

STATE BOARD OF EXAMINERS OF MASTER PLUMBERS

#489 MEETING OF THE - MARCH 27, 2003

The Minutes of the March 27, 2003, Board Meeting have not been formally approved and are subject to change or modification by the Public Body at its regular meeting on April 24, 2003.

The notice of the meeting has been mailed to the Star-Ledger, Camden Courier Post, and Trenton Times newspapers, and has also been posted on the Bulletin Board at the Office of the Secretary of State in Trenton, New Jersey.

The Board Meeting of March 27, 2003, was called to order at 9:00 a.m. The following Board Members were present:

Alexander J. Tucciarone, Chairman

Ernest Tretola, Vice-Chairman

Margaret Sieb, Secretary

James Moore

Mark McManus

Ralph Wetzel

At present, there are (3) three Board Member vacancies. A vacancy remains for the State Member on the Board, which position was formerly held by Board Member Michael Baier, who resigned on January 11, 2002.

Board Member Peter J. Mc Donough, Jr. formally resigned his position in a letter to the Board dated September 5, 2002, creating a vacancy for a Public Member.

A vacancy remains for another Public Member on the Board since the resignation of Christine C. Simon on April 25, 2002.

Others in attendance:

The following individuals were in attendance from 9:00 a.m. until the close of the meeting at 3:00 pm:

Barbara A. Cook, Executive Director

Rosemarie Baccile, Executive Assistant

Deputy Attorney General Darlene Lapola served as the Board's counseling deputy for this meeting.

Deputy Attorney General Joseph A. Donofrio was present for his second meeting with the State Board of Examiners of Master Plumbers. DAG Donofrio and DAG Lapola served jointly on February 27, 2003, and March 27, 2003, as counseling deputies.

However, DAG Lapola advised Members that the March 27, 2003, meeting was her final meeting with the State Board of Examiners of Master Plumbers, and that commencing with the April 24, 2003 meeting, DAG Donofrio would serve solely as the Board's counseling deputy.

PUBLIC SESSION VISITORS:

The following individuals were present from the public and signed the attendance register for this meeting:

Charles T. Reiners, Licensed Master Plumber # 1105

Jim Miller, Licensed Master Plumber # 9743
New Jersey State League of Master Plumbers

Bill Stepler, C.E.P. Associates

PLEDGE OF ALLEGIANCE:

Chairman Alexander Tucciarone led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF THE MINUTES ~ FEBRUARY 27, 2003, MEETING

A motion was made by James Moore and seconded by Margaret Sieb to approve the February 27, 2003, Minutes. A vote was taken and the motion unanimously passed.

BOARD BUSINESS

1. NEW JERSEY LEGISLATURE - BILLS 2002-2003 ASSEMBLY NO. 3383 ~ Introduced February 27, 2003

Sponsored by: Assemblyman Francis J. Blee
Assemblywoman Mary T. Previte

This bill provides that information about residence of persons licensed by certain professional boards shall not be disclosed to the public.

On March 27, 2003, Board members acknowledged receipt of their copy of A-3383.

A brief discussion was held among the Executive Director, Board Members, and DAG Lapola, which established for those present that this bill speaks to reserving the privacy of the licensee's home address.

Executive Director Barbara A. Cook explained that current State of New Jersey licensing procedures at the Division of Consumer Affairs provide licensees with an opportunity to designate (3) three addresses: a mailing address, an "Address of Record" for the public, and a home address.

On March 27, 2003, in a motion made by Margaret Sieb and seconded by Ernest Tretola, Board Members voted that they unanimously agree with the concept of Assembly No. 3383, in reserving the privacy of the licensee's home address.

A vote was taken and the motion unanimously passed.

For the information of the Board ~

2. RAYMOND J. WOJCIK, APPROVED CE INSTRUCTOR # 8, LICENSED MASTER PLUMBER # 5006

Mr. Wojcik provided the Board with the same correspondence that he issues to Licensed Master Plumbers who are

seeking to fulfill the (5) five hour CE requirement for the 2003-2005 biennial renewal.

Mr. Wojcik's documents include a registration form for the courses, a description of his own credentials , and a brief outline of the seminar.

On March 27, 2003, Board Members accepted this correspondence without any formal comment.

**3. DIVISION OF LAW BILLING, 2ND QUARTER OF FY 2003
DARLENE KANE, BUDGET ANALYST
DIVISION OF CONSUMER AFFAIRS
FEBRUARY 13, 2003, MEMORANDUM**

On March 27, 2003, Ms. Kane's report was provided for the Board's review and was accepted without any formal comment.

**4. FY 2003 BUDGET REPORT - FIRST HALF
MEMORANDUM OF DARLENE KANE
BUDGET ANALYST
MEMO DATED MARCH 11, 2003**

Board Members were provided with Ms. Kane's memo enclosing the Board's FY 2003 Budget report for the first half of 2003. The account status listed is "good."

On March 27, 2003, Ms. Kane's budget report was provided for the Board's review and was accepted without any formal comment.

Executive Director Barbara A. Cook assured Board Members that the significant costs for printing new Master Plumbers Rules and Regulations handbooks are factored into this budget report. Ms. Cook advised that these new handbooks will be printed to reflect the adopted version of the new sunsetted regulations once they are published in the New Jersey Register.

**5. SUNSET MATTERS
DIVISION OF CONSUMER AFFAIRS**

**RULES OF THE STATE BOARD OF EXAMINERS OF MASTER PLUMBERS
PROPOSED READOPTION WITH AMENDMENTS, REPEALS &
NEW RULES: N.J.A.C. 13:32**

For purposes of tracking this item, on January 23, 2003, the Board voted to re-adopt these regulations as amended.

On March 27, 2003, Chuck Manning advised that the sunset proposal has been processed through appropriate channels, and he anticipates the publication as an adoption in the New Jersey Register sometime in late April, early May, 2003.

**6. THOMAS CARSON KING, FORMER LMP # 8103
DECEASED FEBRUARY 6, 2003
REQUEST FOR CONTINUANCE OF BUSINESS (COB)
BY WIFE OF LICENSEE, MRS. ANNE M. KING
(Pressure seal returned)**

Board correspondence and telephone calls with Mrs. King permitted an opportunity to allow King's Plumbing to apply for a six-month COB.

The Board Office awaited formal notification from Mrs. King concerning a supervising bona fide representative for King's Plumbing.

On March 27, 2003, the Board acknowledged a second item of correspondence from Mrs. King dated March 21, 2003, advising that she would not be pursuing a COB, and that she would be closing the business formerly owned by her husband. Mrs. King further advised that she established that the licensee's son (Mrs. King's stepson) is not qualified for the Master Plumber's examination, and therefore, he is not in a position to assume his father's business.

Based on Ms. King's decision to close this plumbing business, no COB will be granted, and the file will be appropriately marked.

7. EXECUTIVE DIRECTOR'S REPORT

Barbara A. Cook, Executive Director, reserved a portion of Open Public session to review some pending issues with Board Members.

Ms. Cook advised that she anticipates that the Master Plumber Renewal applications for the 2003-2005 biennial period will be mailed to licensees sometime mid-April of 2003.

The Executive Director explained that due to restraints of the computer licensing system, it has not been possible to improve on the "font size" of the renewal application. However, Ms. Cook did advise Board Members and the Public that with respect to changes on the anticipated 2003-2005 renewals, Master Plumbers can expect their registered "trade names" to appear on these applications.

This addition of the trade names to the renewal applications will ultimately serve to benefit consumers seeking Board Office assistance regarding plumbing contractors. Further, the addition of the trade name to the license will also serve as an additional identifier for the Licensed Master Plumber and his/her company.

DEFINITION OF PLUMBING ~ N.J.A.C. 13:32-1.3 DEFINITIONS and N.J.A.C. 13:32-1.4 SCOPE OF PRACTICE & N.J.A.C. 13:32-3.2 BONA FIDE REPRESENTATIVE; REPORTING RESPONSIBILITIES

CHARLES MANNING, REGULATORY AFFAIRS COMMITTEE MTG HELD FRIDAY MARCH 21, 2003

For purposes of documenting the Minutes, it is noted that a Committee of the Board met on Friday, March 21, 2003, with Charles Manning, Executive Director Barbara A. Cook, Rosemarie S. Baccile, Executive Assistant, and Deputy Attorneys General Darlene Lapola and Joseph A. Donofrio to discuss the above regulations.

On March 27, 2003, a motion was made by Ralph Wetzel and seconded by James Moore to add this "Addendum" to the Open Public Portion of the Board's Agenda. Charles Manning was also present on March 27, 2003, while the Committee presented their recommendations to the full Board concerning the above regulations.

On March 27, 2003, subsequent to a discussion and a review of all regulations before them, the following motion was made by James Moore and seconded by Ernest Tretola, to accept this draft of regulations as submitted by the Committee.

Charles Manning then advised that these items will be developed as a proposal for channeling through the normal review process for publication with a (60) sixty day comment period.

A vote was taken and the motion unanimously passed.

EXECUTIVE CLOSED SESSION MOTION:

A motion was made by James Moore and seconded by Ernest Tretola to proceed into Executive Closed Session to review (3) three administrative closings of consumer complaints and (10) ten pending consumer complaint matters, and for consideration of investigation of possible violations of applicable law, pending or anticipated litigation, matters

under investigation, and review matters within the attorney-client relationship exception to the Open Public Meetings Act. The subject of this discussion shall remain confidential until such time as the reasons for having this matter in Executive Closed Session are no longer applicable.

The next regularly scheduled meeting is on Thursday, April 24, 2003, at 9:00 a.m. in the Somerset Room.

Respectfully submitted,

Barbara A. Cook
Executive Director

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of Master Plumbers](#)

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Posted April 2003