



CHRIS CHRISTIE
Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Professional Planners
124 Halsey Street, 3rd Floor, Newark, NJ 07102



PAULA T. DOW
Attorney General

KIM GUADAGNO
Lt. Governor

SHARON M. JOYCE
Acting Director

New Jersey State Board of Professional Planners Public Session Minutes

March 3, 2010

Mailing Address:
P.O. Box 45016
Newark, NJ 07101
(973) 504-6465

1. CALL TO ORDER

A meeting of the Board of Professional Planners was convened in accordance with the provisions of the Open Public Meetings Act. In accordance with these provisions, proper notice was made to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Bergen Record, and Asbury Park Press. President, Victor E. Vinegra opened the meeting at 10:00 a.m.

Present: Victor E. Vinegra, PE, PP, Board President
Joseph M. Petrongolo, LLA, RLA, PP, Board Member
Marge Della Vecchia, PP, Government Member

Absent: Richard R. Ragan, RA, PP, Board Vice-President
Rosalee Keech, Public Member

OTHERS PRESENT: Arthur Russo, Executive Director, Michelle Albertson, Deputy Attorney General, Joseph Grabowy, Assistant to the Executive Director, and Cora M. Ramirez, Board staff.

2. APPROVAL OF MINUTES

February 3, 2010

The Board reviewed the minutes of February 3, 2010 and on a motion by BM Petrongolo, second by BM Della Vecchia, voted to approve the minutes as submitted.

3. EXECUTIVE DIRECTOR REPORT

Executive Director Russo discussed the Item Writing Workshop (IWW) that was held on January 30 and 31, 2010 in Princeton, New Jersey. It was agreed that once the questions are received from PCS they would be sent to the Board members for review and their eventual use on the May 2010 professional examination.

4. NEW BUSINESS

- a. The Board reviewed a statistics report prepared by Cheryl Malone which indicated the number of professional planners who also held licenses in other profession as follows:

Professional Planners also licensed as Professional Engineers:	1,215
Professional Planners also licensed as Professional Land Surveyors	301
Professional Planners also licensed as PEs and PLS	142
Professional Planners also licensed as Architects	527
Professional Planners also licensed as Home Inspectors	10
Professional Planners also licensed as Interior Designers	72

After reviewing this list the Board requested that this list be generated for the April meeting and to add additional categories to include Professional Planners also licensed as Landscape Architects, and the number of Professional Planners also licensed as Landscape Architects and as a Registered Architect.

- b. The Board reviewed a State of New Jersey, 4th Quarter report on legislation reflecting bills introduced into the 2010-2011 legislative session which may affect the Board. This list was noted for the record.
- c. The Board reviewed its budget for the 1st half of fiscal year 2010 and concluded to invite Darlene Kane, Fiscal Analyst, to its April meeting for further clarification.
- d. The Board reviewed the application to upgrade Darlene Day's to a professional planner. On a motion by BP Vinegra, second by BM Petrongolo, the Board voted to approve the upgrade application for Darlene Day.
- e. The Board continued to discuss its regulation regarding its seal requirements and the collection and issuance thereof. This matter will be further discussed at its April 2010 meeting.

5. OLD BUSINESS

- a. A list of names of applicants sitting for the May 2010 examination were reviewed and noted for the record.

6. MOVE TO EXECUTIVE SESSION

On a motion by BP Vinegra, second by BM Della Vecchia , the Board voted to move to Executive Session for the purpose of completing the Executive Session Agenda.

7. MOVE TO PUBLIC SESSION

On a motion contained in Executive Session the Board moved into Public Session for the purpose of adjourning the meeting.

Approved by:

Victor E. Vinegra, PE, PP, President

**Arthur Russo
Executive Director**