



CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
Professional Counselor Examiners Committee  
124 Halsey Street, 6<sup>th</sup> Floor, Newark, NJ 07102



JEFFREY S. CHIESA  
Attorney General

ERIC T. KANESKY  
Acting Director

### **PROFESSIONAL COUNSELOR EXAMINERS COMMITTEE** **PUBLIC SESSION MINUTES** **JULY 19, 2012**

**Mailing Address:**  
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#### **I. CALL TO ORDER**

The meeting of the Committee was called to Order at in the Hudson Conference Room at 9:50 a.m., 124 Halsey Street, 6<sup>th</sup> floor, Newark, New Jersey.

#### **II. ROLL CALL**

##### **Present:**

William Green, Committee Chair  
Ketrin Saud Maxwell, Committee Vice-Chair  
Peter Economou, Committee Member  
Dana Kaspereen, Committee Member  
Diane Licht, Committee Member  
W. Michael Shea

##### **Also Present:**

Alexis Goldberger, Deputy Attorney General  
Terri Goldberg, Acting Executive Director  
Agnes Almeida, Administrative Staff  
Celeste Paige, Administrative Staff  
Tiffany Campbell, Summer Intern  
, Law Intern

*Committee Chair, William Green announced the presence of a quorum.*

#### **III. APPROVAL OF MINUTES**

The minutes of the June 7, 2012 public meeting were tabled

#### **IV. PUBLIC COMMENT**

*The following members of the public attend the public meeting;*

Katie Doster and Jonathan Stone of Caldwell College, Erin Leahy, Nicole Manza and Cynthia Nelson of Fairleigh Dickinson University and Glen Duncan, LPC, owner of Advanced Counselor Training.

**V. LEGISLATIVE/REGULATORY**

*Regulatory Analyst, Chuck Manning attended the meeting to discuss the following:*

**A. N.J.A.C. 13:34-14.1(a) - Specialty Designation**

On a motion by Ketrin Saud Maxwell, deconded by Dana Kaspereen with W. Michael Shea abstaining, the Committee determined that specialty designations can only be granted for licencees who have a current NBCC specialty certification. The specialty designation must be approved and recognized by the Committee. At the renewal, documentation that the specialty is current must be provided.

The Committee determined to eliminate the \$40 fee associated with obtaining the designation for N.J.A.C. 34-17.1(a)1-11.

**B. E-Therapy**

William Green will take the opportunity to gather information regarding E-Therapy from other states when he is at the NBCC Annual meeting in August.

Discussion tabled for Sept 2012.

**C. Endorsement**

**D. Definition of Counselor, Counseling**

Tabled for September 6, 2012 meeting

**E. Refining CE Ethics course requirements**

Tabled for September 6, 2012 meeting

**VI. ADMINISTRATIVE REPORT**

**A.** Acting Executive Director Terri Goldberg reported that all applications for licensure have been approved and the supervision reports are being process within 30 days.

**B.** The Committee website is under review and will undergo an update.

**C.** The August 2, 2012 meeting has been canceled. William Green and Terri Goldberg have been approved to attend the National Board of Certified Counselors Annual meeting to be held August 8 - 10, 2012 in Greensboro, North Carolina.

**VII. NEW BUSINESS**

**2012-2014 Renewal Application Draft**

On a motion by Dana Kaspereen, seconded by Peter Economou the Committee voted to approve the draft of the 2012-2014 renewal application with minor amendments.

**VIII. CORRESPONDENCE**

**A. Glenn Duncan, LPC**

The Committee reviewed the June 7, 2012 letter submitted by Glenn Duncan regarding the new clinical supervision requirement. Mr. Duncan will be informed that a clinical supervisor was obtain the ACS or complete a three credit course in supervision or a 30 hour workshop required to provide supervision. The 30 hour workshop must be reviewed by the Committee. Mr. Duncan will be asked present the course content along with material and textbooks.

Anyone who has completed 30 hour workshop, to gain 100 hours must be supervised by a qualified supervisor. The supervisors credentials must also be submitted.(The credentials of the supervisor and the supervisor's supervisor must be documented). Modifications to be made to the Plan of Supervision forms.

**B. Jason Frable**

The Committee reviewed Jason Frable's email regarding the new supervision requirement. Mr. Frable will be informed of the new requirements as stated above.

**C. Michael Clay, LAC**

The Committee reviewed Mr. Clay's request for an extension and assistance in finding and completing a graduate course in ethics and legal standards.

**D. Siobhan Fay, LPC**

The Committee reviewed Ms. Fay's request for future approval training sessions for specialized mental health probation officers. Ms. Fay will be informed that approving training sessions for probation officers is not within the jurisdiction of the Professional Counselors Committee.

**E. Jessica Alomar**

The July 11, 2012 email from Jessica Alomar regarding her scope on practice was reviewed by the Committee. The Committee determined to inform Ms. Alomar that her letter will be referred to the Alcohol and Drug Counselor Committee. Please provide the name of the agency and the name of the supervisor. Ms. Alomar will be informed that You a supervisor with this designation is not a requirement, if the supervisor has experience and training in the field of addictions.

**F. Sarah Brangwynne**

The Committee reviewed the June 21, 2012 email submitted by Sarah Brangwynne regarding her MA in Expressive Therapies: Dance Therapy with a Specialization in Mental Health Counseling. The matter was moved to Executive Session.

**IX. COUNSELOR EDUCATOR PROGRAMS**

**A. Philadelphia Biblical College**

**X. NEW MEETING**

The meeting of the Professional Counselor Committee is scheduled for **September 6, 2012.**

September 6, 2012

October 4, 2012

November 1, 2012

December 6, 2012

**XI. EXECUTIVE SESSION**

**XII. ADJOURNMENT**

On a motion by Peter Economou, seconded by W. Michael Shea, the meeting adjourned at 4:03 p.m.