



**CHRIS CHRISTIE**  
Governor

# New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Professional Planners  
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## State Board of Professional Planners Public Session Minutes

**THOMAS R. CALCAGNI**  
Acting Director

**October 6, 2010**

**Mailing Address:**  
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### **1. CALL TO ORDER**

A meeting of the Board of Professional Planners was convened in accordance with the provisions of the Open Public Meetings Act. In accordance with these provision, proper notice was made to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Bergen Record, and Asbury Press. President, Victor E. Vinegra opened the meeting at 9:30 a.m.

Present: Victor E. Vinegra, PE, PP, Board President  
Richard R. Ragan, RA, PP, Vice Chair  
Joseph M. Petrongolo, LLA, RLA, PP, Board Member

Absent: Rosalee Keech, Public Member

**OTHERS PRESENT:** Arthur Russo, Executive Director, Michelle Albertson, Deputy Attorney General, and Joseph Grabowy, Assistant to the Executive Director.

### **2. APPROVAL OF MINUTES**

September 1, 2010

The Board reviewed the minutes of September 1, 2010 and on a motion by Vice-Chair Ragan, second by BM Petrongolo, voted to approved the minutes as amended.

### **3. APPEARANCES**

None

### **4. EXECUTIVE DIRECTOR REPORT**

Executive Director Russo stated that there will be a combination/consolidation of professional boards from approximately 46 boards today to 16 boards in the future

per Governor Christie's directive. The Board of Professional Planners will be consolidated into a "Design" Board which will also include representatives from the State Boards of Professional Engineers and Land Surveyors, Architects, Landscape Architects, Interior Designers, Real Estate Appraisers, and from the Home Inspection Advisory Committee. The purpose of the consolidation is to deregulate and gain efficiency advantages.

ED Russo stated that the contract with Professional Credentials Services (PCS) has been signed and executed by both parties. It is a one year contract and valid for the next two (2) examinations in November 2010 and May 2011. The November 2010 examinations will be held on November 1 - 15, 2010. The May 2011 examinations will commence on May 9 - 23, 2011).

Executive Director Russo stated that the scanning of the professional planner's licensure files and related documents remains underway by Metro Scanning.

ED Russo stated that the additional questions produced at the second Item Writing Workshop will need to be reviewed by the Board today, which it did. Updates and corrections were returned to Professional Credentials Services for inclusion into its database.

Executive Director Russo stated that the Board's sunsetted regulations were signed by Lawrence DeMarzo on October 5, 2010.

Executive Director Russo stated that the next meeting is scheduled for December 15, 2010.

### **Deborah Shane-Held, Regulatory Analyst**

Ms. Shane-Held appeared before the Board to discuss the Board's proposed changes to the enumeration of prohibited acts section of its regulations, codified at N.J.A.C. 13:41-2.1, to reflect those of the State Board of Professional Engineers and Land Surveyors. The Board discussed the proposed changes which were noted by Ms. Shane-Held.

### **5. NEW BUSINESS**

- a. Charles Manning - Re-adoption of N.J.A.C. 13:45C, Licensee Duty to Cooperate and Comply with Board Orders. The Board noted this for the record.
- b. Meghan Leavey - Request for Upgrade  
The Board reviewed Ms. Leavey's request for an upgrade and approved this upgrade for licensure as a Professional Planner.
- c. The Board reviewed a correspondence previously sent to the Honorable Chris Christie from Courtney D. Mercer, PP, AICP and Charles Latini, PP, AICP, and noted it for the record.

- d. Executive Director Russo stated there were 2,829 active Professional Planners.
- e. The Board reviewed the updated list of meeting dates for 2011 and concluded to accept the following meeting schedule for 2011 as follows:

February 2, 2011,  
April 6, 2011,  
June 1, 2011,  
October 5, 2011, and  
December 7, 2011

- f. The Board reviewed various application files for the November 2010 professional examinations and approved the following candidates:

Anthony Gamallo	Andrew Comi
Meghan E. Massey	Marjorie Roller
Colleen McGurk	Daniel Badgley
Mary K. Morrison	Ahmad Tamous
Mark A Villinger	Michael Galante
Elizabeth Roy	Jason Travis
Francis Reiner	Gregory Schneider
Gary Junkroft	Paul Niehoff
Michael Cioban	Cesira Ruggiero
Eric Griffith	Andrew Levecadia
Claudia Bitran	Anthony Kurus
Leland Edgecombe	Robert Larsen
Stephanie Santos	Joseph Cannizzaro
Edgardo Amato	William Stimmel
Diogo Santos	David Juzmeski
Joenathan Dean	Christopher Ernst
Ilana Kats	Robbie Conley
Erik Vieira	Adam Bowles
Steven Coppola	Edward Peralta

**6. OLD BUSINESS**

None

**7. MOVE TO EXECUTIVE SESSION**

On a motion by BM Petrongolo, second by Vice-Chair Ragan, the Board voted to enter into Executive Session for the purpose of completing the Executive Session agenda.

**Approved by:**

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Victor E. Vinegra, President

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Arthur Russo, Executive Director