

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, OCTOBER 29, 2013
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

John Radzieta Sr., President
James J. Marrocco, Secretary
Charles F. Bechtold
Thomas E. Day
Bayode Olabisi (Public Member)(arrived at 9:47 A.M.)
Anthony J. Papavero Jr.
Ana Zevallos

ABSENT

Thomas M. Keiser, Jr., Excused
Curtis S. Macysyn (Public Member) - Absent
Lloyd Wimberg, Excused

ALSO ATTENDING

William Mandeville, Executive Director
John Hugelmeyer, Deputy Attorney General
Sabrina Dwight, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Khaled Madin, Government Representative

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for October 1, 2013. On motion made by Mr. Day, seconded by Mr. Marrocco, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in September/October are 4 and the total for 2013 are 36.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, December 3, 2013 Hudson Room, 6th floor.

Mr. Mandeville reported that thirteen (13) Candidates registered for the October 18, 2013 Jurisprudence Examination and nine (9) candidates passed.

Deputy Director, Maryann Sheehan arrived at 10:00 a.m. to discuss the Division Project Medicine Drop Program. Ms. Sheehan informed the Board that the Project Medicine Drop is a voluntary program that is being implemented by the Division of Consumer Affairs to inform citizens on how and where they can dispose of their old medication.

INTERN REGISTRATIONS

- A) Alvin Chan, Alvarez Funeral Home
- B) OpalLise Thrush, McGuinness Funeral Home
- C) William Smith, Knight Funeral Home
- D) Moira Spezzi, Carmen F. Spezzi Funeral Home

This was for the Board's information only.

NEW LICENSEES

- | | |
|--------------------|-------------------------|
| A) Corry Fennell | Licensed by Application |
| B) Corey Winard | Licensed by Application |
| C) Zaccheaus Keene | Licensed by Credentials |

Licensed by Application for 2013: 29

Licensed by Credentials for 2013: 4

This was for the Board's information only.

NEW INSTALLATIONS

- A) J.L. Apter Memorial Chapels Inc., Somerville, Mgr., Jason Apter
- B) John B. Houston Funeral Home, Paterson, Mgr., Martha Plummer
- C) Oceanside Memorial Home LLC, Lake Como, Mgr., David Hernandez Jr.
- D) Tunsil Funeral Home L.P, Palmyra, Mike Roberson

This was for the Board's information only.

CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) International Cemetery and Funeral Association: Daniel Osorio

1) 2014 Wide World Of Sales Conference (1/15/14) **9hrs**

B) Funeral Director's of Essex, Union & West Hudson Counties: Edith Churchman

1) Union County Surrogate (10/29/13) **1hr**

C) Practicum Strategies: Richard Santore

1) New Jersey Preneed Law **2-3hrs**

The committee reported that all the courses were approved as submitted. On motion made by Mr. Papavero, seconded by Mr. Day, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for October 10, 2013. This was for the Board's information only.

News article that appeared in the Press of Atlantic City titled "Funeral Homes sensitive in handling life's ending" and featured John Radzieta. This was for the Board's information only.

Mario Teixeira IV, informed the Board that while the Shaw-Buyus Home For Services is undergoing renovations, they will be utilizing the Thiele-Reid Funeral Home. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#12-08 June Williams provided a written statement for the Board's consideration of the \$1,500.00 Uniform Penalty Letter, that was issued to Mike Roberson of Tunsil Funeral Home, for the violation of **N.J.A.C.** 13:36-11.16(f). On motion made by Mr. Marrocco, seconded by Mr. Day, the Board determined to go into executive session for legal advise. All voted in favor of the motion. On motion made by Mr. Marrocco, seconded by Mr. Day, the Board voted to go back into open session. All voted in favor of the motion. On motion made by Mr. Day, seconded by Mr. Bechtold, the Board determined to uphold the uniform penalty letter. All voted in favor of the motion.

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PUBLIC COMMENT

None.

EXECUTIVE SESSION - 10:14 A.M. On motion made by Mr. Olabisi, seconded by Mr. Day, the Board voted to go in executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

James J. Marrocco,
Secretary

Dated