



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Marriage and Family Therapy Examiners
Professional Counselor Examiners Committee
124 Halsey Street, 6th Floor, Newark, NJ 07102



JOHN J. HOFFMAN
Acting Attorney General

ERIC T. KANEFSKY
Director

Mailing Address:
P.O. Box 45044
Newark, NJ 07101
(973) 504-6582

PROFESSIONAL COUNSELOR EXAMINERS COMMITTEE **PUBLIC SESSION MINUTES** **OCTOBER 3, 2013**

I. CALL TO ORDER

Vice Committee Chair, Ketrin Saud Maxwell called the meeting to Order at 9:47 a.m. in the Hudson Conference Room, 124 Halsey Street, 6th floor, Newark, New Jersey.

II. ROLL CALL

Present:

Ketrin Saud Maxwell, Committee Vice-Chair
Peter Economou, Committee Member
Dana Kaspereen, Committee Member
Diane Licht, Committee Member

Excused:

William Green, Committee Chair
W. Michael Shea, Committee Member

Also Present:

Carmen Rodriguez, Deputy Attorney General
Milagros Collazo, Executive Director
Rachel Glasgow, Regulatory Analyst
Agnes Almeida, Administrative Staff
Celeste Paige, Administrative Staff

Vice-Committee Chair, Ketrin Saud Maxwell announced the presence of a quorum at 9:49 a.m.

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mailing to the Office of the Secretary of State, The Star Ledger, The Trenton Times, The Bergen Record and The Courier Post. Adequate notice of this meeting was also posted on the Committee's web page.

III. APPROVAL OF THE MINUTES OF SEPTEMBER 5, 2013

On a motion Ketrin Saud Maxwell, seconded by Peter Economou, and unanimous vote the Committee approved the September 5, 2013 minutes as amended. William Green and W. Michael Shea abstained.

IV. PUBLIC COMMENT

The following members of the public were present:

- A. Alexis Boyle, Caldwell College graduate student
- B. Susan Dingsor, LPC applicant
- C. Gary Kirkland, New Jersey City University graduate student
- D. Xenia Santos, New Jersey City University graduate student

V. LEGISLATIVE/REGULATORY

VI. ADMINISTRATIVE REPORT

A. Sunset 2016

Reminder to the Committee that Professional Counselor regulations will sunset in 2016. A sub-committee was formed and will begin review of existing regulations, prepare suggested changes for committee review.

VII. OLD BUSINESS

Nothing to report.

VIII. NEW BUSINESS

Nothing to report.

IX. CORRESPONDENCE

Nothing to report.

X. COUNSELOR EDUCATION PROGRAMS

A. Grand Canyon University

On a motion by Dana Kaspereen, seconded by Diane Licht, and unanimous vote, the Committee determined to table the review of Grand Canyon University's Master Science in Professional Counseling course syllabi for the November 7, 2013 meeting.

XI. NEW JERSEY COUNSELING ASSOCIATION (NJCA)

Nothing to report.

XII. NATIONAL BOARD OF CERTIFIED COUNSELORS (NBCC)

Nothing to report.

XIII. SUB-COMMITTEE REPORTS

A. Rules and Regulations Committee

Dana Kaspereen and Peter Economou have reviewed the rules and regulations and will present their recommendations at the November 7, 2013 meeting.

B. Frequently Asked Questions (FAQs)

Vice Chair Ketrin Saud Maxwell revised FAQs for the Committee's web page.

The Committee made the following suggestions:

- 1- Add: Eligibility requirements on the web page
- 2- Add: Information regarding additional and/or former names
- 3- Add: Helpful Hints
- 4- Draft: FAQs for out-of-state applicants

C. Internet Counseling

Nothing to report.

The Committee accept the report as informational.

XIV. FILED ORDERS

None to report.

XV. NEXT MEETING

The next meeting of the Committee is scheduled for November 7, 2013

2013 Meeting Dates:

November 7, 2013

XVI. EXECUTIVE SESSION

At 10:25 a.m. and on a motion by Dana Kaspereen, seconded by Peter Economou, the Committee moved to Executive Session to discuss the confidential review offive (5) pending disciplinary actions, two (2) consumer complaints, review applications and plans of supervision.

XVII. ADJOURNMENT

On a motion by Peter Economou, seconded by Dana Kaspereen and unanimous vote the meeting adjourned at 2:10 p.m.