



JON S. CORZINE
Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Professional Planners
124 Halsey Street, 3rd Floor, Newark, NJ 07102



ANNE MILGRAM
Attorney General

DAVID SZUCHMAN
Director

Mailing Address:
P.O. Box 45016
Newark, NJ 07101
(973) 504-6465

New Jersey State Board of Professional Planners Public Session Minutes

March 4, 2009

I. CALL TO ORDER

A meeting of the Board of Professional Planners was convened in accordance with the provisions of the Open Public Meetings Act. In accordance with these provisions, proper notice was made to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Bergen Record, and the Asbury Park Press. President, Joseph Petrongolo opened the meeting at 10:15 a.m.

Present: Joseph M. Petrongolo, PP, CLA
Richard R. Ragan, RA, PP

Absent: Rosalee Keech, Public Member
Marge Della Vecchia, PP, Government Member
Victor E. Vinegra, PP, PE

OTHERS PRESENT: Arthur Russo, Executive Director, Joseph Grabowy, Assistant to the Executive Director, Michelle Albertson, Deputy Attorney General, and Cora M. Ramirez, Board staff.

2. APPROVAL OF MINUTES

- December 10, 2008

Due to a lack of a quorum of Board members the Board of Professional Planners acted as a sub-committee and reviewed the minutes of December 10, 2008. On a motion by BM Ragan, second by BP Petrongolo, the sub-committee voted to approve the minutes of December 10, 2009 subject to ratification by the full Board at its next meeting.

3. EXECUTIVE DIRECTOR REPORT

Executive Director Russo discussed the upcoming expiration date at the end of the current year for its examination contract with Professional Credentials Services (PCS). A new contract needs to be in place for the May 2010 examinations. He emphasized the need to start preparation of a request for proposal by enclosing the current scope of work with PCS.

ED Russo also discussed a letter from Shawn Bell, Proposal and Contract Specialist for the National Association of State Boards of Accountancy. Mr. Bell pointed out the projected savings offered by Professional Credentials Services over other vendors for its item writing workshop services. This correspondence will be sent to Hiran Patel, Fiscal, for further review.

4. NEW BUSINESS

The Board reviewed the proposed meeting dates for 2009 and on a motion by BM Ragan, second by BP Petrongolo, voted to change the starting time of the Board meetings from 9:45 am to 9:30 am.

5. OLD BUSINESS

None

6. MOVE TO EXECUTIVE SESSION

On a motion by BM Ragan, second by BP Petrongolo, the Board voted to move to Executive Session for the purpose of completing the Executive Session agenda.

7. MOVE TO PUBLIC SESSION

On a motion contained in Executive Session the Board moved to Public Session for the purpose of adjourning the meeting.

Approved by:

**Joseph M. Petrongolo,
President**

**Arthur Russo,
Executive Director**