

**STATE OF NEW JERSEY
DIVISION OF CONSUMER AFFAIRS
OCCUPATIONAL THERAPY ADVISORY COUNCIL
PUBLIC SESSION MINUTES
JANUARY 11, 2007**

The meeting of the New Jersey State Occupational Therapy Advisory Council was held on January 11, 2007 at the State Office Building at 124 Halsey Street, 7th Floor, Newark, NJ. The meeting was convened in accordance with the Open Public Meetings Act with previous notification having been sent to the Secretary of State and the following publications: The Record in Bergen County, The Star Ledger, Camden Courier Post, Trenton Times, Aisling Swift Press of Atlantic City and Asbury Park Press, to advise of the scheduling of this meeting. The meeting was called to order by Chairperson Betty Thomas at 9:45 A.M.

Opening Statement - Regarding compliance with the Open Public meeting Act

Present - Council Members: Betty Thomas, O.T., Chairperson, Aida E. Mendez-Boud, O.T.A., Vice-Chairperson and Mariann E. Moran, O.T.

Also Present: Deputy Attorney General Nancy Costello Miller, Executive Director Laura L. Anderson and Recording Secretary Maria Ormeno-Bertorelli.

MINUTES - The Council, upon motion made by Aida E. Mendez-Boud and seconded by Mariann E. Moran, voted to accept the December 7, 2006 Public Session Minutes as amended.

I. NEW BUSINESS

Electronic Documentation

The Council commented on the frequently asked questions on the cosigning of electronic documents and the impact it can have on the notes entered into the system. Deputy Attorney General Nancy Costello Miller discussed rules and regulations pertaining to the signing and cosigning of documents and will explore this issue further. Mariann Moran will also provide the Council with the guidelines of the NJOTA for comparison with the rules and regulations of the Occupational Therapy Advisory Council.

The Council upon motion Made by Mariann Moran and seconded by Aida Mendez-Boud, voted to reaffirm that Occupational Therapists, Occupational Therapist Assistant and Temporary Licensees must follow the State of New Jersey Rules and Regulations, N.J.A.C. 13:44k-10.2 pertaining to the preparation of Clients Records when using a computer.

II. OLD BUSINESS

A. Meeting dates 2007

The Council, upon motion made by Aida E. Mendez-Boud and seconded by Mariann E. Moran, voted that the meeting scheduled for march 15, 2007 be re-scheduled for March 22, 2007.

B. O.T.A. SUPERVISION FORMS; CLARIFICATION

The Council discussed questions regarding supervision forms that must be submitted by occupational therapy assistants.

The Council, upon motion made by Mariann Moran and seconded by Aida Mendez-Boud, clarified that the occupational therapy assistants do not have to submit an initial supervision form upon the approval of licensure.

III. APPLICATIONS REVIEW

The Council reviewed applications for licensure and upon motion made by Mariann Moran and seconded by Aida E. Mendez-Boud, voted to approve the following applications:

OCCUPATIONAL THERAPIST

Ackerman, Martina Craft, Elizabeth
Bawasanta, Darlyn Dalrymple, Renae
Bieber, Dawn Dalton, Michael
Bokara, Josephine Desai, Arpita
Brander, Rachel Deypalan, Darlene
Candy, Tiffany Frangos, Nicoleta
Gallosa, Janneth McNicholas, Jane
Gelman, Marla Olofernes, Rock
Grabowski, Christine Patel, Priya
Hofsiss, Nancy Patrick, Ruschel
Kahan, Tzvi Perez, Elizabeth
Lacount, Keitoria Schoell, Christopher
Lander, Kristin Simpson, Lisa
Levine, Laura Wadhwa, Charu
Manupello, Sharon Wagner, Dawn
Mazaras, Joyce

At 11: 00 A.M. the Advisory Council upon motion made by Aida E. Mendez-Boud and seconded by Mariann E. Moran, voted to move into the Executive Session to consider and to review consumer complaints, investigative reports and other information received pursuant to the Council's regulations. The result of these deliberations will be made known when and if the Council's determines to initiate disciplinary or other enforcement action. If the Council determines to issue any sanction, such action will be announced in public session immediately after the executive session.

At 10: 45 A.M. the Council, upon motion made by Aida E. Mendez-Boud and seconded by Mariann E. Moran, voted to adjourn the public session.

The meeting was adjourned at 2:45 P.M.

Respectfully submitted,

Laura L. Anderson
Executive Director