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New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Professional Planners
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State Board of Professional Planners Public Session Minutes

THOMAS R. CALCAGNI
Acting Director

April 6, 2011

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1. CALL TO ORDER

A meeting of the Board of Professional Planners was convened in accordance with the provisions of the Open Public Meetings Act. In accordance with these provision, proper notice was made to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Bergen Record, and Asbury Press. President, Victor E. Vinegra opened the meeting at 9:30 a.m.

Present: Victor E. Vinegra, PE, PP, Board President
Richard R. Ragan, RA, PP, Vice Chair
Joseph M. Petrongolo, LLA, RLA
Rosalee Keech, Public Member

Absent: None

OTHERS PRESENT: Joseph Grabowy, Acting Executive Director, Michelle Albertson, Deputy Attorney General, and Cora Ramirez, Board staff.

2. APPROVAL OF MINUTES

October 6, 2010

The Board reviewed the minutes of October 6, 2010 and on a motion by BM Keech, second by Vice-Chairman Ragan, voted to approved the minutes as amended.

3. APPEARANCES

Larry DeMarzo, Deputy Director, of the Division of Consumer Affairs appeared at the Board meeting to discuss Board member compensation and reimbursement of personal expenses, and also provided an update regarding the archiving the Board's records by Metro Scanning.

Budget officer, Darlene Kane, also appeared and discussed the Board's FY2011 Budget Report (1st Half).

4. EXECUTIVE DIRECTOR REPORT

None

5. NEW BUSINESS

- a. Elizabeth Greenblatt, Regulatory Analyst, appeared before the Board regarding the proposed readoption of Title 13, N.J.A.C. 13:41. The comment period ended on February 4, 2011
- b. Applications for the professional planners examination in May 2011. were reviewed by the Board. There were 18 applications in total.
 - b.1 The Board reviewed the upgrade application for Keenan M. Hughes which was approved. Mr. Hughes may sit for the profession planners law examination in May 2011.
- c. The Board reviewed the test questions from the November 2010 examination and determined they were in order.
- d. The Board reviewed the periodic status reports from Metro Scanning and requested they appear before it to demonstrate the retrieval process of its archived records at its June meeting.
- e. The Board reviewed a letter sent to Robert J. Tessier, PP, AICP, requesting additional information from Mr. Tessier's assertions regarding the licensing of professional planners by the Department of Community Affairs to prepare housing plans. A response from Mr. Tessier has not yet been received.
- f. The Board's meeting dates for 2011 were reviewed and noted for the record.
- g. The Board reviewed a \$99.00 invoice from the NJ Planning Officials for six (6) copies of the Municipal Land Use Law book, and approved it for payment.
- h. Periodic Report on Legislation - The Board reviewed a Legislative Affairs summary report of two (2) pending bills. The first, A3529, would require a public body to record public minutes and post proceedings on its Internet website. The second, S2497, would allow certain child support obligors in arrears to apply for certain licenses provided that an applicant has made twelve (12) consecutive timely child support payments. The Board noted these for the record.

6. OLD BUSINESS

None

7. MOVE TO EXECUTIVE SESSION

On a motion by BM Keech, second by Vice-Chair Ragan, the Board voted to enter into Executive Session for the purpose of completing the Executive Session agenda.

Approved:

Victor E. Vinegra, PE, PP.
President

Joseph Grabowy,
Acting Executive Director