

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, DECEMBER 7, 2010**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Richard J. Galante Jr., President  
Thomas C. Brown, Secretary  
Edith C. Churchman, Ph.D., CFSP (arrived 10:00 A.M.)  
Marius R. Lombardi (Government Member)  
Curtis S. Macysyn (Public Member)(arrived 9:42 A.M.)  
Richard W. McCriskin  
Bayode Olabisi (Public Member)(arrived 9:52 A.M.)  
John Radzieta  
Louis J. Stellato Jr, Ph.D  
Lloyd Wimberg  
Ana Zevallos (arrived 9:42 A.M.)

**ABSENT**

Phillip Scheps, Public Member

**ALSO ATTENDING**

William Mandeville, Executive Director  
Susan Berger, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Minutes for October 5, 2010.

On motion made by Mr. Wimberg, seconded by Mr. Radzieta, the Board voted to accept the minutes as read. All voted in favor of the motion.

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**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints received in November are 4 and the total for the year are 62.

Mr. Mandeville reported that the next regular monthly Board meeting has been scheduled for Tuesday, January 4, 2011 in the Hudson Conference Room, 6<sup>th</sup> floor.

Mr. Mandeville reported that all 18 candidates passed the October 15, 2010 Jurisprudence examination and the next exam has been scheduled for February 18, 2011.

Mr. Mandeville reported that Maryann Sheenan will discuss the proposed ritual regulations at a later date.

**INTERN REGISTRATIONS**

Richard Dworzanski, Michalski Funeral Home  
Donald Martine, Pepler Funeral Home  
Krista Paradowski, Selover Funeral Home

This was for the Board's information only.

**NEW LICENSEES**

Amanda Gates                      Licensed by Application  
Natasha Hall                      Licensed by Application

*Licensed by Application total for 2010: 25      Licensed by Credentials total for 2010: 8*

This was for the Board's information only.

**NEW INSTALLATIONS**

None.

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**CONTINUING EDUCATION**

**A) Advanced Funeral Service Education Program: David Penepent**

- |   |             |
|---|-------------|
| 1) The Incorruptibles: Why The Pope was not Embalmed (12/9/10)  | <b>1hr</b>  |
| 2) Death and Dying Rituals Among Eastern Orthodox... (12/9/10)  | <b>1hr</b>  |
| 3) Hospice and the Funeral Director's Role (12/9/10)            | <b>1hr</b>  |
| 4) Mentoring The Next Generation of Funeral Directors (12/9/10) | <b>2hrs</b> |
| 5) Grief & Bereavement Among Children... (12/9/10)              | <b>1hr</b>  |

**B) Churchman Funeral Home: Edith Churchman**

- |   |            |
|---|------------|
| 1) Marketing Tips Learned From The Egyptians (10/19/10) | <b>2hr</b> |
|---|------------|

**C) National Funeral Directors Association: Kathleen Walczak**

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|--|-------------|
| 1) Mystery Shopping Funeral Homes: Inside the Minds of...(1/13/11) | <b>2hrs</b> |
|--|-------------|

The committee reported that section B) Marketing Tips Learned From the Egyptians was approved for two (2) hours. On motion made by Mr. Stellato, seconded by Mr. Wimberg, the Board determined to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

New Jersey Cemetery Board Public Session Agenda for November 4, 2010. This was for the Board's information only.

**OPEN DISCIPLINARY MATTERS**

#10-27 Michael O'Boyle and the O'Boyle Funeral Home of Bloomfield, paid the penalty of \$1,500.00 for the violation of **N.J.A.C.13:36-4.13** on November 9, 2010. This was for the Board's information only.

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**ITEMS FOR DISCUSSION**

None.

**EXECUTIVE SESSION** - 10:00 A.M. On motion made by Mr. Lombardi, seconded by Mr. Wimberg, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Thomas C. Brown  
Secretary

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Dated