

STATE BOARD OF POLYSOMNOGRAPHY  
124 Halsey Street, Newark NJ 07101  
**OPEN SESSION MINUTES**  
THURSDAY SEPTEMBER 6, 2007  
Somerset Conference Room, 6TH Floor

I. CALL TO ORDER

At 10:25 a.m., the first meeting of the State Board of Polysomnography was called to order. Executive Director J. Michael Walker announced that in with the Open Public Meetings Act, notice of this meeting was sent to the Secretary of State, The Star Ledger, The Trenton Times, The Bergen Record, The Courier Post and The Atlantic City Press.

II. ROLL CALL

Present

Kathleen A. Feeney, RPSGT  
Sara Rose Gallagher, RPSGT  
Penni L. Smith, RPSGT  
Don Fahy, RPSGT  
Mitchell L. Rubinstein, RPSGT  
John Penek, M.D.  
Gerald J. Ferencz, M.D.  
Frances J. Almanzar, Esq.

**Also Attending**

J. Michael Walker, Executive Director  
Michelle Weiner, Deputy Attorney General  
Chuck Manning, Regulatory Analyst  
Robert Campanelli, Ethics Liaison Officer  
Lolly Merced, Representative from the Directorfs office  
Lucy Chalet, Administrative Staff

J. Michael Walker introduced Division staff members. The Board members introduced themselves and spoke briefly of their professional backgrounds. Executive Director Walker thanked them for serving on this Board.

In accordance with N.J.S.A. 45:14G-6 Executive Director Walker chaired the meeting for the purpose of election of officers. Kathleen A. Feeney was nominated for the position of chairman by Don Fahy. The nomination was seconded by Sara Rose Gallagher. Ms. Feeney was elected by acclamation.

Sara Rose Gallagher was nominated by Ms. Feeney for the office of vice-chairman. The nominaton was seconded by Mitchell Rubinstein. Ms. Gallagher was elected by acclamation.

Don Fahy was nominated for the office of Secretary by Sara Rose Gallagher The nomination was seconded by Kathleen Feeney. Mr. Fahy was elected by acclamation.

Executive Director Walker introduced Ethics Liaison Officer Robert Campanelli. Mr. Campanelli described the Division of Law and Public Safetyfs ethics rules. Mr. Campanelli answered questions from Board members and urged them to contact him directly if they have any need to discuss an ethics issue.

Executive Director Walker introduced Lolly Merced, from the Directorfs office, representative for Mr. Lawrence DeMarzo, Director of Consumer Relations. Ms. Merced introduced herself and explained Mr. DeMarzo had to cancel his appearance before the Board because he was called unexpectedly to meet with the Attorney General. She provided the Board members with an overview of the Division of Consumer Affairs, including the purpose

and structure of Boards and Committees and their activities and responsibilities.

Executive Director Walker briefly explained how the Board is funded and about the relationship of the Board to the Division of Law. He introduced Michelle Weiner, the Deputy Attorney General assigned to the Board. Ms. Weiner explained that she has been assigned to counsel the Board on legal issues. She spoke about the Board's legal responsibilities, the Sunshine Law and the difference between open and executive meetings. Ms. Weiner also addressed issues regarding violations, licensing and complaints that will engage the Board once regulations are adopted.

Executive Director Walker introduced Mr. Chuck Manning, Regulatory Analyst who will assist the Board in drafting regulations. Mr. Manning reviewed the regulation adoption process with the Board members. He stated that work on the regulations will begin at the next Board meeting.

Executive Director Walker asked the Board members to consider meeting dates for the remainder of the year. It was determined that the next scheduled Board meetings for 2007 will be held on:

Tuesday October 9, 2007

Tuesday November 13, 2007

Tuesday December 11, 2007

At 2:00 p.m., motion was made by Kathleen Feeny, seconded by Don Fahy to adjourn the meeting. All voted in favor of the motion.

APPROVED:

---

Kathleen A. Feeny, RPSGT  
Chair Date

---

[Contact Us](#) | [Privacy Notice](#) | [Legal Statement](#) | [Accessibility Statement](#) 

division: [dca home](#) | [complaint forms](#) | [licensing boards](#) | [adoptions](#) | [proposals](#) | [minutes](#) | [consumer protection](#)

departmental: [lps home](#) | [contact us](#) | [news](#) | [about us](#) | [FAQs](#) | [library](#) | [employment](#) | [programs and units](#) | [services a-z](#)

statewide: [nj home](#) | [my new jersey](#) | [people](#) | [business](#) | [government](#) | [departments](#) | [search](#)