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Governor

KIM GUADAGNO
Lt. Governor

New Jersey Office of the Attorney General

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State Board of Professional Planners
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State Board of Professional Planners Public Session Minutes

May 29, 2013

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I. CALL TO ORDER

A meeting of the Board of Professional Planners was convened in accordance with the provisions of the Open Public Meetings Act. In accordance with these provisions, proper notice was made to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post the Bergen Record, and Asbury Park Press. Joseph M. Petrongolo, President opened the meeting at 9:30a.m.

Present: Joseph M. Petrongolo, LLA, RLA, PP, President
Victor E. Vinegra, PE, PP, Vice President
Richard R. Ragan, RA, PP, Board Member
Rosalee Keech, Public Member

OTHERS PRESENT: Karl W. Reidel, Executive Director, Michelle Albertson, Deputy Attorney General and Staff member Martha Richardson.

2. APPROVAL OF MINUTES

April 3, 2013

The Board reviewed the minutes of April 3, 2013 and on a motion by BM Ragan second by Public Member Keech, voted to approve the minutes as presented.

3. EXECUTIVE DIRECTOR REPORT

Executive Director Reidel informed the Board that the scope of work for the administration of the Professional Planners examination has been forwarded to four (4) vendors seeking bids.

4. NEW BUSINESS

Elizabeth Greenblatt, Regulatory Analyst, appeared before the Board to discuss the procedural requirements for the Petition for Rulemaking: N.J.A.C. 13:27-7.3, 13:40-7.3 and 13:41-4.3 (Site Plan Rule) filed by the NJ Chapter of the American Society of Landscape Architects.

The Board established a Rulemaking Committee comprised of BP Petrongolo and VP Vinegar. In addition, the Board approved on a motion by BM Ragan, second by VP Vinegra to refer the Petition for Rulemaking on the Site Plan Rule to the committee for further deliberation. The Board must take action within 90 days. The next meeting of the Board is scheduled for July 24, 2013 which is within the 90 day time period.

Executive Director Reidel informed the Board of Bill S-2727, which establishes a Study Commission on e-licensing for all professional, occupational, and business licenses issued by the State and will recommend those that should be included within a one-stop online licensing system.

5. OLD BUSINESS

None

6. INFORMATIONAL/DISCUSSION ITEMS

BM Ragan, read a draft letter to the Governor wherein the Board provides recommendations for rebuilding communities that were damaged or destroyed by Super Storm Sandy.

7. PUBLIC COMMENTS

None

8. MOVE TO EXECUTIVE SESSION

The Board on a motion by BM Ragan, second by PM Keech, unanimously voted to enter into Executive Session to review exam questions.

9. RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Board re-entered Public Session to adjourn.

10. ADJOURNMENT

On a motion by PM Keech, second by BM Ragan, the Board unanimously voted to adjourn the meeting at 2:30p.m..

Approved:

Joseph M. Petrongolo
President

Karl W. Reidel
Executive Director