

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, OCTOBER 30, 2007
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>
OPEN SESSION MEETING MINUTES**

ATTENDANCE

Louis J. Stellato Jr, Ph.D, President
Richard J. Galante, Secretary (arrived 10:00 A.M.)
Thomas C. Brown
Martin Goldstein, Esq. (left 12:30 P.M.)
Bernard Horwitz, Esq., (Public Member)
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)(arrived 10:10 A.M.)
Philip Scheps (Public Member)

ABSENT

Edith C. Churchman, Ph.D., CFSP
Fanny Jaramillo (Public Member)
Frederick R. Whiteley III

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Jonathan Eisenmenger, Assistant to the Executive Director

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for October 2, 2007

On motion made by Mr. Lombardi, seconded by Mr. Brown, the Board voted to approve the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in October were 10 and the total for the year is 112.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, December 4, 2007 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that 22 Interns were scheduled for the October 19, 2007 Jurisprudence Examination.

Mr. Mandeville reported that the Board has issued 37 embossed certificates, dated from October 2006 to August 2007.

Mr. Mandeville reported that the funeral home period is now open.. Funeral homes must renew their registrations by December 31, 2007.

INTERN REGISTRATIONS

Wayne P Basilotto Jr., Weatherhead Young Funeral Home
Damien M. Bordell, Bradley Funeral Home
Adam Robert Chamberlain, Hagan-Chamberlain Funeral Home, LLC
Robert M. Gallaway, Gallaway-Crane Funeral Home, Inc.
Christine D. Kulcsar, John E. Day Funeral Home
Kyle T. Sierchio, Carmona Bolen Home for Funerals
William Schetter III, Schetter Funeral Home

This was for the Board's information.

NEW LICENSEES

John A. Healey IV Licensed by Application
Reginald D. Sconiers Licensed by Application
Peter S. Winther Licensed by Application

This was for the Board's information

NEW INSTALLATIONS

John P Condon Funeral Home LLC, Leonardo, NJ

This was for the Board's information

CONTINUING EDUCATION

A) MKJ Marketing: Sandra Paiva

1) PFDI Spring Convention 2007-4/28---5/1/07 11Hrs

B) The Funeral Director's Association: Edith Churchman

1) International Shipping Part II -9/27/07 1hr.

C) Batesville Casket Company: Deb St. Pierre

1) Challenges of Our Changing Families 9hrs.
2) Professional Arranger Development Program 10hrs.

D) New England Institute of Mount Ida College: Sandy Soderlund

1) 100th Anniversary Celebration- 11/10/07 4.5 hrs.

E) FuneralCE: Bonnie Williams

Note: Textbook & workbook was provided, but not copied.

1) Aging in the 21st Century 1.5hrs.
2) Aging within the Family and Community 2hrs.
3) Health and Mental Health 1.5hrs.
4) Financial Literacy 2.5hrs.
5) Medicare, Medicaid and Social Security 1 hr.
6) Medicare, Medicaid and Social Security 1.5Hrs.

**** Continuing education HANDOUT (F—J)**

F) ICCFA: Daniel Osorio

1) 2008 ICCFA Wide World of Sales Conference 13hrs.

G) Garden State Funeral Directors Association: Edith Churchman

1) Ethics- 7/13/07 1 hr.

H) New York Life: Toni Kuchler

1) Long Care Insurance Seminar- November 7, 2007 1hr.

I) Aurora: Brett Backman

1) Making the Emotional Connection 2hrs.

J) New Jersey Funeral Service Education Corp: Emily Moscetti

1) Bringing Pre Need into Focus 2hrs.

The committee reported that section D) New England Institute of Mount Ida College was approved for 4.5 hours only. On motion made by Mr. Lombardi, seconded by Mr. Horwitz, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

News article titled " 5 indicted on charges of stealing body parts". This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#06-137 Weber Funeral Home, Riverton, Mgr., Thomas Weber, paid \$450.00 for violation of N.J.S.A. 13:36-9.7(d)(4) and N.J.A.C. 13:36-5.6 (a)(10) on October 11, 2007. This was for the Board's information only.

#07-38 Sweeney Funeral Home, Riverside, Mgr., Dennis McGee Jr., paid \$2,500.00 for violation of N.J.A.C. 13:36-1.9(e), N.J.A.C. 13:36-9.7 and N.J.A.C. 13:36-1.9, 11.3, 11.4 & 11.11a on September 14, 2007. This was for the Board's information only.

#07-83 Licensee Marilyn Meloni, paid \$2,500.00 for violation of N.J.A.C.13:36-10.3 (a), N.J.S.A. 45:1-21(h) and (b) on October 16, 2007. This was for the Board's information only.

07-87 Licensee James Cusick, paid \$1,000.00 for violation of N.J.A.C.13:36-10.3 (a), N.J.S.A. 45:1-21(h) and (b) on October 16, 2007. This was for the Board's information only.

07-92 Eternity Funeral Services LLC, Garfield, Mgr., Aree Booker, paid \$250.00 for violation of N.J.A.C. 13:36-5.21(a) and (b) on September 27, 2007. This was for the Board's information only.

#07-94 Licensee Rodney Dickerson, paid \$1,000.00 for violation of N.J.A.C.13:36-10.3 (a), N.J.S.A. 45:1-21(h), N.J.S.A. 45:1-21(b) on October 8, 2007. This was for the Board's information only.

07-98 Licensee Kathleen Mathis- Gerber, paid \$2,500.00 for violation of N.J.A.C.13:36-10.3 (a), N.J.S.A. 45:1-21(h), N.J.S.A. 45:1-21(b) on October 10, 2007. This was for the Board's information only.

On motion made by Mr. Goldstein, seconded by Mr. Brown, the Board voted to accept the report as read. All voted in favor of the motion.

PUBLIC COMMENTS

Robert Smith, MCCC, wanted to know if the Board received the jurisprudence examination scores. Mr. Mandeville reported that the exam scores were faxed to the Board's office the night before. There were 22 candidates, 2 did not show, 10 passed and 10 failed.

Robert Smith, MCCC, advised the Board that he is developing an "externship" for students to get a feel for the funeral home environment at the beginning of their program. He asked the Board if there are any requirements he needs to keep in mind. After consulting with the DAG in executive session, the Board reminded Mr. Smith that unlicensed individuals are not permitted to embalm, and may not practice funeral directing. The Board requested that Mr. Smith put his request in writing and the Board will get back to him at the next Board meeting.

EXECUTIVE SESSION - 9:50 A.M. On motion made by Mr. Lombardi, seconded by Mr. Goldstein, the Board determined to go into Executive Session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr., Date
Secretary