

NEW JERSEY STATE BOARD OF NURSING¹
MINUTES
OPEN BUSINESS MEETING
DECEMBER 7, 2012

A meeting of the New Jersey State Board of Nursing was held on December 7, 2012 in the Monmouth Conference Room, 7th Floor, 124 Halsey Street, Newark, New Jersey. A quorum was not present, and therefore the meeting proceeded as a Committee. Patricia Murphy, Board President, called the meeting to order at 1:55 p.m.

ROLL CALL

BOARD MEMBERS PRESENT:

Saundra Austin-Benn
Noreen D' Angelo
Theresa Beck

Avery Hart
Patricia Murphy

ALSO PRESENT:

George J. Hebert, Executive Director
Joanne Leone, Deputy Executive Director
Olga Bradford, Deputy Attorney General
Diane Scott, Administrative Staff
Margaret Howard, Nurse Consultant
Charles Manning, Regulatory Analyst

BOARD MEMBERS NOT PRESENT:

Jonathan Hress
Joni Jones
Luz Ramos

Karen Rodriguez
Therese Steinhardt
Constance Wilson

A QUORUM WAS NOT PRESENT

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mailing on December 23, 2011. A schedule of all 2012 Regular Open Board Meetings to be held during 2012 was provided to the Office of the Secretary of State, Star Ledger, Trenton Times, The New York Times, Camden Courier Post and The Philadelphia Inquirer. The schedule has also been posted on

¹ The Board minutes were approved at the March 1, 2013 meeting.

the Bulletin Board at the New Jersey State Board of Nursing Office.

AGENDA:

Open Regular Board Meeting Agenda of December 7, 2012: Reading and Approval with amendments:

- To add to Committee reports – Nominating Committee

A recommendation was made to accept the December 7, 2012 Regular Board meeting agenda as amended.

MINUTES:

Open Business Meeting Minutes of October 5, 2012: Reading and Approval with amendments:

- Page #2 correct the spelling of Luz Ramos

A recommendation was made to accept the October 5, 2012 Regular Board meeting minutes as amended.

REPORT OF THE BOARD PRESIDENT – PATRICIA A. MURPHY, Ph.D.:

Patricia Murphy reported:

No report.

REPORT OF THE EXECUTIVE DIRECTOR – GEORGE J. HEBERT:

George Hebert reported:

- October 26, 2012 – The Board hosted a new Deans and Directors Orientation. The purpose of the meeting was to give interested parties an opportunity to meet with the Executive Director and Staff to familiarize themselves with Board policy and procedures regarding nursing programs and nursing education.
- Licensing Procedures – The Division of Consumer Affairs (DCA) has implemented a new format for applicants to apply online for licensure by Endorsement and Examination. DCA has contracted with outside vendors who will be responsible for scanning all applications and incoming documents to lessen the use of paper.
- NCSBN – a new product for Nursys was developed to allow employers to be kept informed of license status and any pending actions against nurses' licenses from other states.
- Temporary Licenses – Due to the closure of some hospitals in NY and relocating of patients. The Board was contacted by the NY Board of Nursing to allow its nurses to work in NJ during Hurricane Sandy. The DCA and the Board collaborated on this joint effort to make this happen in a timely manner.

- The Board was asked to review and comment on the following bills: 1) A3277 – establishes process for county colleges to offer baccalaureate degree nursing. 2) State Board of Marriage and Family Therapy Examiners. Proposed Amendments N.J.A.C. 13:34-4.3.

INFORMATIONAL PURPOSES:

1. October 24, 2012 – NLN Press Release; Indiana Nurse Educator Joins NLN Board of Governors.
2. November 2012 – letter from the President of the Institute for Nursing (IFN) regarding the impact of Hurricane Sandy on members of IFN
3. November 2012 – Voice of Nursing Leadership; Education for Nurses in Community-Based Care Settings
4. November 1, 2012 – Memo from Melissa H. DiGregorio, Acting Supervisor, Administrative Rules Unit, Department of Corrections regarding Proposed New Rule at N.J.A.C. 10A:22-2.8 provision of a medical discharge summary to inmates prior to release.
5. November 7, 2012 – original email from Maureen Cahill, MSN, RN, APN-CNS, Associate, Outreach Services, NCSBN regarding Annual Certification Examination data.
6. November 9, 2012 – memo from Council on Accreditation regarding COA Report of Actions.
7. November 14, 2012 – Memo from Dr. Jennifer Butlin, CCNE, Executive Director, CCNE, regarding CCNE Call for Third-Party Comments.
8. November 21, 2012 – email from Kathy Apple, MS, RN, FAAN, Chief Executive Officer, NCSBN regarding the passing of Elaine Ellibee, the first president of NCSBN

EDUCATION COMMITTEE:

Margaret Howard reported on the following:

1. Site Visit:

New Community Practical Nurse Program – A site visit conducted by George J. Hebert and Margaret Howard on October 22, 2012.

Directives:

1. By March 31, 2013 administrators of New Community Practical Nurse Program shall recruit and retain sufficient qualified faculty to meet the needs of the program. Faculty shall have expertise in the specialty areas that they teach as per N.J.A.C. 13:37-1.7 (a), (b) 1&2.
2. Faculty considers incorporating the grade of the predictor exam into the final grade of the last nursing course. The value of this grade should be no more than 10% of the final grade. (Recommended in 2011 letter from the Board of Nursing). The Review Course provided by the school will have a specific time frame with starting and ending dates. The Review Course shall be developed from the diagnostic report provided to the school by the vendor of the predictor test.

3. The Program Administrator will submit program completion letters to the Board immediately upon graduation as per N.J.A.C. 13:37-2.2 (a) 3.
4. The Systematic Plan of Program Evaluation shall identify the individual (s) responsible for evaluating each area of the evaluation plan as per N.J.A.C. 13:37-1.5 (d) & (i).
5. The philosophy, organizing framework and course content need to clearly define the role of the Practical nurse in the practice arena as per N.J.A.C. 13:37-1.5 (a) & (c).

Recommendations:

1. All transcripts of graduates who have completed the Practice Nurse Program shall reflect the beginning date and the completion date of the program.
 2. Each class shall have a beginning date and a completion date that does not change.
 3. Program Administration considers developing a Life Skills course to be taught to all incoming students prior to the Pre-Nursing course. This course should assist the student with problem solving behaviors to be used appropriately and responsibly in the management of personal affairs so that they are able to handle problems commonly encountered in daily human life.
2. Proposed Curriculum Change:

Cumberland County College – curriculum change will include new nursing course titles and descriptions, rewording of Educational Learning Outcomes to include assessment methods that are focused and will allow curriculum revision from data collected from students and employers.

The curriculum has been streamlined to reflect wellness to critical care and end of life issues. All semesters will contain health issues across the lifespan, with specialty areas such as Pediatrics focused in second semester, maternity in third and sick psych in third and fourth semester. These areas will have clinical rotations.

The Committee recommends approval of the proposed Curriculum Change for Cumberland County College.

NOMINATING COMMITTEE:

Noreen D'Angelo reported on the following:

The Committee met to discuss the electing of officers for the 2013 calendar year. A discussion ensued regarding re-electing Dr. Patricia Murphy as Board President and Sandra Austin-Benn as Secretary/Treasurer.

The Committee recommends to table the vote until there is a quorum present.

OLD BUSINESS:

Charles Manning discussed the following:

N.J.A.C. 13:37-5.6 Responsibilities of Licensure.

At a previous meeting the Board voted to take out certain language in the rule. The Office of Administrative Law expressed concerns regarding deletion of language in the rule and whether the Board will have to the power to go after a nurse if the language is deleted.

This matter will be tabled to be discussed at the next available Board meeting.

OPEN FORUM:

Patricia Murphy asked the public to share with the Board of Nursing any concerns, issues or questions:

- Kathy Pavatkis, Program Coordinator, Middlesex County Vocational Tech. – thanked the Board for assisting with its students in obtaining their licenses in a timely manner.

The Board went into closed session to review other matters.

ADJOURNMENT:

On December 7, 2012, the Regular Open Board Meeting was adjourned at 2:45 p.m. The next Regular Board Meeting will be held on March 1, 2013.

Respectfully Submitted,

Patricia A. Murphy
Board President