

**STATE BOARD OF POLYSOMNOGRAPHY  
124 HALSEY STREET, NEWARK, NJ 07101  
SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FLOOR  
10:00 A.M. NOVEMBER 10, 2009**

**PUBLIC SESSION MEETING MINUTES**

**I. CALL TO ORDER**

This scheduled meeting was called to order at 10:30 a.m. in the Somerset Conference Room, 6<sup>th</sup> Floor, 124 Halsey Street, Newark, NJ by the Chair, Michael Lahey.

**II. ROLL CALL**

**Present**

Michael J. Lahey, RPSGT, Chair  
Mitchel L. Rubinstein, RPSGT, Vice-Chair  
Don J. Fahy, RPSGT  
Kathleen A. Feeney, RPSGT  
Gerald Ferencz, MD  
Sara Rose Gallagher, RPSGT  
John Penek, MD  
Penni L. Smith, RPSGT

**Absent**

Frances J. Almanzar, Esq.

**Also in Attendance**

Larry DeMarzo, Deputy Director  
J. Michael Walker, Executive Director  
Francine Widrich, Acting Executive Director  
Charles Manning, Regulatory Analyst  
Lolly Merced, Administrative Staff  
Elena Parlati, Administrative Staff

**Announcement of Quorum**

The Chair announced that a quorum was present.

The Chair also announced that in accordance with Chapter 231, of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mailing to the Office of Secretary of State, The Newark Star Ledger, The Trenton Times, The Bergen Record and The Courier Post.

**III. REVIEW OF MINUTES**

Minutes from September 8, 2009 public session were read. Upon motion by Kathleen Feeney, seconded by Mr. Mitchell Rubinstein, the minutes were approved as submitted.

#### **IV. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Walker announced that DAG Darlene Lapola has moved on to the Department of Treasury. The Division of Law will be assigning a new counseling DAG shortly.

Deputy Director Larry DeMarzo thanked the Board

#### **V. CORRESPONDENCE**

The Board noted the following correspondence which were submitted for informational purpose.

- 1- A memo from Board member, Don Fahy, regarding Sleep Technology Legislation update.
- 2- A note from the American Association of Sleep Technologists regarding North Carolina Polysomnography Practice Act Signed. FYI
- 3- Budget report for the final half of budget year 2009 from Darlene Kane, Budget Officer- **FYI**

#### **VI. REGULATORY PROCESS**

The Board reviewed, discussed and approved the application and forms for Polysomnography applicants and technicians to complete when applying for licensure. It was their decision to create eight individual applications.

1. Provisional License as a Polysomnographic Trainee
2. Temporary License as a Polysomnographic Technician - Holder of a provisional license as a Polysomnographic Trainee
3. Temporary License as a Polysomnographic Technician - Applicant does not hold a provisional license as a Polysomnographic Trainee
4. Temporary License as a Polysomnographic Technician - Through grandfathering
5. License as a Polysomnographic Technologist - Holder of a temporary license as a Polysomnographic Technician
6. License as a Polysomnographic Technologist - Applicant does not hold a temporary license as a Polysomnographic Technician
7. License as a Polysomnographic Technologist -Through grandfathering
8. License as a Polysomnographic Technologist -Through endorsement

**VII. MEETING DATES FOR 2009**

It was decided that the meeting scheduled for December and 2010 be cancelled until such time the regulations have been published as adopted in the NJ Register and applications have been submitted for licensure.

**VIII. MEETING DATES FOR 2010**

JANUARY 12, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

FEBRUARY 9, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

MARCH 9, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

APRIL 13, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

MAY 11, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

JUNE 8, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

JULY 13, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

AUGUST 10, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

SEPTEMBER 14, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

OCTOBER 12, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

NOVEMBER 9, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

DECEMBER 14, 2010 - SOMERSET CONFERENCE ROOM, 6<sup>TH</sup> FL

**IX. PUBLIC COMMENT**

None

**X. ADJOURNMENT**