

**NEW JERSEY STATE BOARD OF NURSING
MINUTES
REGULAR OPEN BOARD MEETING
SEPTEMBER 20, 2005**

A meeting of the New Jersey State Board of Nursing was held on September 20, 2005 in the Monmouth Conference Room, 7th Floor, 124 Halsey Street, Newark, New Jersey. Maris A. Lown, Board President, called the meeting to order at 9:35 a.m.

ROLL CALL

BOARD MEMBERS PRESENT:

Noreen D'Angelo
Maris A. Lown
Ronald H. Carr
Virginia McKenney
Leo-Felix Jurado
Muriel M. Shore
Margaret M. Kirchhoff
Cecilia West

ALSO PRESENT:

George J. Hebert, Executive Director, New Jersey Board of Nursing
Barbara Byers, Administrative Analyst
Carol Onajide, Education Program Development Specialist
Karen Moosvi, Assistant Executive Director
Kathryn Schwed, Deputy Attorney General
Paula Alvarez, Deputy Attorney General

BOARD MEMBER (S) EXCUSED ABSENCE:

Sylvia C. Edge
Nelson Tuazon
Karen Rodriguez

A QUORUM WAS DECLARED PRESENT

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mailing on January 3, 2005. A schedule of all 2005 Regular Open Board Meetings to be held during 2005 was provided to the Office of the Secretary of State, Star Ledger, Trenton Times, The New York Times, Camden Courier Post and The Philadelphia Inquirer. The schedule has also been posted on the Bulletin Board at the New Jersey State Board of Nursing Office.

Open Regular Board Meeting Agenda of September 20, 2005: Reading and Approval

After discussion the Board, upon a motion made by Muriel M. Shore and duly seconded by Virginia McKenney, voted to approve the Regular Board Meeting Agenda of September 20, 2005. The motion carried.

Open Regular Board Meeting Minutes of July 19, 2005: Reading and Approval

After discussion the Board, upon a motion made by Muriel M. Shore and duly seconded by Virginia McKenney, voted to approve the Regular Board Meeting Minutes of July 19, 2005. The motion carried.

REPORT OF THE BOARD PRESIDENT – MARIS A. LOWN:

Maris Lown presented the 2004-2005 Board President Annual Report. (Attached to the minutes)

After discussion, the Board, upon a motion made by Muriel M. Shore and duly seconded by Virginia McKenney, voted to approve the 2004-2005 Board President Annual Report. The motion carried.

REPORT OF THE EXECUTIVE DIRECTOR – GEORGE HEBERT:

George Hebert reported that:

Online renewal will be available for the first time to Certified Homemaker Home Health Aides this year.

Kimberly Ricketts, Director of the Division of Consumer Affairs, will address the full Board.

A presentation on CEU tracking will be presented by Jan Jones-Schenk, RN, MNA, CNA, BC, Director Healthcare Licensing Services Thomson Prometric.

The New Jersey Hospital Association has informed the Board that it is supporting the license plate bill for nurses.

The National Council of State Boards of Nursing, Council Connector, is an online magazine that provides information about current events relating to nursing.

The following requests were made for attendance approval – 1) Barbara Byers – September 13, 2005, attended a meeting on Disaster Preparedness Planning; 2) September 26, 2005, The American Nurses Credentialing Center and the National Council of State Boards of Nursing will be sponsoring a meeting on APN education and credentialing, and 3) George Hebert – October 6, 2005, meeting at the Governor’s Summit Solution for Healthcare.

The Board of Nursing is participating with the NJ Office of Emergency Management to send nurses to New Orleans for Hurricane Katrina relief.

After discussion the Board, upon a motion made by Cecilia West and duly seconded by Leo-Felix Jurado, voted to approve the appearances of the Executive Director and Staff for the above meetings. The motion carried.

CORRESPONDENCE:

1. July 15, 2005 letter from J. David Haddox, DDS, MD, Vice President, Risk Management and Health Policy, Purdue Pharma, regarding Palladone Capsules. July 20, 2005 meeting of the Board of Dentistry; agenda and minutes. July 27, 2005 letter from Ritamarie Giosa, RN, BSN, CCHCC Child Care Health Consultant Coordinator, Camden County Division for Children and Patti Lucarelli, RN, MSN, APN, C, CPNP, Child Care Health Consultant Coordinator, Child Care Resources regarding medication administration in child care centers in New Jersey. August 8, 2005 memo from Anthony Miragliotta, Deputy Director regarding the Rules of the State Board of Nursing; Readoption with Amendments: N.J.A.C. 13:37. August 10, 2005 meeting of the Board of Medical Examiners; minutes. August 18, 2005 memo from Anthony Miragliotta, Deputy Director regarding Accreditation and Certification. August 18, 2005 letter from Alma Saravia, Attorney for the CRNAs regarding the comparison of the Board of Medical Examiners Alternative Privileges in Conscious Sedation Application to its Alternative Privileges Regulation and Overview of Why List of Drugs Should have been Promulgated as a Regulation. August 30, 2005 letter from Jan Towers, Ph.D., NP-C, CRNP, FAANP, Director of Health Policy, American Academy of Nurse Practitioner regarding the Nurse Practitioner Information Forum at the NCSBN Annual Meeting. August 30, 2005 Mary C. Smolenski, EdD, APRN, BC, FAANP, CAE, Director, Certification Services, American Nurse Credentialing Center, Betty Burns, CAE, Executive Director, The National Certification Corporation for Obstetric, Gynecologist & Neonatal Nursing Specialties and Janet S. Wyatt, Ph.D., RN, CRNP, Executive Director, Pediatric Nursing Certification Board regarding Strengthening NP Recognition Through Integration of Credentialing Mechanisms. 10. The Power of the Stem Cell: A meeting will take place to discuss this issue on Friday, September 30, 2005 at the Robert Wood Johnson Hamilton Center for Health and Wellness in Mercerville, NJ.

COMMITTEE REPORTS:

BUDGET & FINANCE: - Muriel M. Shore, Chairperson

There was no report.

EDUCATION COMMITTEE: - Leo-Felix Jurado, Chairman

Leo- Felix Jurado reported: Session I – September 15, 2005 meeting.

Nursing Program Tracking Flow Sheet:

Additional accreditation materials were received from the following schools and reviewed by the Committee:

Rutgers, The State University of New Jersey, Newark Campus submitted the required materials as per, N.J.A.C. 13:37-1.11 (a) 6 regarding individual liability insurance.

Essex County College submitted the license verification policy as per N.J.A.C. 13:37-1.7 (b) 1, The clinical agreement with the 120-days termination clause was submitted. However, there was no joint annual evaluation. A letter will be sent requesting revision of the clinical agreement as per, N.J.A.C. 13:37-1.10 (b). NLNAC materials were submitted as requested with the definitions of graduation rate and program satisfaction. The satisfaction surveys were revised to reflect the definition of program satisfaction.

The committee also received additional accreditation materials from Raritan Valley Community College and Burlington County College. These submissions will be reviewed at the next available Education Committee meeting

Nursing Program Accreditation Renewal:

Packets were sent to the programs due for accreditation renewal in the academic year 2005-2006. All the programs selected the type of renewal before the September 15, 2005 deadline. Brookdale Community College, Helene Fuld School of Nursing in Camden County, and Passaic County Community College chose the waiver option. Salem Community College chose an on-site visit. . In addition, Trinitas School of Nursing sent in their self-study which is due 2006-2007.

Curriculum Revision Approvals:

The Center for Allied Health & Nursing Education requests an increase in the hours of the practical nursing program from 1,320 hours to 1,430 hours.

After discussion the Board, upon a motion made by Leo-Felix Jurado and duly seconded by Cecilia West, voted to approve the Center for Allied Health and Nursing Education curriculum revision. The motion carried.

Warren County Community College requests an approval to increase the number of students in its first class from 20 to 30 students in the first class.

After discussion the Board, upon a motion made by Leo-Felix Jurado and duly seconded by Cecilia West, voted to approve the request of Warren County Community College to increase the number of students. The motion carried.

After discussion the Board, upon a motion made by Ronald H. Carr and duly seconded by Muriel M. Shore, voted to approve Session I of the Education Committee Meeting Report of September 15, 2005. The motion carried.

Leo- Felix Jurado reported: Session II – September 15, 2005 meeting.

Nursing Program Tracking Flow Sheet: The following programs submitted directive materials which were

reviewed by the committee.

America Health Care, Inc. The program submitted a copy of the New Jersey Department of Labor and Workforce Development Certificate. Provisional accreditation per the July 19, 2005 Board meeting was granted. The school has begun to admit students.

Salem Community College submitted a “weeding policy” to maintain current reference resources per N.J.A.C. 13:37-1.9 (a) 4.

Warren County Community College submitted a “weeding policy” to maintain current reference resources per N.J.A.C. 13:37-1.9 (a) 4 and the clinical agreement per N.J.A.C. 13:37-1-10 (b).

Correspondence:

August 4, 2005 – Letter from Marthe J. Leveille, RN, MSN, Practical Nursing Program Director, Best Care Training Institute regarding informing the Board that a new Practical Nursing class will start on September 7, 2005

New Program Application Appearances:

PC Tech Learning Center completed Part I of the Proposal for Development of a new Practical Nursing Program (N.J.A.C. 13:37-1.2).

After discussion the Board, upon a motion made by Leo-Felix Jurado and duly seconded by Margaret M. Kirchhoff, voted to approve the preliminary application of PC Tech Learning Center for the establishment of a new Practical Nursing Program and to grant preliminary permission to pursue development of part II of their Practical Nurse Program application. The motion carried.

Hudson County Community College submitted Part II of the Proposal for Development of a new Practical Nursing Program. Additional materials were requested to be submitted prior to an on-site visit.

Com-Tec Institute submitted Part I of the Proposal for Development of a new Practical Nursing Program. Revisions are requested to be submitted for the next available Committee meeting.

Crossroads Career Institute submitted Part II of the Proposal for Development of a new Practical Nursing Program and further development is required.

Number of nursing program proposal reviews per month:

The committee decided to review four (4) proposals per month.

After discussion the Board, upon a motion made by Ronald H. Carr and duly seconded by Muriel M. Shore, voted to approve Session II of the Education Committee Meeting Report of September 15, 2005. The motion carried.

LEGISLATION COMMITTEE: - Ronald H. Carr, Chairman

There was no report.

PRACTICE COMMITTEE: - Cecilia West, Chairperson

The committee met on September 13, 2005. A summary of the meeting was provided.

The committee is piloting a new meeting schedule and it will be meeting quarterly.

After discussion the Board, upon a motion made by Muriel M. Shore and duly seconded by Virginia McKenney,

voted to approve the report of the Practice Committee. The motion carried.

REGULATION COMMITTEE: Muriel M. Shore, Chairperson

The committee is focusing on getting the proposed regulations through the review process in a timely manner. The committee is scheduled to meet on September 27, 2005.

After discussion the Board, upon a motion made by Leo-Felix Jurado and duly seconded by Cecilia West, voted to approve the report of the Regulation Committee. The motion carried.

OPEN FORUM:

Maris Lown asked the public to share with the Board of Nursing any concerns, issues or questions:

Carolyn Torre, Director of Practice, for the New Jersey State Nurse Association, asked whether the Board of Nursing has implemented a procedure to expedite the licensing process for nurses that have been displaced by Hurricane Katrina.

In reply, George J. Hebert stated that the Board has expedited licenses for nine (9) nurses thus far.

Angela Richman, CRNA, New Jersey Association of Nurse Anesthetists, commented on the Supreme Court ruling regarding the CRNAs. Ms. Richman explained how the decision has caused several CRNAs to lose their jobs.

Muriel M. Shore, Board Member, discussed her concerns regarding clinical agencies requiring nursing programs to have students complete a criminal history background check. Another concern was that clinical agencies are beginning to require that students be evaluated by hospital personnel.

After discussion the Board, upon a motion made by Muriel M. Shore and duly seconded by Cecilia West, voted to go into closed session for the purpose of discussing complaints against nursing programs. The motion carried.

After Discussion of the closed session items, the Board, upon a motion made by Cecilia West and duly seconded by Ronald H. Carr, voted to go into open session. The motion carried.

OPEN SESSION RESUMED

APPEARANCE:

Jan Jones-Schenk, RN, MNA, CNA, BC, Director, Healthcare Licensing Services and Phil Peterson, CLU, CPCU, FLMI, Director, Continuing Education Services, Thomson Prometric, gave a detailed and informative presentation on tracking continuing education credits for licensed nurses.

A variety of services are available depending on an individual Board's requirements.

ADJOURNMENT:

On September 20, 2005, the Regular Open Board Meeting was adjourned at 1:25 p.m. The next Regular Open Business Meeting will be held on October 18, 2005.

After discussion the Board, upon a motion made by Ronald H. Carr and duly seconded by Cecilia West, voted to adjourn the regular Board meeting of September 20, 2005 at 1:25 p.m. The motion carried.

Respectfully Submitted,

Muriel M. Shore

Board Secretary/Treasurer