

**NEW JERSEY BOARD OF MEDICAL EXAMINERS  
PHYSICIAN ASSISTANT ADVISORY COMMITTEE  
HUDSON CONFERENCE ROOM, 6<sup>TH</sup> FLOOR**

**PUBLIC SESSION MINUTES**

**NOVEMBER 15, 2013**

**FINAL**

The November meeting of the Physician Assistant Advisory Committee was convened in accordance with its notice to the Lt. Governor, the Bergen Record, the Trenton Times, the Star Ledger and the Courier Post and was conducted in accordance with the provisions of the Open Public Meeting Act.

President Argast convened the meeting at 9:00 A.M. A roll call was taken and the following attendance was recorded for these minutes.

**PRESENT:** George Argast                   **EXCUSED:** Dr. Jeffrey Berman  
Todd Newman  
Claire O'Connell  
Jeffrey Maas

**Also in attendance:** Dorcas K. O'Neal, Executive Director, Tobey Palan, Deputy Attorney General, Rachel Glasgow, Regulatory Analyst and Kathleen Griffith, Staff.

**I. APPROVAL OF MINUTES**

a. The Committee reviewed the Public Session Minutes for September 20, 2013 Public Session Minutes. **On a motion by Claire O'Connell, seconded by Jeffrey Maas, the Minutes were approved as redacted.**

**II. OLD BUSINESS**

a. The Committee reviewed a fax from **Linda Norris, Meadows Surgery\Center**, inquiring as to whether a physician assistant can work under the supervision of a physician in a free standing, one room Ambulatory Surgery Center and whether the physician assistant may have privileges at a hospital.

The Committee determined that a letter be sent to Ms Norris, advising that physicians must have admitting privileges at hospitals and that the Physician Assistant Advisory Committee has no jurisdiction over hospitals. Therefore, she should contact the Department of Health as it relates to one room ambulatory centers free standing .

### III. NEW BUSINESS

a. The Committee reviewed a fax from **Erin Courtney**, inquiring as to whether a physician assistant licensed in New Jersey may perform Neograft hair transplants.

The Committee determined that pursuant to **N.J.A.C. 13:35-2B 4 (b) Scope of Practice** A licensee who has complied with the provisions of **N.J.A.C. 13:35-2B.3 Practice Requirements** may perform the following procedures, provided the procedures are within the training and experience of both the supervising physician and the physician assistant, only when the supervising physician directs the licensee to perform the procedures or orders or prescribes the procedures or the procedures are specified in a written protocol approved by the Board.

However, based on the limited facts presented the Committee is requesting description and clarification of this procedure.

b. The Committee reviewed a fax from **Carmelo Rubano**, inquiring as to whether physician assistants are permitted to see first-time patients alone and whether the physician must be present in the room.

The Committee determined that a copy of the regulations which govern the practice of physician assistants in the State of New Jersey be sent to Ms. Rubano.

c. The Committee reviewed a fax from **Roxane C. Wiltshire, Credentialing Specialist, Trinitas Regional Medical Center**, inquiring as to whether the note/entry made by the physician assistant, making rounds on the patient need to be cosigned by the supervising attending, the time frame for the note/entry to be cosigned and whether the note would be acceptable from a medico legal standpoint without the supervising attending's signature.

Ms. Willtshire is inquiring as to whether a covering physician can cosign the note if the supervising physician is not available.

The Committee determined that a letter be sent to Ms. Willtshire advising that all notes must be co-signed along with a copy of the regulations which govern the practice of physician assistants in the State of New Jersey.

**d.** The Committee reviewed an e-mail from **Richard Vause**, inquiring as to whether physician assistants can see patients in the out-patient setting and what is the regulatory citation that governs this.

The Committee determined that a copy of the regulations which govern the practice of physician assistants in the State of New Jersey be sent to Mr. Vause.

**e.** The Committee reviewed a fax from **Dawn Sotesz**, inquiring (1) as to whether physician assistants are allowed to order anatomic pathology and cytology (2) whether a physician assistant is allowed to receive the report and (3) whether the physician who employs the physician assistant must have his name on the report also.

The Committee determined as to question (1) physician assistants are allowed to order anatomic pathology and cytology (2) physician assistants are allowed to receive the report and (3) the answer is no, the physician assistant can order and interpret.

**f.** The Committee reviewed a letter from **Christopher Hanifin, physician assistant**, advising that it seems as though the last page of the application and the last page of the Affidavit of Good Moral Character Form lacks the proper form for proper notarization.

The Committee determined that a letter be sent to Mr. Hanifin, thanking him for his observation and advising that the next time the application is up for review this will be considered.

#### **IV. REVIEW OF BOARD OF MEDICAL EXAMINERS MINUTES AND AGENDA**

**a.** The Committee reviewed the **Open Board Agenda for September 11, 2013 of the Board of Medical Examiners, as informational.**

**b.** The Committee reviewed the **Open Board Agenda Disciplinary-Matters for September 11, 2013, of the Board of Medical Examiners, as informational.**

**c.** The Committee reviewed the **Open Board Agenda for October 9, 2013, of the Board of Medical Examiners, as informational.**

**d.** The Committee reviewed the **Open Board Agenda Disciplinary-Matters for October 9, 2013, of the Board of Medical Examiners, as informational.**

e. The Committee reviewed the **Open Board Ratified Minutes for July 10, 2013, of the Board of Medical Examiners, as informational.**

f. The Committee reviewed the **Open Board Ratified Minutes for July 10, 2013, of the Board of Medical Examiners as informational.**

g. The Committee reviewed the **Open Board Ratified Minutes for August 14, 2013, of the Board of Medical Examiners, as informational.**

h. The Committee reviewed the **Open Board Ratified Minutes Disciplinary-Matters for August 14, 2013, of the Board of Medical Examiners, as informational.**

i. The Committee reviewed the **Open Board Ratified Minutes for September 11, 2013, of the Board of Medical Examiners, as informational.**

j. The Committee reviewed the **Open Board Ratified Minutes Disciplinary-Matters for September 11, 2013 of the Board of Medical Examiners, as informational.**

## **V. LEGISLATION/REGULATIONS**

a. Rules to implement P.L. 2013, Chapter 49, credit for licensure for veterans with substantially equivalent military training, education and experience.

After much discussion with Regulatory Analyst Glasgow, on a motion by Claire O'Connell, seconded by Jeffrey Maas, the Committee approved the regulation as proposed to implement P.L. 2013, c., 49, requiring the professional and occupational licensing boards to give credit towards its licensure requirements for substantially equivalent training, education and experience received while serving in the Armed Forces.

There being no other business to come before the Committee in Public Session, on a motion by Todd Newman, seconded by Claire O'Connell, the Public Session was adjourned and the Committee convened in Executive Session for the purpose of receiving counsel, to review five (5) items of old business, six (6) items of new business and five (5) applications.

The Committee reconvened in Public Session. The next scheduled meeting is December, 20, 2013. There being no other business to come before the Committee, on a motion by Claire O'Connell, seconded by Jeffrey Maas, the meeting was adjourned at 12:00 noon.

Respectfully submitted,

*Physician Assistant Advisory Committee*

Dorcas K. O'Neal  
Executive Director

