



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Marriage and Family Therapy Examiners
Professional Counselor Examiners Committee
124 Halsey Street, 6th Floor, Newark, NJ 07102



PAULA T. DOW
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PROFESSIONAL COUNSELOR EXAMINERS COMMITTEE **PUBLIC SESSION MINUTES** **JANUARY 20, 2011**

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I. CALL TO ORDER

The scheduled meeting of the Committee was called to Order at 10:17 a.m., 124 Halsey Street, Hudson Conference Room, 6th floor, Newark, New Jersey.

II. ROLL CALL

Present:

Committee Member, William Green
Committee Member, Dana Kaspareen
Committee Member, Barbara Maurer
Committee Member, Ketrin Saud Maxwell
Committee Member, Maria D'Amico Meehan

Also Present:

Deputy Attorney General Susan Berger
Administrative Staff: Elaine DeMars
Agnes Almeida
Celeste Paige

In accordance with Chapter 231 of P.L. 175, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided, by mail, to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Committee's web page.

Announcement of Quorum

Announcement of quorum was made by Barbara Maurer.

III. APPROVAL OF MINUTES

On a motion by William Green, seconded by Dana Kaspareen, the minutes of the December 1, 2010 public session minutes were approved as amended.

IV. PUBLIC COMMENT

The following members of the public attended the meeting:

James S. Wulach, Esq., Peggy Brady-Moon, Laura Palmer, Peggy Fairley, Katherine Waters, Kelly Connell and Nadja Berry.

James Wulach, Esq., read and presented a letter to the Committee regarding the review of applications by consultants.

V. LEGISLATIVE/REGULATORY

A. Discussion of N.J.A.C. 13:11.2-(b)

On a motion by Maria Meehan, seconded by Ketrin Saud Maxwell, and the Committee voted unanimously to approve proposed language to amend N.J.A.C. 13:11.2-39(b) by providing an alternate route for licensure.

The draft will be forwarded to the Board of Marriage and Family Therapy Examiners for approval.

B. N.J.C.A. 13:34-31 et. seq

Professional Counselors:Custody/Parenting Time Evaluations

Draft Rule

Regulatory Analyst Maryann Sheehan presented draft language in response to the Committee's request to establish the minimum requirements for licensed professional counselors who perform custody/parenting time evaluations and termination of parental rights evaluations. Ms. Sheehan informed the Committee that the Board of Marriage and Family Therapy Examiners has requested a re-draft of the regulation as written and asked the Committee to table the discussion pending the review of a similar draft by the Board of Marriage and Family Therapy Examiners scheduled for February 10, 2011.

VI. ADMINISTRATIVE REPORT

Committee Member Compensation

Committee members were provided with a copy of the guidelines for reimbursement of expenses. As members appointed and not entitled to per diem compensation reimbursement will be provided up to a maximum \$100.00 in actual expenses during a month. There is no exception to the reimbursement rate, even for those members who travel distances in excess of 100 miles.

Renewal Statistics

LPC:

2626 licensees completed the 2010 - 2012 renewal process

(96% completed the process on-line)

68 licensees did not complete the renewal process and have been converted to the "expired" status.

LRC

140 licensees completed the 2010-2012 renewal process

(93% completed the process on-line)

10 licensees did not complete the renewal process and have been converted to the "expired" status.

LAC

326 licensees completed the 2010-2012 renewal process

(89% completed the process on-line)

40 licensees did not complete the renewal process and have been converted to the "expired" status.

VI. COUNSELOR EDUCATION PROGRAMS

Discussion of the evaluation of program review was tabled for the February 3, 2011 meeting.

VII. NEXT MEETING

The next meeting of the Committee is scheduled for **March 3, 2011**.

2011 Meeting Schedule

March 3, 2011

April 7, 2011

May 5, 2011

June 2, 2011

July 7, 2011

August 4, 2011

September 1, 2011

October 6, 2011

November 3, 2011

December 1, 2011

VIII. EXECUTIVE SESSION

On a motion made by Maria Meehan and seconded by Dana Kaspereen, the Committee moved to executive session at 12:49 p.m to conduct an investigative inquiry and to review pending confidential matters and complaints. On a motion made by Dana Kaspereen and seconded by William Green, the Committee adjourned Executive Session and returned to Public Session at 4:40 p.m for the adjournment of the meeting..

XI. ADJOURNMENT

On a motion made by William Green and seconded by Dana Kaspereen, the Committee voted to adjourn the meeting at 4:42 p.m.

