

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, DECEMBER 4, 2007
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Louis J. Stellato Jr, Ph.D, President
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP (arrived 10:15 A.M.)
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Marius Lombardi (Government Member)(arrived 9:50 A.M.)
Curtis S. Macysyn (Public Member)(arrived 10:25 A.M.)
Philip Scheps (Public Member)

ABSENT

Fanny Jaramillo (Public Member)
Frederick R. Whiteley III

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Jonathan Eisenmenger, Assistant to the Executive Director

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Session Minutes for October 30, 2007.

On motion made by Mr. Goldstein, seconded by Mr. Brown, the Board voted to approve the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in November were 13 and the total for the year is 125.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for January 8, 2008 in the Hudson Conference Room, 6th Floor.

Mr. Mandeville reported that the Funeral Home registrations renewed online to date are 585.

INTERN REGISTRATIONS

Steven D. Brown Sr., Bradley Funeral Home
Kristin Galary, Clayton & Mc Girr Funeral Home

Cosmos N. Giannakakis, Boylan Funeral Home
Andrew Gutterman, G Thomas Gentile Funeral Home
Corey Harter, Sheenan Funeral Home
Jamie Hutton, Falco- Caruso & Leonard Funeral Home

This was for the Board's information only.

NEW LICENSEES

Oswald R Boykins Licensed by Credentials
Burton Goldstein Licensed by Credentials
David J Mc Knight Licensed by Application
Kenneth D Vander May Licensed by Application

This was for the Board's information only.

NEW INSTALLATIONS

None.

CONTINUING EDUCATION

A) Selected Independent Funeral Homes: James Fruehling

1) Crisis or Crossroads?- 12/17/07 1hr

B) The Funeral Director's Association: Edith Churchman

1) Ethics and Tissue Donation Ethics -10/25/07 1hr

C) FuneralCE: Bonnie Williams

Note: Previously approved in separate components

1) CSA Designation Program 4.5hrs.

The committee reported that section C)Funeral CE: Bonnie Williams was approved for 4.5 hours only, the course is basically designed for Social Workers, Insurance Producers and Health Care Providers. On motion made by Mr. Galante, seconded by Mr. Goldstein, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for November 8, 2007. This was for the Board's information only.

Robert Smith, Director of the MCCC Funeral Service Program, submitted a proposal for the placement of new students into a 2-3 week Student Traineeship. On motion made by Mr. Lombardi, seconded by Ms. Churchman, the Board determined to grant approval to accept the student trainee program for one (1) year from September 2008 - September - 2009 and the Board will revisit in 2009 to see how the program is working. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

#07-75 Adams Funeral Home, Penns Grove, Mgr., Marc Adams, paid the remaining balance of \$750.00 for violation of N.J.A.C.13:36-5.1(a), 5.21 (a) and (b), N.J.A.C.13:36-1.9, 5.5(a)3, 9.5 (b)(2) and N.J.S.A.45:7-65.3 on October 18, 2007. This was for the Board's information only.

#07-76 Adams Funeral Home, Elmer, Mgr., Marc Adams, paid \$1,500.00 for violation of N.J.A.C.13:36-5.21(a) and (b), 1.9, 9.5(b)(2) on October 18, 2007. This was for the Board's information only.

#07-77 South Jersey Cremation Services, Elmer, Mgr., Marc Adams, paid \$1,500.00 for violation of N.J.A.C.13:36-5.21(a) and (b), 1.9, 9.5(b)(2) on October 18, 2007. This was for the Board's information only.

#07-91 Macagna-Diffily-Onorato Funeral Home, Rutherford, Mgr., Anthony Macagna Jr., submitted their revised SFGSS and paid \$1,500.00 for violation of N.J.A.C.13:36-1.9 on November 10, 2007. This was for the Board's information only.

#07-103 Adams-Stiefel Funeral Home, Paulsboro, Mgr., William Stiefel, submitted their revised forms and paid \$600.00 for violation of 16 C.F.R. § 453.3 (c)(2), N.J.A.C.13:36-9.7(d)(4) and 9.11(b), N.J.A.C.13:36-5.21(a) and (b) on November 8, 2007. This was for the Board's information only.

#07-104 Associated National Cremation, Westville, Mgr., William Stiefel, submitted their revised forms and paid \$600.00 for violation of 16 C.F.R. § 453.3 (c)(2), N.J.A.C.13:36-9.7(d)(4) and 9.11(b), N.J.A.C.13:36-5.21(a) and (b) on November 8, 2007. This was for the Board's information only.

#07-108 Ellis Stiefel, Westville, Mgr., William Stiefel, submitted their revised forms and paid \$600.00 for violation of 16 C.F.R. § 453.3 (c)(2), N.J.A.C.13:36-9.7(d)(4) and 9.11(b), N.J.A.C.13:36-5.21(a) and (b) on November 8, 2007. This was for the Board's information only.

#07-109 Padgett Funeral Home, Bridgeton, Mgr. Paul Padgett Jr., submitted their revised forms and paid \$250.00 for violation of N.J.A.C.13:36-5.21(a) and (b) on October 24, 2007. This was for the Board's information only.

#07-110 Padgett Funeral Home, Cedarville, Mgr., Paul Padgett Jr., submitted their revised forms and paid \$250.00 for violation of N.J.A.C.13:36-5.21(a) and (b) on October 26, 2007. This was for the Board's information only.

On motion made by Mr. Goldstein, seconded by Mr. Brown, the Board determined to accept the report as read. All voted in favor of the motion.

ITEMS FOR DISCUSSION

None.

PUBLIC COMMENT

None.

EXECUTIVE SESSION - 10:40 A.M. On motion made by Mr. Macysyn, seconded by Mr. Goldstein, the Board determined to go into Executive Session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr., Date