

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK, NJ 07102
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, DECEMBER 2, 2003**

<http://www.njconsumeraffairs.com/nonmedical/mortuary.htm>

OPEN SESSION MEETING MINUTES

IN ATTENDANCE

Marius R. Lombardi, President (Government Member)
Richard J. Galante, Secretary
Gerald P. Scala, Esq., Public Member (left at 1:00 P.M.)
Thomas C. Brown
Anthony P. Vainieri, Jr.
Richard R. Bradley
Edith C. Churchman, Ph.D., CFSP
Frederick Whiteley, III
William C. McCriskin

ABSENT

Donald Codey

ALSO ATTENDING

William Mandeville, Executive Director
Jodi C. Krugman, Deputy Attorney General
Sabrina Riles, Secretarial Assistant
Cynthia Khalil, Principal Clerk Transcriber
Shraddha Patel

EXECUTIVE DIRECTOR'S REPORT

A) Mr. Mandeville reported that fourteen (14) complaints were received in November, total for the year is one hundred thirty-eight (138).

B) Mr. Mandeville reported that the next monthly Board meeting has been scheduled for January 6, 2004, 6th Floor, Hudson Room.

INTERN REGISTRATIONS

Emily Abeledo- Adams, Christy Adams Funeral Home, Elmer
Marcia Cranstown, Mather-Hodge Funeral Home, Princeton
Robert Ferry, Bronson& Guthlein Funeral Home, Milltown
John Gordon, Bloomfield-Cooper Funeral Chapels, Ocean
Napolean Griffin II, Jackson Funeral Home, Neptune
Kiera Scanlan, M John Scanlan Funeral Home, Pompton Plains
Daniel Smith Jr., Smith Funeral Home, Mantua
Erica Tilker, George S. Hassler Funeral Home, Jackson

Joseph Warne, Foster- Warne Funeral Home, Collingswood
Sandra Wawrzyniak, Earle Funeral Home, Blackwood

NEW LICENSEES

Christopher Coleman
Santiago Cortes Jr.
Karen Pepler
Angela Ryan
Brian Warner
Richard Zimmer

NEW INSTALLATIONS

Aquino Colonial Funeral Home, Haledon, Vincent Lombardo, Mgr
Oreder Family Home, Manasquan, Kevin Oreder, Mgr.
South Jersey Cremation, Elmer, Marc Adams, Mgr.
Sweeney Funeral Home, Riverside, Dennis McGee, Mgr.

CONTINUING EDUCATION

A) Credentials Committee Report. On motion made by Ms. Churchman, seconded by Mr. Bradley, the Board voted to accept the attached report. All voted in favor of the motion.

CORRESPONDENCE

A) NJ Cemetery Board public session agenda November 13, 2003. This was for the Board's information only.

B) NJ Cemetery Board public session minutes September 11, 2003. This was for the Board's information only.

C) Letter from Smith Funeral Home inquiring certain answers to questions. The Board discussed the issue and advised that currently, the regulations permit multiple people to be designated as "managers" of a partnership-owned funeral home.

D) Letter from Jim McGuinness regarding Unlicensed, Full-Time Employees. Be advised that unlicensed persons may provide accurate information from price lists, but a licensee is needed to discuss concepts or actual arrangements with consumers.

E) Cemetery and Funeral Business and Legal Guide. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

A) #03-95.Foster's Funeral Home, Audubon, uniform penalty letter for violation of N.J.A.C. 13:36-5.5, 13:36-5.12 (c), and 13:36-5.6 (a)8, \$200.00 paid November 3, 2003. This was for the Board's information only.

B) #03-81 Raymond Zale uniform penalty letter for violation of N.J.A.C. 13:36-5.16, \$2500.00 paid November 6, 2003. This was for the Board's information only.

C)#03-86 Middleton-Strobble Zale Funeral Home, Somers Point, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(a), 13:36-1.9(a)1, 13:36-1.9 (a)2, 13:36-1.9 (b), and 13:36-9.7(a)1 \$1500.00 paid November 6, 2003. This was for the Board's information only.

D) #03-87. Eugene J. Zale Funeral Home, Stratford, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(a),

13:36-1.9(a)1, 13:36-1.9 (a)2, 13:36-1.9 (b), and 13:36-9.7(a)1 \$1500.00 paid November 6, 2003. This was for the Board's information only.

E) John Moore, Consent Order was issued and a fine of \$2500.00 was paid on October 21, 2003. This was for the Board's information only.

F) #03-53 Christy Adams Funeral Home, Elmer, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(c), 13:36-1.9(b), and 13:36-5.1 (b) \$1250.00 was paid on October 23, 2003. This was for the Board's information only.

G) #03-85 Foster's Funeral Home, Collingswood, uniform penalty letter for violation of N.J.A.C. 13:36-5.5(a), and 13:36-5.12 \$350.00 paid November 3, 2003. This was for the Board's information only.

H) #03-129 May Funeral Home, Willingboro, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(c), 13:36-1.9(a)2, 13:36-9.5(a), 13:36-9.6 (a) and (b), and 13:36-5.12(g)5 \$1500.00 paid November 6, 2003. This was for the Board's information only.

PUBLIC COMMENTS

EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

EXECUTIVE SESSION - 10:20 A.M. - Motion made by Mr. Whiteley, seconded by Mr. McCriskin to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. All voted in favor of the motion. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante Date _____
Secretary