



CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
Professional Counselor Examiners Committee  
124 Halsey Street, 6<sup>th</sup> Floor, Newark, NJ 07102



PAULA T. DOW  
Attorney General

THOMAS R. CALCAGNI  
Acting Director

### **PROFESSIONAL COUNSELOR EXAMINERS COMMITTEE** **PUBLIC SESSION MINUTES** **May 5, 2011**

**Mailing Address:**  
P.O. Box 45044  
Newark, NJ 07101  
(973) 504-6582

#### **I. CALL TO ORDER**

The scheduled meeting of the Committee was called to Order at 9:41 a.m., 124 Halsey Street, Hudson Conference Room, 6th floor, Newark, New Jersey.

#### **II. ROLL CALL**

##### **Present:**

Committee Member, William Green  
Committee Member, Dana Kaspereen  
Committee Member, Maria D'Amico Meehan  
Committee Member, Ketrin Saud Maxwell

##### **Excused:**

Committee Member, Barbara Maurer

##### **Also Present:**

Deputy Attorney General Susan Berger  
Administrative Staff: Elaine DeMars  
Agnes Almeida  
Celeste Paige

In accordance with Chapter 231 of P.L. 175, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided, by mail, to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Committee's web page.

#### **Announcement of Quorum**

Announcement of quorum was made by William Green.

#### **III. APPROVAL OF MINUTES**

On a motion by Ketrin Saud Maxwell, seconded by Maria Meehan, the minutes of the April 7, 2011 public session minutes were approved as amended.

#### **IV. PUBLIC COMMENT**

*The following members of the public attended the meeting:*

Tom Crawley, New Jersey Counseling Association, Ryan Crowley, Catherine Mercurio, Lisa Miller, Peggy Brady Amoon, Linda Nicholson and Eve Schott.

## **V. LEGISLATIVE/REGULATORY**

### **A. N.J.A.C. 13:34-11.2(b) and 11.5**

The Committee reviewed an e-mail forwarded by Sharon Joyce, Assistant Attorney General and the suggested language for the revision of N.J.A.C. 13:34-11.2(b). On a motion by Ketrin Saud Maxwell, seconded by Dana Kaspereen and a unanimous vote, the Committee approved the proposed language to revise the regulation to allow three pathways for the review of applicant's education: CACREP accreditation, Committee approved curricula, or Committee review of curricula submitted by individual applicants whose program was neither CACREP nor Committee approved.

### **B. N.J.A.C. 13:34-13**

#### **1. Documentation of Supervised Experience forms**

#### **2. Plan of Supervision forms**

The Committee made preliminary changes and will continue the discussion of the current forms and revisions necessary to ascertain the nature of the required supervised experience.

## **V. FILED CONSENT ORDERS**

### **Susan O'Connor - Unlicensed Practice**

## **VI. OLD BUSINESS**

### **Karen Hicks, LPC**

The Committee reviewed the March 9, 2009 filed Consent Order for Karen Hicks and the supervision report submitted by supervisor, Kathy Collins. The Committee determined to accept the report as informational.

## **VII. NEW BUSINESS**

### **A. NCE Statistical Report**

The Committee reviewed the March 2011 National Counselor Examination score report and accepted it as informational.

### **B. Budget Report- FY 2011**

The review of the budget report was tabled.

## **VIII. CORRESPONDENCE**

### **Mel Bennett, President, New Jersey Counseling Association**

The Committee reviewed the April 15, 2011 and April 21, 2011 letters submitted by Mel Bennett who requested clarification of N.J.A.C. 13:34-13.3(b) as it relates to the accrual of hours in exempt settings .

## **IX. COUNSELOR EDUCATION PROGRAMS**

### **A. Seton Hall University**

On a motion by Ketrin Saud Maxwell, seconded by Dana Kaspereen, the Committee approved the curricula for the Seton Hall University Master of Arts/ Ed.S. Counseling.

**X. NEXT MEETING**

The next meeting of the Committee is scheduled for **June 2, 2011**.

**2011 Meeting Schedule**

June 2, 2011	October 6, 2011
July 7, 2011	November 3, 2011
August 4, 2011	December 1, 2011
September 1, 2011	

**XI. EXECUTIVE SESSION**

On a motion made by Ketrin Saud Maxwell and seconded by Dana Kaspereen , the Committee moved to executive session at 11:51 a.m. to conduct two investigative inquiries and to review pending confidential matters and complaints. On a motion made by Dana Kaspereen and seconded by Maria Meehan, the Committee adjourned Executive Session and returned to Public Session at 3:32 p.m for the adjournment of the meeting.

**XII. REVIEW OF CREDENTIALS**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following applicants were approved:

**Licensed Associate Counselor (LAC)**

Yarussi, Jennifer  
Moran, Patricia  
Lysinger, Mary  
Hodge, Janna  
McDougal, Karen  
Lynch, Ailene  
Cardinal, Lisa  
DiCorcia, Deaan-na  
Huminski, Geraldine

**Licensed Professional Counselor**

Hewitt, Camille  
Okozi, Innocent  
Kaelin Elizabeth  
Dutka, Stacy  
Hackaspker, Kimberly  
Veneziano, Angela

**XIII. ADJOURNMENT**

On a motion made by Dana Kaspereen and seconded by Ketrin Saud Maxwell, the Committee voted to adjourn the meeting at 3:35 p.m.

