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State Board of Professional Planners Public Session Minutes

April 4, 2012

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1. CALL TO ORDER

A meeting of the Board of Professional Planners was convened in accordance with the provision of the Open Public Meetings Act. In accordance with these provision, proper notice was made to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Bergen Record, and Asbury Park Press. Board President Ragan opened the meeting at 9:30 a.m.

Present: Richard R. Ragan, RA, PP, Board President
Joseph M. Petrongolo, LLA, RLA, PP, Vice Chair
Victor E. Vinegra, PE, PP
Rosalee Keech, Public Member

Absent: None

OTHERS PRESENT: Paul A. Ray, Acting Executive Director, Michelle Albertson, Deputy Attorney General, and Staff members Joseph Grabowy and Cora Ramirez.

2. APPROVAL OF MINUTES

December 7, 2011

The Board reviewed the minutes of December 7, 2011 and on a motion by BM Keech, seconded by Vice Chairman Petrongolo, voted to approve the minutes as submitted.

3. APPEARANCE BY REGULATORY ANALYST, Elizabeth Greenblatt

Ms. Greenblatt appeared before the Board to discuss the proposed changes to its regulations regarding Ethics. After much discussion, and on a motion by Vice Chairman Petrongolo, seconded by BM Keech, the Board voted not to amend its regulations. BM Vinegra opposed the motion. The Board stated that its licensees may contact it with any questions regarding clarification or interpretations of any potential conflicts of interest situations.

3. EXECUTIVE DIRECTOR REPORT

Acting Executive Director, Paul Ray, introduced himself to the Board, after which

he discussed the Fiscal Year 2012 Budget Report for the (1st Half). It was determined that Acting E.D. Ray would speak to Darlene Kane, Budget Analyst, regarding a potential license fee reduction or waiver therefrom, for the next biennial renewal period which starts on June 1, 2012. In addition, the Board requested that Ms. Kane appear at its next meeting to discuss and compare its budgeted and actual results for the Final Fiscal Year 2011 and first half of Fiscal Year 2012.

4. NEW BUSINESS

The Board reviewed approximately **twelve** applications in consideration to take the May 2012 professional examinations. The applicants are:

David S. Kois.
Chad E. Dixon
Christopher N. Dochney
Chelsea L. Gleis
Charles H. Heydt
Erik W. Hetzel
Janet K. Jenkins
Timothy J. Krehel
James Heineman
Eric B. Tuvel
Ryan T. Walsh
Robert S. Warney

5. OLD BUSINESS

None

6. MOVE TO EXECUTIVE SESSION

On a motion by PM Keech, second by Vice Chairman Petrongolo, the Board voted to enter into Executive Session for the purpose of completing the Executive Session agenda.

Approved:

Richard R. Ragan, RA, PP
President

Paul A. Ray
Acting Executive Director