

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, DECEMBER 3, 2013
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTEDANCE

John Radzieta Sr., President
James J. Marrocco, Secretary
Charles F. Bechtold
Thomas M. Keiser, Jr.
Bayode Olabisi (Public Member)
Lloyd Wimberg
Ana Zevallos

ABSENT

Thomas E. Day - Excused
Curtis S. Macysyn (Public Member) - Absent
Anthony J. Papavero Jr. - Excused

ALSO ATTENDING

William Mandeville, Executive Director
John Hugelmeyer, Deputy Attorney General
Sabrina Dwight, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Khaled Madin, Government Representative

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for October 29, 2013. On motion made by Mr. Wimberg, seconded by Mr. Keiser, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in November are 4 and the total for 2013 are 44.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, January 7, 2014 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that the jurisprudence examination has been scheduled for February 21, 2014 at Mercer County Community College.

Regulation Analyst, Rachel Glasgow, arrived at 9:30 a.m. to discuss **N.J.A.C.13:36-3.10** which credits members serving in the Armed Forces for their education, training and experience. Ms. Glasgow informed the Board that she drafted a proposed rule that every applicant has to have a honorable discharge, must comply with all the exam requirements and each applicant is on a case by case basis. On motion made by Mr. Marrocco, seconded by Mr. Bechtold the Board determined to approve the proposal. All voted in favor of the motion.

INTERN REGISTRATIONS

Shawn Douma, M A Maliszewski Funeral Home
Stephen Eidlen, Old Bridge Funeral Home
Julian Keene, Perry Funeral Home
Charles Le Vach Jr., Koschek & Porter Funeral Directors

This was for the Board's information only.

NEW LICENSEES

Melissa Schneider-Haney Licensed by Application
Justin Wild Licensed by Application

*Licensed by Application for 2013: **31** Licensed by Credentials for 2013: **4***

This was for the Board's information only.

NEW INSTALLATIONS

North Jersey Service Associates LLC, Paterson, Mgr., Louis Noonburg

This was for the Board's information only.

CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

Regulatory Support Services, Inc.: Twila Dickerson

- 1) Annual OSHA Training: Understanding The New.....(TBD) **3hrs**

Middlesex & Somerset County Funeral Directors Association: Thomas De Marco

- 1) Legacy-An Interactive Workshop In Preservation...(11/21/13) **1hr**

Mark Samuel Ross, Esq.: Mark Samuel Ross

- 1) Funeral Directing Ethics (TBD) **1hr**

Catholic Cemeteries, Archdiocese of Newark: George Jeffrey Lovas

- 1) Common Footing on Sacred Grounds (various) **1hr**
2) Green Burials (various) **1hr**
3) Holy Cross Mausoleum "Genesis Chapel" Expansion (various) **1hr**

International Cemetery and Funeral Association: Daniel Osorio

- 1) Certified Celebrant Training (1/13-15/14) **13hrs**

Practicum Strategies: Richard Santore

- 1) Everyday Ethics for Funeral Service (1/17/14) **3hrs**
2) Ethics for Funeral Directors (1/17/14) **3hrs**
3) Business Morals & Ethics (1/17/14) **3hrs**
4) Moral Dilemma's Facing the Funeral Profession (1/17/14) **3hrs**

Dodge Institute For Advance Mortuary Studies: Debbie Dodge

- 1) 2014 Dodge Seminar (2/3/14) **20hrs**

**Open Session Minutes
December 3, 2013
Page 4**

New Jersey Funeral Service Education Corporation: Emily Strausser

1) UVIS-FAC Training 2-13/2014 (12/17 - 18/13) **3hrs**

Middlesex & Somerset County Funeral Directors Association: Iven Dumas

Burial Protocol at the Wm. C. Doyle Veterans - (1/23/14) **1hr**

Education Workers Group: Barbara Cardone

1) Pernatal Bereavement and Memorialization (online) **2hrs**

2) The Sociology of Death (online) **2hrs**

3) Restorative Art and Modern Techniques (online) **3hrs**

The committee reported that all the courses were approved as submitted. On motion made by Mr. Wimberg, seconded by Mr. Marrocco, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for November 14, 2013. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#12-35 Venton Binkaj Consent Order was filed with the Board on November 13, 2013. This was for the Board's information only.

#13-25 Samuel Arnold, Manager of the Perry Funeral Home, paid the penalty of \$500.00 for the violation of N.J.S.A.45:1-21 (e) on October 17, 2013. This was for the Board's information only.

#13-35 Pamela Dabney, Manager of the Carl Miller Funeral Home, paid the penalty of \$1,500.00 for the violation of N.J.A.C.13:36-11.4 and 13:36-11.16 on October 24, 2013. This was for the Board's information only.

#13-36 Dennis Cheega, Manager of the Cheega Funeral Home, paid the penalty of \$1,000.00 for the violation of N.J.A.C.13:36-1.8 and 13:36-1.9 on October 24, 2013. This was for the Board's information only.

ITEMS FOR DISCUSSION

Regulation Analyst, Rachel Glasgow, arrived at 9:30 a.m. to discuss N.J.A.C.13:36-3.10 which credits members serving in the Armed Forces for their education, training and experience. Ms. Glasgow informed the Board that she drafted a proposed rule that every applicant has to have a honorable discharge, must comply with all the exam requirements and each applicant is on a case by case basis. On motion made by Mr. Marrocco, seconded by Mr. Bechtold the Board determined to approve the proposal. All voted in favor of the motion.

PUBLIC COMMENT

Pat Farmer, Funeral Director informed the Board that the NJSFDA doesn't give out receipts for attendance at the classes. He took 10 credits and received credit for only 8. DAG Hugelmeyer informed him that the issue is with the NJSFDA and not with the Board. The board does not have jurisdiction over the NJSFDA.

Althea Ford, NJSFDA explained to the Board how they have a back-up system and if it fails they will result to pen and paper if there is ever any issue with the recording of the attendance.

EXECUTIVE SESSION - 10:05 A.M. on motion made by Mr. Olabisi, seconded by Mr. Bechtold, th Board voted to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

James J. Marrocco,
Secretary

Dated