

**#494 MEETING OF THE STATE BOARD OF EXAMINERS  
OF MASTER PLUMBERS - SEPTEMBER 25, 2003**

The Minutes of the September 25, 2003, Board Meeting have not been formally approved and are subject to change or modification by the Public Body at its regular meeting on **October 23, 2003**.

The notice of the September 25, 2003, meeting has been mailed to the Star-Ledger, Camden Courier Post, and Trenton Times newspapers, and has also been posted on the Bulletin Board at the Office of the Secretary of State in Trenton, New Jersey.

The Board Meeting of September 25, 2003, was called to order at 9:00 a.m. The following Board Members were in attendance:

Alexander J. Tucciarone, Chairman

Ernest Tretola, Vice-Chairman

Margaret Sieb, Secretary

James Moore

Ralph Wetzel

Mark McManus

At present, there are (3) three Board Member vacancies. A vacancy remains for the State Member on the Board, which position was formerly held by Board Member Michael Baier, who resigned on January 11, 2002.

Board Member Peter J. Mc Donough, Jr. formally resigned his position in a letter to the Board dated September 5, 2002, creating a vacancy for a Public Member. A vacancy remains for another Public Member on the Board since the resignation of Christine C. Simon on April 25, 2002.

**Others in attendance:**

The following individuals were in attendance from 9:00 a.m. until the close of the meeting at 4:00 pm:

Barbara A. Cook, Executive Director

Rosemarie Baccile, Executive Assistant

Deputy Attorney General Joseph A. Donofrio served as the Board's counseling deputy for this meeting.

**PUBLIC SESSION VISITORS:**

The following individuals were present from the public and signed the attendance register for this meeting:

Charles T. Reiners, Licensed Master Plumber # 1105

Bill Stepler, C.E.P. Associates

**PLEDGE OF ALLEGIANCE:**

Chairman Alexander Tucciarone led the Board in the Pledge of Allegiance to the Flag. Chairman Tucciarone also requested that the Board join in a moment of silence in recognition of U.S. troops engaged

overseas.

## **APPROVAL OF THE MINUTES ~ AUGUST 28, 2003, MEETING**

A motion was made by James Moore and seconded by Ralph Wetzel to approve the August 28, 2003, Minutes. A vote was taken and the motion unanimously passed.

---

### **BOARD BUSINESS**

---

#### **1. CONTINUING EDUCATION TOPICS for the 2005-2007 BIENNIAL RENEWAL REQUIREMENT MASTER PLUMBERS LICENSE**

##### **Topics to review, revise and approve in conjunction with: N.J.A.C. 13:32-6.3 Required course topics**

On September 25, 2003, Charles Manning of Regulatory Affairs, Division of Consumer Affairs, was present with Board Members to review the above issue. On that date, Board Members voted to approve the CE topics for publication in the New Jersey Register as a Public Notice, in a motion made by James Moore and seconded by Margaret Sieb. A vote was taken and the motion unanimously passed.

As per Mr. Manning, this "Public Notice," is tentatively scheduled for publication on **November 3, 2003, in the New Jersey Register.**

It is noted that N.J.A.C. 13:32-6.3, Required course topics, states that:

(a) Three months prior to the beginning of a biennial period, the Board shall determine which topics shall be provided by program sponsors for the upcoming biennial period. The Board shall determine these topics at a regularly scheduled public Board meeting.

(b) The list of topics which shall be required by the Board for a biennial period shall be published as a public notice in the New Jersey Register and shall be available at the Board offices.

On September 25, 2003, Board Members voted, in a motion made by James Moore and seconded by Margaret Sieb, to establish the five (5) hour Continuing Education course curriculum for the 2005-2007 biennial requirement, as follows:

#### **2005-2007 Five (5) Hour CE REQUIREMENT (courses taken during 2003-2005)}**

\* (1) Hour ~ **\*existing** New Jersey Standard Plumbing Code

\* (1) Hour ~ State Board of Examiners of Master Plumbers Rules & Regulations, Uniform Regulations, and Uniform Enforcement Act

\* (3) Hours ~ Trade related electives selected from published Course

Topic list

A vote was taken and the motion unanimously passed.

**2003 NATIONAL STANDARD PLUMBING CODE ~  
UPDATE ~ ALEXANDER TUCCIARONE**

Mr. Tucciarone advised the Board that the 2003 Code planned for adoption may be scheduled for sometime in **December, 2004**, and he will keep Members apprized of all future developments concerning the new code.

**\*It is noted that since the new code will not be adopted until late in 2004, CE for 2005-2007 shall be taught on the existing code.**

2. DIVISION OF LAW BILLING  
FOURTH QUARTER OF FISCAL YEAR 2003  
DARLENE KANE, BUDGET ANALYST  
DIVISION OF CONSUMER AFFAIRS  
MEMO OF AUGUST 11, 2003

Ms. Kane submitted her memo with report detailing the legal costs for the above quarter. On September 25, 2003, Board Members reviewed this billing without any formal comment.

3. FY 2003 BUDGET REPORT (FINAL)  
DARLENE KANE, BUDGET ANALYST,  
DIVISION OF CONSUMER AFFAIRS, SEPTEMBER 5, 2003, MEMORANDUM

Ms. Kane provided a memo for the Board accompanying her budget report. On September 25, 2003, Members of the Board discussed this budget report and made no formal comment.

4. Barbara A. Cook, Executive Director, reserved a portion of Open Public Session to advise that she continues to coordinate the project of having new law books printed for all Licensed Master Plumbers. Ms Cook advised that this project is in its final stages, and she plans to mail these law books to those plumbers renewed in both active and inactive status. The Executive Director also advised that she is finalizing details concerning the CE compliance audit for the 2003-2005 biennial requirement.

**EXECUTIVE CLOSED SESSION MOTION:**

A motion was made by James Moore and seconded by Ernest Tretola to proceed into Executive Closed Session to review eighteen (18) consumer complaints and one (1) administrative closing of a consumer complaint, and for consideration of investigation of possible violations of applicable law, pending or anticipated litigation, matters under investigation, and review matters within the attorney-client relationship exception to the Open Public Meetings Act. The subject of this discussion shall remain confidential until such time as the reasons for having this matter in Executive Closed Session are no longer applicable.

The next regularly scheduled meeting is on **Thursday, October 23, 2003**, at 9:00 a.m. in the Somerset Room.

Respectfully submitted,

---

Barbara A. Cook  
Executive Director