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Governor

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New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Professional Planners
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State Board of Professional Planners Public Session Minutes

December 5, 2012

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1. CALL TO ORDER

A meeting of the Board of Professional Planners was convened in accordance with the provision of the Open Public Meeting Act. In accordance with these provision, proper notice was made to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Bergen Record, and Asbury Park Press. Karl W. Reidel, Executive Director opened the meeting at 10:00 a.m.

Present: Richard R. Ragan, RA, PP, Board President
Joseph M. Petrongolo, LLA, RLA, PP, Vice President
Rosalee Keech, Public Member

Absent: Victor E. Vinegra

OTHERS PRESENT: Karl W. Reidel, Executive Director, Michelle Albertson, Deputy Attorney General, and Staff members Joseph Grabowy and Cora Ramirez

2. APPROVAL OF MINUTES

October 3, 2012

The Board reviewed the minutes of October 3, 2012 and on a motion by Vice President Petrongolo, seconded by Public Member Keech, voted to approve the minutes as presented.

3. NEW BUSINESS

- a. The questions submitted by Professional Credentials Services from the Professional Planner examination were reviewed and edited in the Executive Session Agenda.
- b. The Board reviewed an invoice from NJ Planning Officials representing its annual dues in the amount of \$150.00. On a motion by VP Petrongolo, seconded by PM Keech, the Board approved payment thereof.
- c. PM Keech suggested that a list of recommendations be compiled and forwarded to municipalities which address the rebuilding efforts in the wake of super storm Sandy. BP Ragan will draft a white paper for review by the Board.

Election of Officers

The Board discussed its slate of nominees for the 2013 calendar year. On a motion by President Ragan, seconded by PM Keech, the Board voted to nominate Vice President Petrongolo as Board President. On a motion by Vice President Petrongolo, seconded by, PM Keech, the Board voted to approve Board Member Vinegra, as Vice President.

4. EXECUTIVE DIRECTOR REPORT

None

5. OLD BUSINESS

None

7. MOVE TO EXECUTIVE SESSION

On a motion by Vice President Petrongolo, seconded by BM Keech, the Board voted to enter into Executive Session for the purpose of completing the Executive Session Agenda.

Approved:

Richard R. Ragan, RA, PP
President

Karl W. Reidel
Executive Director