mr. Dresselhaus and advise him that the Board does not give legal advice and he needs to consult his attorney about N.J.S.A. 2A:102-13 and N.J.A.C. 13:36-11.7.

## **OPEN DISCIPLINARY MATTERS**

#05-133 Padgett Funeral Home, Cedarville, uniform penalty letter for violation of N.J.A.C. 13:36-9.7(a), 13:36-1.9(a)(2), and 16 C.F.R. §453.3(c)(2), paid \$250.00 on September 26, 2005. This was for the Board's information only.

#05-132 Padgett Funeral Home, Bridgeton-, uniform penalty letter for violation of N.J.A.C. 13:36-9.7(a), 13:36-1.9(a)(2), and 16 C.F.R. §453.3(c)(2), paid \$250.00 on September 26, 2005. This was for the Board's information only.

#05-91 Funeraria Alvarez, Passaic, uniform penalty letter for violation of N.J.A.C. 13:36-5.12(g)(1) and 13:36-5.12(c) paid \$1250.00 on July 27, 2005. This was for the Board's information only.

#05-94 Lowenstein Funeral Home, Galloway, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(a)(2), 13:36-9.7(d)(2), 13:36-9.9(b)(2)ii, 13:36-1.9(a)(1), 13:36-5.12, 13:36-9.5(b)(1), 13:36-9.6(b)(1), 13:36-9.7(a)(1), and 13:36-1.9(b) paid \$200.00 on August 23, 2005. This was for the Board's information only.

#05-127 Crabiell Memorial Funeral Home, Hightstown, uniform penalty letter for violation of N.J.A.C. 13:36-5.6 paid \$300.00 on September 29, 2005. This was for the Board's information only. #05-64 Cheega Funeral Home, Swedesboro, uniform penalty letter for violation of N.J.A.C. 13:36-11.16(a), 13:36-11.16(c), 13:36-1.9(a)(3), 13:36-1.9(a)(2), 13:36-1.9(b), 13:36-9.7(d)(2), 13:36-9.9(b)(2)ii, 13:36-9.5, and 16 C.F.R. §453.3(c)(2) paid \$900.00 on September 15, 2005. This was for the Board's information only.

#05-99 Keates-Plum Funeral Home, Brigantine, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(a)(2), 13:36-1.9(a)(1) and 1.9(a)(2), 13:36-5.12, 13:36-9.5(b)(1), 13:36-9.6 (b)(1), and 13:36-9.7(a)(1) paid \$200.00 September 9, 2005. This was for the Board's information only.

#05-112 K. Reva Judkins 23JP0029300 uniform penalty letter for violation of N.J.A.C. 13:36-10.3 (a), N.J.S.A 45:1-21(h) and N.J.S.A 45:1.21(b) paid \$500.00 on September 20, 2005. This was for the Board's information only. The Board determined to give Ms. Judkins until December 31, 2005 to complete her CEU's and to advise Ms. Judkins to correct her stationery.

#05-111 Debbie Pernice 23JP00384200 uniform penalty letter for violation of N.J.A.C. 13:36-10.3 (a), N.J.S.A 45:1-21(h) and N.J.S.A 45:1.21(b) paid \$1000.00 on September 1, 2005. This was for the Board's information only.

#05-123 Sherri Garnett 23JP00439400 uniform penalty letter for violation of N.J.A.C. 13:36-10.3 (a) and N.J.S.A 45:1-21(h) has requested the Board to make her status inactive.

#05-114 JoDina Errichetti 23JP00446300 uniform penalty letter for violation of N.J.A.C.13:36-10.3 (a), N.J.S.A 45:1-21(h) and N.J.S.A 45:1.21(b) submitted a written explanation for the board consideration. On motion made

by Mr. Whiteley, seconded by Mr. McCriskin, the Board determined to uphold the uniform penalty letter and to offer a payment plan for eighteen (18) month with the option of having her license being put in the inactive status. All voted in favor of the motion.

#05-115 H Louise Houseman 23JP00362900 uniform penalty letter for violation of N.J.A.C. 13:36-10.9 (a), 13:36.6 (b)3 & 10.7 N.J.A.C.13:36-10.3 (a), N.J.S.A 45:1-21(h) and N.J.S.A 45:1.21(b) submitted a written explanation for the board consideration. On motion made by Mr. Brown, seconded by Mr. Goldstein, the Board determined to uphold the uniform penalty letter and to offer a payment plan for eighteen (18) month. All voted in favor of the motion.

#05-106 Stephen Collins 23JP00335500 uniform penalty letter for violation of N.J.A.C. 13:36-10.3 (a), N.J.S.A 45:1-21(h) and N.J.S.A 45:1.21(b) submitted a written explanation for the board consideration. On motion made by Mr. Vainieri, seconded by Mr. Whiteley, the Board determined to accept the six (6) credits from Arc Mesa, reduce the penalty to \$500.00 , with sixty (60) days to complete the four (4) deficient credits. All voted in favor of the motion.

#05-107 Kevin Heath 23JP00323100 uniform penalty letter for violation of N.J.A.C. 13:36-10.3 (a), N.J.S.A 45:1-21(h) and N.J.S.A 45:1.21(b) submitted a written explanation for the board consideration. On motion made by Mr. Vainieri, seconded by Mr. Whiteley, the Board determined to rescind the uniform penalty letter. All voted in favor of the motion.

#05-124 Joseph Fantasia 23JP00438700 uniform penalty letter for violation of N.J.A.C. 13:36-10.3 (a), N.J.S.A 45:1-21(h) and N.J.S.A 45:1.21(b) submitted a written explanation for the board consideration. The Board determined to uphold the uniform penalty letter and to advise Mr. Fantasia to correct his statitonerly.

## **REINSTATEMENT MATTERS**

Letter from Michael Mauch regarding reinstatement of his license. The Board determined that Mr. Mauch has to take and pass the Mortuary Jurisprudence examination; practical examination; pay \$150.00 reinstatement fee; and \$1,500.00 for past r+enewal fees; practice under the supervision of a licensed practitioner of Mortuary Science for three (3) months; submission of monthly reports with a minimum of twenty-five (25) funerals, twenty-five (25) arrangements, and twenty-five (25) embalmings; satisfaction of the continuing professional competency requirements pursuant to N.J.A.C. 13:36-10.11(a).

## **READOPTION 13:45C; DUTY TO COOPERATE REGULATIONS**

This was for the Board's information only.

## **PUBLIC COMMENTS**

Robert Smith, MCCC, wanted to know if the credits that the licensee submitted from Thanos Institute are they not accepted or was it just a time issue that the Board didn't accept them. Mr. Smith also wanted to commend the Board on their meeting held in Atlantic City, the materials and handouts were excellent. Mr. Smith wanted to follow-up on the questions that were asked at the convention, if the Board was going to answer the questions. Mr. Mandeville explained that the credits were not accepted because of the time frame and the Board will answer the questions

EXECUTIVE SESSION - 11:40 A.M. On motion made by Mr. Whiteley, seconded by Mr. Brown, the Board determined to go into Executive Session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Richard J. Galante Date  
Secretary